

## Cilffriw Primary

### Request to remove pupil for a holiday



#### **Before applying to remove your child(ren) from school please remember:**

- Children who are absent from school in term time will miss out on important learning opportunities.
- Your child's teacher will not be able to go back over everything your child has missed.
- Due to the need for teacher/pupil input into learning experiences, it is not always possible to provide you with work to complete during the absence.
- The Local Authority can issue penalty notices (per parent per child) if your child's attendance falls below 90% due to a high level of unauthorised absences and term-time holidays. Full details of the fixed penalty scheme can be found on the Neath Port Talbot website.

Please complete this request form and hand it to the office as early as possible before the absence.

<b>Names of pupils:</b>	
1: _____	Class: _____
2: _____	Class: _____
3: _____	Class: _____
4: _____	Class: _____
<b>Absence Dates:</b> From _____ to _____.	<b>Number of days absent:</b> _____
<b>Reason for the absence:</b>  	
<b>Signed by parent/carer:</b>	<b>Date:</b>