

Subject: Welsh

Qualification: Welsh GCSE

What assessments are we using?

WJEC has made available to centres a series of GCSE past papers, which have been adapted to reflect changes to the specification for summer 2021.

The department has identified which of these papers will be utilised within the assessment materials.

The assessment materials used have been selected based on coverage of the specification by the department, so as to allow learners the best opportunity to demonstrate their ability in the subject.

The department will ensure that learners have the opportunity to showcase their capacities in the widest range of skills across all learning objectives.

Evidence to be used to inform CDG judgements:

1. WJEC adapted past papers

<u>Unit to be assessed:</u>	<u>Assessment chosen:</u>	<u>Assessment details:</u>	<u>Dates of assessment:</u>
Unit 2 – speaking and listening	WJEC past paper	Recording of groups 15 mins per group	19 th , 20 th and 21 st April
Unit 3 – reading and writing	WJEC past paper	1.5 hours	During the Welsh lessons W/C 24 th May
Unit 4 – Writing and reading	WJEC past paper	1.5 hours	During the Welsh lessons W/C 12 th April

Levels of control: 3 In class/no book/ test conditions

2. NEA – N/A

3. Other contributing evidence

Evidence from class based tasks and assessments and practical skills such as oracy within the lessons will also be considered when grading the pupils. Pupils have completed exam style questions on the GCSE POD and these have been marked in accordance with the WJEC marking scheme. They have been tracked and monitored across the key stage covering all skills within the classroom.

Levels of control : 1 In class/open book/ teacher support provided

Ysgol Bae Baglan 2021 Subject Assessment Plan

GCSE Grade Descriptors

The WJEC-set grade descriptors are provided to give a general indication of the standards of achievement likely to have been shown by learners awarded particular grades. The descriptors must be interpreted in relation to the content set out in the GCSE specification (as adapted for 2021).

The most appropriate grade to award will depend in practice upon the extent to which the learner has met the assessment objectives overall. Shortcomings in some aspects of the evidence may be balanced by better performances in others. The WJEC-set grade descriptors for Welsh can be found [here](#).

Further T&L required / support for learners

Pupils have been taught all topics within the specification; opportunity will be provided for them to revise specific topics, in line with the adaptations and with the past papers selected.

A thorough revision list will be provided to all pupils, identifying the topics that will appear in the assessment tasks and referenced when determining grades.

Staff will make pupils aware of the schedule for assessment tasks and the scope and criteria for these tasks. The content of these assessments will be fully identified via the revision lists provided.

Teachers will not inform pupils which past paper/s they will be completing as part of their assessment tasks.

Staff will ensure that pupils understand that outcomes in the assessments will be a key contributor towards the allocation of CDGs in Welsh.

Pupils will be provided with a range of questions that examine all applications of topics at the required level to ensure they are fully understood.

Ysgol Bae Baglan 2021 Subject Assessment Plan

How will the assessments be undertaken?

Assessments will be conducted as instructed . Students will complete the unit 3 and 4 assessments in class over a sequence of lessons (see above dates) under normal coursework conditions, using black pen. The assessments will be supervised by class teachers and pupils will be required to sign an authentication sheet to state that they have adhered to the assessment conditions and that their work is their own. We have factored into our plan that some pupils will need extra time and have allowed time for this in each session. Once pupils have completed an assessment, they will not have access to that paper again. Subject teachers will retain candidates work securely between sessions in locked cabinets in the department.

Unit 2 examinations will be recorded in allocated room with pupils given a time table allowing 15 minutes per group to arrive for the assessment set up and be recorded. These recordings will be internally modified by the department and the results kept in the locked cabinet within the department, all recordings will be kept for evidence should they be required in the future.

Delivery of assessment tasks

Pupils will have access to the WJEC-devised assessment materials between April 12th and May 28th

All assessment material must be completed within this time frame.

Pupils will be required to complete assessment tasks independently. They will complete them in school and under the conditions required to ensure that work produced is their own.

Learners will be informed of the period within which assessment tasks will be completed.

Learners will be given the required time allocated by WJEC to complete the assessments. This time will be disaggregated across a number of lessons/sessions but will not exceed the total time set by the WJEC.

No feedback will be provided to learners on the scores attained in the assessment tasks.

Modified assessment materials will be provided, where required, following consultation with the ALNCo. All learners entitled to additional time will be provided with this opportunity.

