



**Glan Llyn Primary School**  
Ysgol Gynradd **Glan Llyn**

Headteacher/Pennaeth: Mrs J Richards  
Glan Llyn Primary School,  
Bessemer Drive,  
Newport,  
NP19 4EB  
Tel: 01633 414616  
E-mail: glanllyn.primary@newport.gov.uk

18<sup>th</sup> September 2020

Dear Parents/carers,

### **Preparation for Week 4**

Another great week here at Glan Llyn! Thank you all for your ongoing support. Attendance has also been excellent which is fantastic for the children and their education. We have coped well with the increased operations this week and therefore, we can take steps to ease our Nursery and Reception pupils slowly back to their normal times.

Reception pupils will revert to their normal times of 8:50-3:30 next week.

Nursery pupils have settled well but we need more time to ensure they enter and exit the class quickly. Therefore, we will increase their times by 15 minutes this week and 15 minutes the week after.

This will significantly increase the number of adults on site between 8:40 and 9am. Please observe the distance markers and ensure your child is ready to enter the building as soon as they reach the front of the queue.

<b>Week 4 – 21<sup>st</sup> September</b>		
<b>Year Group</b>	<b>Times</b>	
<b><i>Breakfast Club for Reception -Y6 (only if registered)</i></b>	<b><i>Entry between 8am and 8:20am</i></b>	
Y3-Y6	8:40 - 3:40 (doors open 8:30)	
Y1-Y2	8:50 – 3:30 (doors open 8:40)	<b><i>Pupils with older siblings may be admitted slightly earlier to reduce congestion.</i></b>
Reception	8:50 – 3:30	
Nursery am	9:00-11:15 (temp times) (Normal times 8:45-11:15)	
Nursery pm	12:50-3:05 (temp times) (Normal times 12:50-3:20)	

***Please remember that the one-way system will continue to operate and it's important that everyone keeps to this.***

***Additionally, please can I continue to stress that only ONE adult should collect a child and that adults from different households MUST stay 2m apart when on the school site.***

#### Additional Information for Week 4

<b>School Bags</b>	We are finding that some younger children are finding it difficult to manage all of their belongings. Please try and limit the number of items your child needs to bring to school. It would be helpful if the children could carry their own bags when walking to school and queuing – this will mean swifter drop offs and will also ensure that parents don't accidentally carry the bags home with them!
<b>Snacks and Water</b>	Please only send healthy snacks (fruit or vegetables) for snack time. During the school day, please ensure children have water only in their water bottles (other drinks may be consumed during lunchtime only).
<b>Labelling</b>	It is essential that all items of clothing and equipment are labelled clearly with your child's name. This is to ensure that they are not lost but it is even more important this year so that clothing does not get mixed up between households.
<b>Seesaw</b>	Please remember to sign up to SeeSaw for home/blended learning. In the event of a partial school closure, all home learning will be sent via this platform. Please ensure that your child only sends back the requested work that has been set so that staff can keep up to date on who has returned work.
<b>Permission Forms</b>	We still have a number of pupils who have not yet returned general permission forms. Replacement forms are going to be sent today to some pupils – please return these by Monday.
<b>School Dinners</b>	Hot school dinners will resume on Monday 28 <sup>th</sup> September. Please see the letter sent home today for further information .

Thank you in advance. Hope you have a lovely weekend.

Kind regards,  
*J. Richards*  
Mrs J Richards  
Headteacher