



Feedback using J2E

Use these two methods, as appropriate, to give feedback to the pupils on their work that has been uploaded to J2E.

Marking a piece of work against the LNF statements

1. Log in to Hwb and navigate to **Just2easy**.
2. Click on the **pupil files** tile.
3. Locate the piece of work you would like to mark, hover over it and click on the green **i**.
4. Click **add progression**. This opens the LNF framework.
5. Select the elements of the LNF you are addressing, the year group statements you wish to use and click the green box next to the statement that applies to the work.
6. Click on the **X** (in the top right hand corner) and the feedback is automatically saved.

Providing Feedback to a learner on J2E

1. Log in to Hwb and navigate to **Just2easy**.
2. Click on the **pupil files** tile.
3. Locate the piece of work you would like to provide feedback on, hover over it and click on the **speech bubble**.
4. You can type a message and you have the option to give the work a title (in the **title** box) and grade the work (in the **grade** box).
5. Click on the **X** (in the top right hand corner of the pop up) and the feedback is automatically saved. The learner will know there is a comment because a speech bubble will appear over the file in their **my files** folder, containing the number of comments. The learner can comment back to the teacher in the same way.