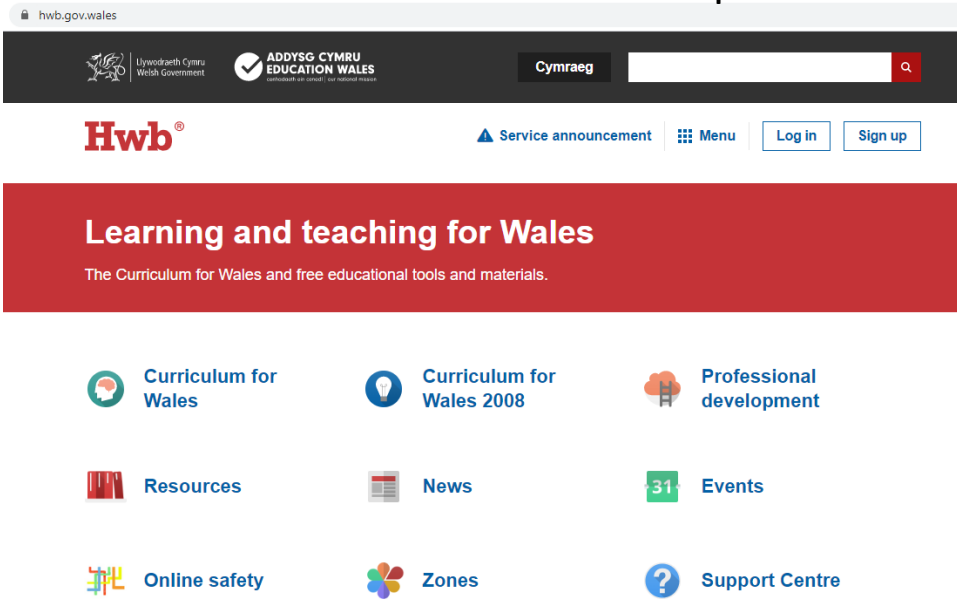
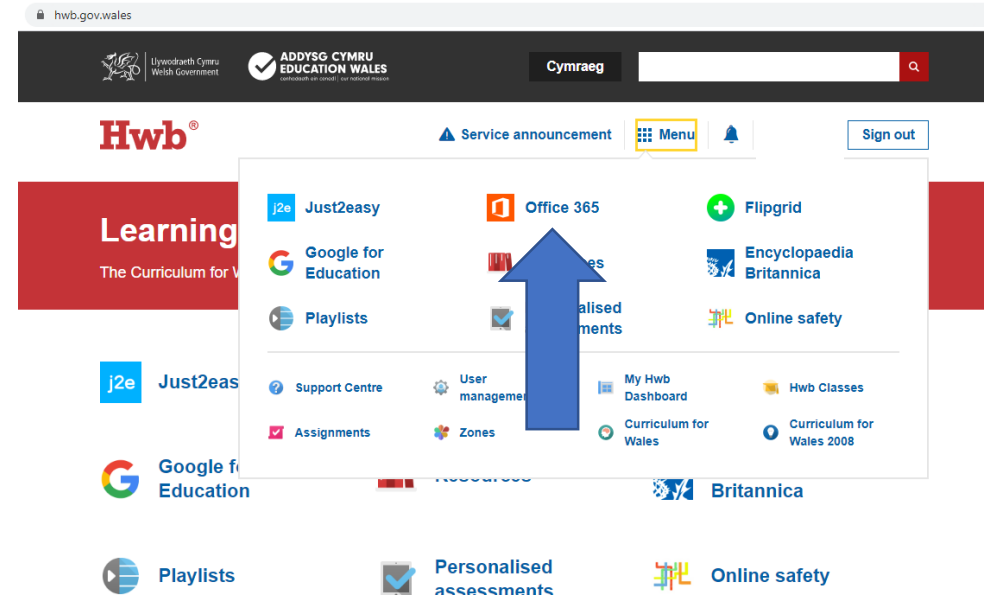


