

Tre Uchaf Primary School

Admissions Policy Our Vision for Tre Uchaf

Tre Uchaf is a positive, inclusive, listening school. Everyone is encouraged to be the best that they can and to make a contribution. The school provides practical, stimulating and new experiences for the children which help them to build confidence, knowledge and a love of learning.

Aims

We aim to help our pupils to

- ✚ Respect themselves, each other, adults and the environment
- ✚ Be confident in the basic skills of speaking, reading, writing and mathematics
- ✚ Know how to find the information they need
- ✚ Gain practical skills which will help them in their lives
- ✚ Get along well with each other
- ✚ Be honest and kind
- ✚ Know about and contribute to their local community
- ✚ Celebrate the Welsh culture and to use the Welsh language
- ✚ Be safe, fit, happy and healthy
- ✚ Understand their own feelings and be confident in saying how they feel
- ✚ Enjoy new tasks, new people and new places

Children will be admitted to Tre Uchaf regardless of any disability and any reasonable adjustments will be made for them to access the School, resources and the Curriculum. Where adjustments or additional support are needed children will be admitted once suitable arrangements are in place.

Nursery:

Children aged 3+ are offered between 3 and 5 terms of part-time education in our Nursery and are entitled to a place during the term after their third birthday. Children starting in the Autumn Term are taken into School in small groups over the first few weeks to aid a comfortable introduction to their first experience of School.

Readiness for School

The Nursery teacher will carry out a home visit prior to pupils starting school. This is an informal meeting with pupils and parents for the purpose of;

- Introducing the child to the teacher within a setting in which the child is confident and comfortable
- Enabling the school to find out if the child has any particular needs which will need to be supported in school
- Giving parents advice on how to prepare their child for school

Parents are advised that children will settle more confidently into school if they have developed some independence with respect to their personal needs. While it is accepted that children of Nursery age may have occasional toileting accidents, children who are still not toilet trained at this age may find school life challenging. Frequent wetting and soiling incidents can lead to discomfort and embarrassment for the child as well as regular withdrawal from learning for changing. We therefore urge parents to do their best to toilet train their children before starting them in school. Where parents are facing particular challenges with respect to toileting we advise

them to seek help through their Health Visitor who should be able to provide advice or refer them to specialist services.

Reception:

Tre Uchaf operates the agreed County admissions arrangements. Children already in the Nursery and within the catchment will be offered an automatic place. This place will be offered formally in the Spring Term before their full-time education begins. Children outside the catchment area will be required to complete a preferred placement form.

In September, pupils are admitted to school on a phased entry basis in order to facilitate a smooth and well-supported start to full time school. Parents will have an opportunity to meet with the Reception class teacher towards the end of the Summer prior to starting full time school. They will be given clear information on their child's phased entry at this meeting.

Preferred Placement:

If there are places available, preferred placement will be granted. Where admission requests exceed the number of places available, the LEA admissions criteria will be applied.

STF Pupils and Mainstream Pupils with ALN

Pupils are placed in our STFs by the Local Authority. The school will be named on the Statement as being able to meet the child's needs and placement within the STF will be specified.

Other pupils with a Statement of Special Needs may be placed in one of our mainstream classes by the Local Authority.

For statemented pupils being admitted to Tre Uchaf, there will be an Admissions Meeting with the Educational Psychologist, parents, staff and other relevant Agencies. The purpose of this meeting is to ensure that the school knows what support the pupil needs and that the necessary support is in place before the child starts to attend school.

Applying for a School Place

All other applications for a school place must be made online through the Local Authority who will then notify the school. If the admissions number for the year group has not been reached the Local Authority and the school will notify the parent that a place is available.

If an application is unsuccessful, parents have the right of appeal, except in the case of admissions to Nursery. The appeal should be forwarded to the Director of Education, Civic Centre, Swansea, SA1 3SN, to be considered by the Appeals Committee.