Ysgol Bae Baglan 2021 Subject Assessment Plan

Outline of procedures for marking, feedback and QA:

Assessments will be marked using WJEC Mark Schemes by class teachers after a quarantine period in line with the school COVID risk assessment policy. Staff responsible for marking and moderating an assessment will meet beforehand to discuss and agree on any deviations from the mark scheme to ensure internal standardisation is consistent. Papers will be stored securely in a locked area within the department. Once marked in red pen, a sample will be moderated from each teacher (following a quarantine period) which covers at least 20% of the cohort and includes the full spectrum of grades, FSM/MAT/ALN pupils and those with access arrangements. Work moderated will be done anonymously to mitigate the risk of conscious or unconscious bias. HoD will take a sample from every class to quality assure marking and moderation has been completed accurately. All papers will be moderated by June 11th. The class teacher is responsible for identifying if any pupils are absent and need to catch up on an assessment. This information will also be shared with HoD. Once all assessments are marked and moderated the evidence will be collated and handed to HoD for each pupil.

How will a final grade be determined?

Using the WJEC adapted assessments, we will allow for the weightings of each unit to be applied and come to a final holistic 'best-fit' grade decision (Weightings: Unit 2 assessment = 50%, Unit 3 assessment = 25%, Unit 4 = 25%). We will use the published WJEC grade boundaries for these assessments and these will hopefully provide us with an accurate overall grade. Any subsidiary assessments that were completed prior to our assessment plan (e.g. topic assessments completed in school), and work completed during remote learning will only be used to confirm a judgement as students were not aware of the importance of these tasks when they were completed. Grade data will be entered on to SIMS and a checking exercise be undertaken to ensure they are correct and free from error. This process will also apply when CDGs are uploaded to WJEC secure site.

What is the contingency plan if pupils are absent/self-isolating?

We have allowed plenty of time for assessment completion before the final CDG submission date. This gives us 'catch-up' time if pupils were absent or isolating and have missed specific assessments. As all learners will sit the assessment at the same time, if a pupil is absent on their return to school, they will sit a different assessment of the same nature. As qualification Wales states staff cannot predict or provide grades on potential, pupils who have provided us with no assessment evidence over the year will not be able to achieve a grade and will therefore be allocated a 'U'.

Malpractice, Maladministration and Plagiarism

- For the purpose of this document 'malpractice' is defined as:
Any act, or failure to act, that threatens or compromises the integrity of the assessment process or the validity of qualifications and their certification. This includes: maladministration and the failure to maintain appropriate records or systems; the deliberate falsification of records or documents for any reason connected to the award of qualifications; acts of plagiarism or other academic misconduct; and/or actions that compromise the reputation or authority of YBB, its officers and employees.
- YBB will report all relevant cases of suspected malpractice to Awarding Bodies, accepting that in certain circumstances Awarding Bodies may take action of its own, including imposing sanctions.
- All subject assessment plans will include a section on malpractice, maladministration and plagiarism.

Some examples of pupil malpractice are described below. These examples are not exhaustive and all incidents of suspected malpractice, whether or not described below, will be fully investigated, where there are sufficient grounds to do so.

- Obtaining assessment material without authorisation.
- Collaborating with another pupil or individual, by any means, to complete an assessment, unless it has been clearly stated that such collaboration is permitted.
- Damaging another pupil's work.
- Failure to comply with published awarding bodies' examination regulations.
- Disruptive behaviour or unacceptable conduct, including the use of offensive language, at the school (including aggressive or offensive language or behaviour).
- Misrepresentation or plagiarism.
- Possession of any materials not permitted in the assessment room, regardless of whether or not they are relevant to the assessment, or whether or not the pupil refers to them during the assessment process, for example notes, blank paper, electronic devices including mobile phones, smart watches, personal organisers, books, dictionaries / calculators (when prohibited).
- Communicating in any form, for example verbally or electronically, with other pupils in the assessment room when it is prohibited.
- Copying the work of another pupil or knowingly allowing another pupil to copy from their own work.
- Failure to comply with instructions given by the class teacher, including but not limited to: a) working beyond the allocated time; b) refusing to hand in assessment script / paper when requested; c) not adhering to warnings relating to conduct during the assessment.

Ysgol Bae Baglan 2021 Subject Assessment Plan

Examples of malpractice by, teachers and other officers, are listed below. These examples are not exhaustive and all incidents of suspected malpractice, whether or not described below, will be fully investigated, where there are sufficient grounds to do so.

- Allowing pupils to copy another pupil's assessment work.
- Allowing pupils to work collaboratively during an assessment, unless specified in the assessment brief.
- Completing the assessment for a pupil or providing them with assistance beyond that "normally" expected
- Failing to report a suspected case of pupil malpractice, including plagiarism, to the HT / DH and subsequently the awarding body.
- Failing to keep assessment question papers, assessment scripts or other assessment materials secure, before during or after the assessment.
- Allowing disruptive behaviour or unacceptable conduct to go unchallenged.
- Where there is malpractice it is dealt with under the disciplinary policy of the school and the awarding body will be informed.