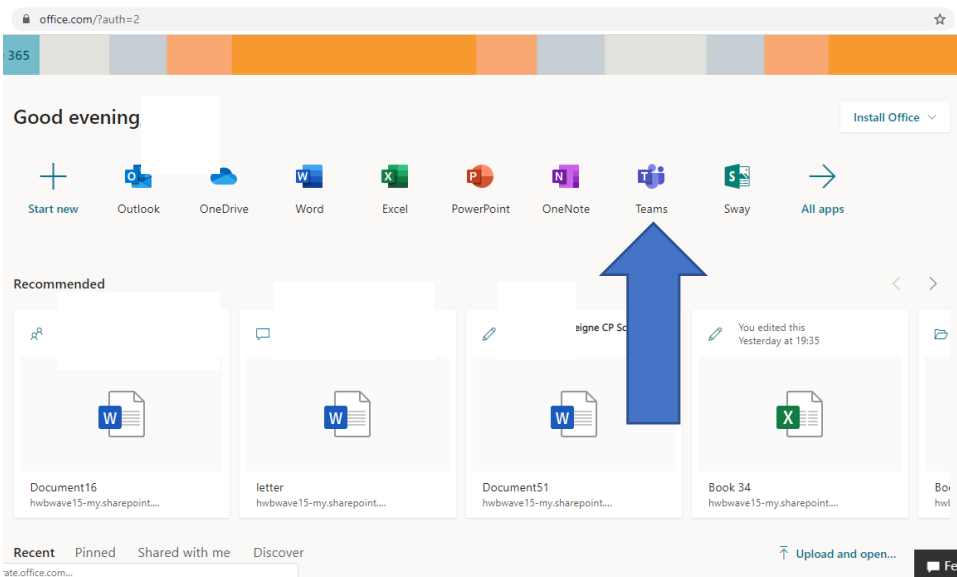
How to open work on Microsoft Teams



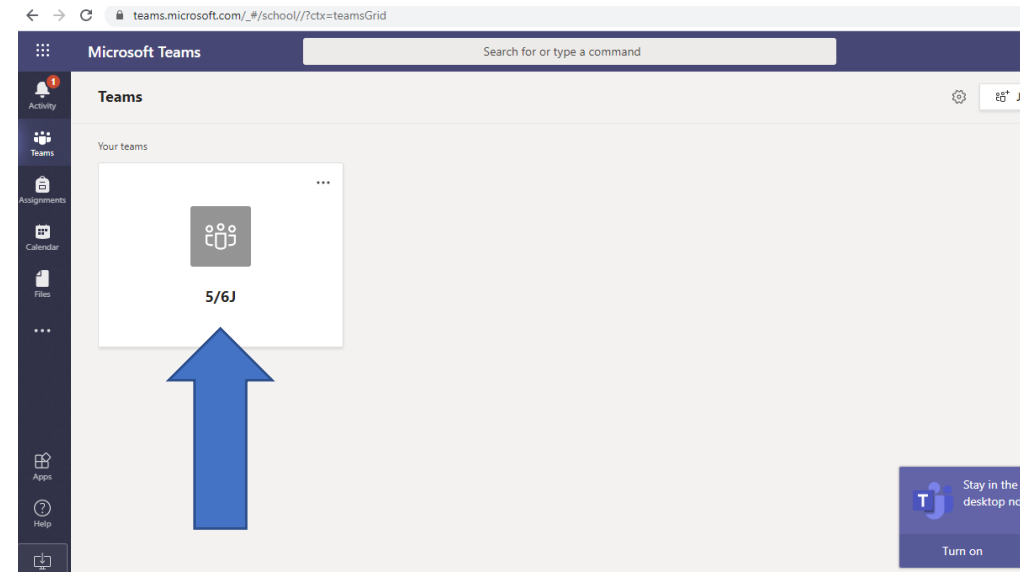
1. Navigate to Hwb and login.



