BLENDED LEARNING POLICY

**Reviewed by the Governing Body
January 2021**

Introduction

Should pupils or contact groups need to self isolate at short notice, or should the school be fully or partially closed to pupils, the following blended learning procedures will apply. Blended learning refers to an approach to learning that combines face-to-face, distance, digital and online learning experiences.

Devices

- For pupils without ICT devices who are not able to be in school due to the reasons noted above, we will aim to provide use of an alternative device where possible. A record of loaned school kit will be kept and shared with the ICT team.
- All pupils should have signed the ICT acceptable use policy.

Whole-school expectations

The following protocol will be employed:

- Task planning
  - o For those pupils not at school, the school class timetable will be followed.
  - o Work will be in line with lesson times.
  - o Microsoft Teams will be used by all staff to set work and assignments, in conjuction with Classcharts. All pupils have been given advice and guidance on using these software.
  - o Pupils will present completed tasks through the Assignments tab in Microsoft Teams.

Communication

- o Should families require support with blended learning or learning at home, the first point of contact for parents will be the Assistant Headteachers Mrs Rachael Thomas, Mr Samuel Jenkins or thier Head of Phase. They will be able to answer parental questions regarding blended learning / home learning.
- o Communication from school to home, particularly vulnerable children, pupils with ALN: pupils not at school or self-isolating will be contacted by Assistant Headteacher Mrs Rachael Thomas, LSAs, Teachers and Heads of Phase and ALNCO during their absence from school. All pupils will be contacted, and priority in the short term will be given to contacting pupils who do not engage with online learning, or whose parents have made contact with school asking for support. A record will be kept of all contact made.
- o Every member of staff will know who they are responsible for keeping in contact with, how to record it and how to alert the Headteacher / Assistant Headteachers / ALNCO if they have concerns.

Teaching and Learning

Teachers will employ the most appropriate learning style for each method or strategy according to the age of the pupils, the subject and scheme of work. The teachers may use:

- **Distance learning:** allows learning experiences to happen from just about anywhere and may or may not involve a digital device and internet connection. This supports the well-being of all learners, including a choice of learning opportunities for social, physical, emotional development and tasks to promote their resilience. It allows individuals to learn when and where it is more convenient for them. Equitable distance learning does not have to mirror learning as it normally does in school.

- **Digital learning:** any instructional practice that effectively uses technology to strengthen a learner's learning experience. Additionally, digital learning can be used for professional learning opportunities for teachers and to provide personalised learning experiences for learners.

- **Online learning:** education that takes place over the internet. It is often referred to as e- learning among other terms. However, online learning is just one type of 'distance learning'.

- **Synchronous learning:** teaching where the teacher is present at the same time as the learner(s). This can take place face-to-face or online.

- **Asynchronous learning:** where teaching materials are provided and learners work through them in their own time. This could include a variety of media, including audio and video clips. WG have provided guidance on the use of live streaming.

Marking Work / Giving Feedback

- Teachers will follow the school marking and feedback policy when giving feedback. Teachers will give direct personalised feedback by using the feedback box within Teams assignments.