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Monday 22<sup>nd</sup> of June 2020

Dear Parent/Carer,

As you will be well aware, the Welsh Government announced on 3<sup>rd</sup> June that schools are to partially reopen on a 'check in, catch up and prepare for September' basis. The original announcement stipulated that this would be for a period of four weeks from 29<sup>th</sup> June. The school is busily working to make changes to the set up of the buildings and we are really looking forward to welcoming you and your children back with us.

However, we have been informed by the local authority, and many of you will have seen in the news that the Welsh Government and the trade unions have not been able to reach a common position on schools opening up for the fourth week - the first week of the planned summer holidays. Neath Port Talbot schools will all close for the summer holidays on 17<sup>th</sup> July.

I've had a number of enquiries from parents about a few points which hopefully I can clear up below:

Do the children wear uniform?

- Pupils should wear school uniform to their day in class.

How will we know where to line up?

- There will be video guides showing parents from each class where to line up to come in and out of the school sites. These will be up on the school website by Friday of this week.

How do I pay for my child's meal in school when we normally have free meals?

- You need to be registered for Parent Pay or your child needs to bring sandwiches in to school on their day. The school clerks will be in contact with those parents whose children are returning and do not have Parent Pay access at the moment.

What do we do if we are dropping off more than one child?

- If you are dropping off or collecting more than one child on your day, don't panic. Email the school on [melinprimary@npt.school](mailto:melinprimary@npt.school) and we'll look at ways to help.

Will I be able to talk about things with the teacher at the school door?

- If parents need to discuss anything with the teacher, unfortunately we won't be able to stop and discuss at the door because we need to make sure the children are in, washed their hands and are suitably socially distanced to keep them safe. Parents are asked to ring or email the school so that we can get your message to the class teacher.

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**Neath Port Talbot County Borough Council**

'Motivating, Engaging, Learning, Inspiring, Nurturing'

I'd like to remind you all that children should not attend school if they or someone in their household has:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal.



## Help us keep everyone safer in school

**Need to speak to the teacher?**  
Help us keep things safer and more private by ringing the school or emailing us at:  
[melinprimary@npt.school](mailto:melinprimary@npt.school)

**Please keep 2m apart**  
Keep socially distanced from other parents and children from outside of your own household.

**KEEP CALM AND Stay in your own space!**  
Keep to the area of the yard and use the gates set for your child's year group.

Can I finish this letter by saying again how much we're all looking forward to welcoming your child back to school with us. If initially you decided that your child was not going to return before September, but you change your mind. Please, email the school to let us know and we can allocate a day out to you.

If you have any other questions, please do not hesitate to get in touch by email on [melinprimary@npt.school](mailto:melinprimary@npt.school).

Yours sincerely,

T. Richards  
Headteacher