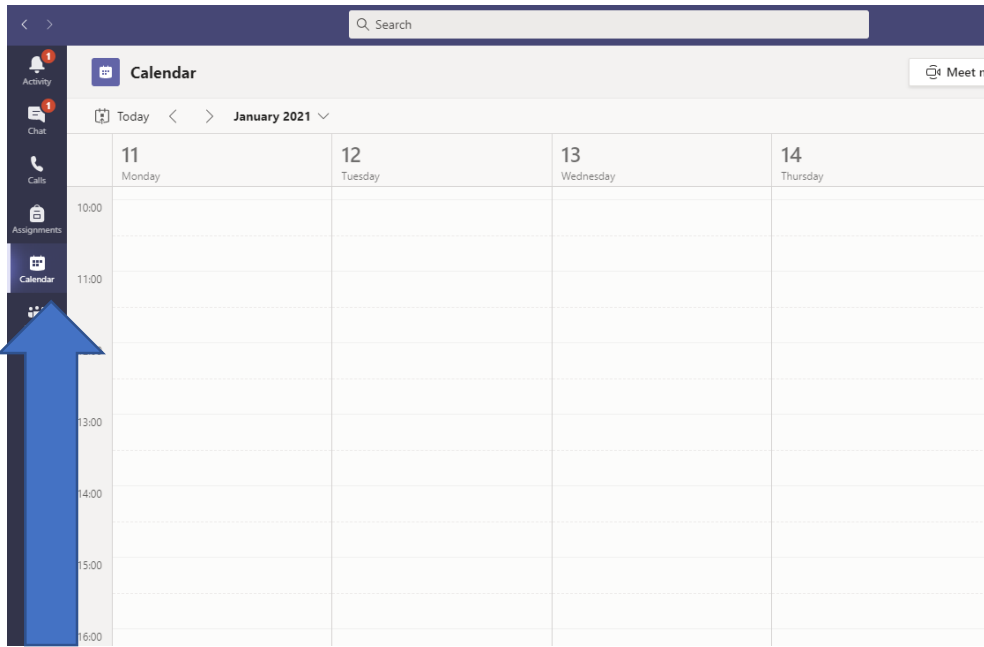
2. Click on Office 365.



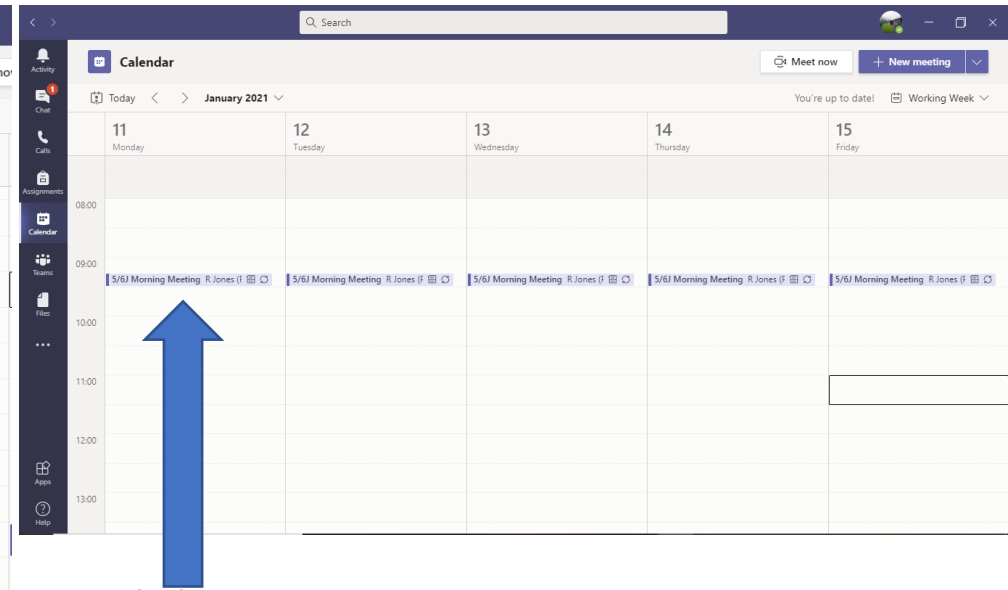
3. Click on Teams.



