



Milford Haven Community Primary School
Ysgol Gynradd Gymunedol Aberdaugleddau

Meads site/Safle Meads:	Priory Road, Milford Haven SA73 2EE
Tel. no. /Rhif Ffôn:	01646 693861
Prioryville site/Safle Prioryville:	Prioryville, Milford Haven SA73 2LQ
Tel. no. /Rhif Ffôn:	01646 692705
Email/Ebost:	admin.milfordprimary@pembrokeshire.gov.uk
Headteacher/Prifathrawes:	Ms Mandy Paish

19 June 2020

Dear Parent / Carer,

Check in, Catch up and Prepare (for September)

**Arrangements for Milford Haven Community Primary School to re-open on
Monday 29 June 2020**

Thank you for your continued support and patience while we have been waiting for Welsh Government guidance to be released in order for us to share plans with you.

We are really looking forward to welcoming our pupils back to school. To support in this the two key documents issued to schools are the Welsh Government's operational guidance and their learning guidance.

We are following all the advice and guidance produced by the Welsh Government and Pembrokeshire County Council (PCC) to ensure that all members of the school community are coming back to an environment that is as safe as possible.

I hope that the information provided in this letter and the associated documents will enable you to make an informed decision regarding the return to school of your child / children.

Currently staff are busy preparing the school building for the re-opening on Monday 29 June, whilst continuing to provide online learning. We plan to do virtual tours of the school so that you can sit with your child/children and talk them through all the changes in order to help them prepare for their return. Your year group will share their tour / Powerpoint with you.

Welsh Government are very keen to provide 'check ins' so every child has the opportunity to return to school. However, they are very understanding that parents may feel genuinely worried about their children returning to school at this time. Therefore, for the time being, there is no expectation for parents to send their child / children to school unless they are entirely happy to do so.

Below we have outlined our proposals for the re-opening of MHCPs and the provision that will be on offer for the pupils from 29 June until the end of term.

Return to school arrangements



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Pupils from Reception to Year 6 will return to school. Pembrokeshire County Council have made the local decision that Nursery pupils will not return for the summer term.

Each class, from Reception to Year 6, will be divided into four groups (Bubbles) with one group attending school at a time. This has been done to make sure your child will be with his / her class teacher. There will be an opportunity for each Bubble to come into school for a day a week (although please note that to ensure social distancing we will need to stagger start and finish times). The length of the day will be different to normal, due to the need to stagger the start and finish times.

At present Welsh Government have said we will return for four weeks for the summer term and in Pembrokeshire this means the end of term will be on Friday 24 July. However, please be aware that there is still discussion about this between Welsh Government and trade unions. If this plan continues to be the case your child will attend school three times over the four weeks. On that day the aim is that they will be taught by their class teacher, a support member of staff known to them will also be available to their Bubble. We will do our very best to maintain this, although please bear with us if staff are absent due to illness.

This plan to provide Check in, Catch up and Prepare has been established in order for MHCPs to:

- ❖ ensure the health and safety of all of its pupils and staff;
- ❖ respond to the guidance and in particular the social distancing regulations laid down by Welsh Government;
- ❖ take account of the capacity of both school sites;
- ❖ respond to the needs of the learners; and
- ❖ continue to provide Hub childcare provision for the children of critical workers

The school will contact you early next week to inform you when your child has the opportunity to attend school. Please refer to the table below for the weeks your year group will attend. This table is pending confirmation that schools will return for four weeks. Your class teacher will inform you which day in a week that your child will have the opportunity to attend.

Week	Year Groups						
	R	1	2	3	4	5	6
1 w/b 29/6/20	✓	✓			✓	✓	✓
2 w/b 6/7/20		✓	✓	✓	✓		✓



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3 w/b 13/7/20	✓	✓	✓	✓		✓	✓
4 w/b 20/7/20	✓		✓	✓	✓	✓	

From week beginning Monday 20 July the High School also hope to offer an opportunity for Year 6 pupils to attend Milford Haven Secondary School. We will plan some transition for the other year groups at the end of term, but also at the beginning of September 2020; as we feel this period will need to be more extensive in the current circumstances and to cater for when pupils return to school. More details will follow about this.

Home learning will continue for your child on the days that they are not in school. Teachers will be back in school most days teaching small groups of children. There will be a blended approach, meaning that teachers will still provide online learning. Children will be expected to engage with this on the days that they are not in school. Please bear in mind that teachers will no longer be focusing solely on providing distance learning each day as they will be back in school most of the time. This could affect response times to home learners from your child's teacher. Please bear with staff. They will do their very best to get in touch with you as soon as they can, but this may be after the school day or the following day.

The school will continue to provide childcare for key workers' children and any vulnerable learners who have already been referred for a childcare placement. The PCC booking system closed on Thursday 18 June 2020. All key worker parents should have booked their place for June and up to the end of term by now. All these pupils will also have the opportunity to attend school with their class Bubble on their designated days. Please can we ask that if you do not intend to send your child to the Hub on a particular day or your shift pattern changes (and therefore attendance times change) that you continue to liaise with the school to let us know in advance of the particular day. This will support us greatly with staffing the hub. Thank you in advance for your help.

School start/finish times, playtimes and lunch times will be staggered in order to ensure social distancing amongst pupils and also parents. Your teacher will share your start and finish times with you when they get in touch next week.

For further detail about the return to school procedures please see the associated document sent out entitled 'Safety Advice for Returning to School'. Whilst the comprehensive 'Safety Advice for Returning to School' document may appear



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daunting, we hope that it will assure you that your child / children will be as well cared for and nurtured as is possible in the current circumstances.

There are also 'Frequently Asked Questions' at the end of the Safety Advice that we hope will help to answer many of your questions. If you have any further questions, please do not hesitate to contact school (currently operating on the Meads site only). We will do our very best to answer them and discuss any concerns with you.

However, I do need to point out that this is an ever changing situation and some procedures and protocols may change as updated national and local guidance is issued. We will endeavor to keep you up to date with any guidance and policy changes.

Finally, we must thank all parents and carers for their support over the past few months. We have received many lovely messages, kind offers and even a cake or two to keep staff going. This has meant a great deal to us all at MHCPs and we cannot thank you all enough. Please continue to all take care and stay safe.

Mandy Paish

Ms Mandy Paish

Headteacher