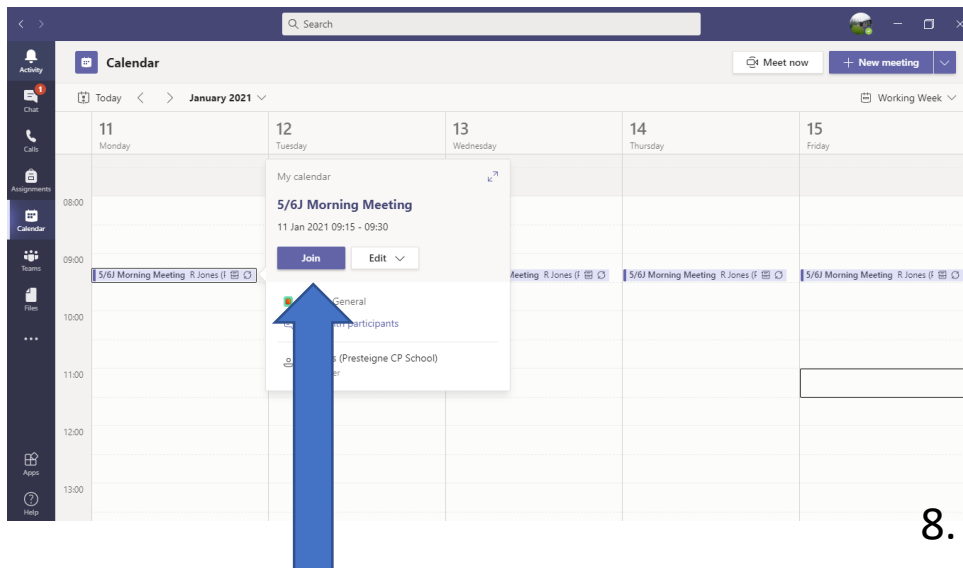
4. Click on your class team.



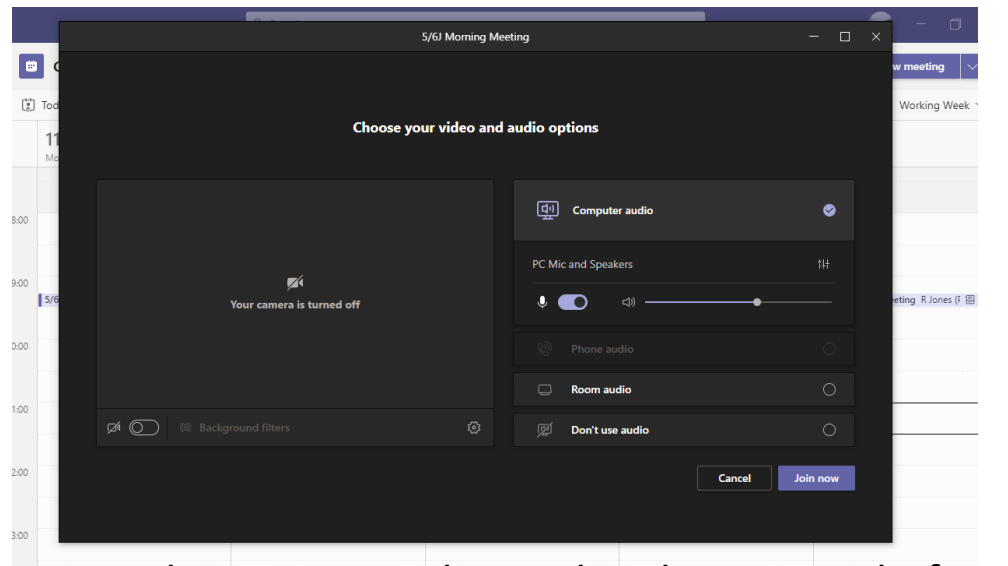
5. Click on the calendar tab



6. Click on your meeting to join



7. Click Join



8. You can choose your video and audio options before you join. Please mute your microphone as you join the meeting until your teacher asks you to unmute.