Writing lists

To achieve Level 5, you must use colons, semi-colons and commas correctly in a list.

The rules are:

- use a colon to introduce a list
- use commas to separate single items in a list
- use semi-colons to separate phrases or clauses in a list



Punctuate these lists.

1	You will need scissors a glue stick four matches a washing-up bottle and a ball of string.
2	Pacific islands are sometimes divided according to the people who live there Melanesia in the west Micronesia in the north and Polynesia in the east.
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3	The time a planet takes to orbit the Sun depends on its position in the Solar System Mercury the nearest planet takes 88 days Earth takes 365.256 days Pluto the most distant planet takes nearly 250 years.
4	Some of the more common rock types are sedimentary rocks such as coal and chalk meta- morphic rocks such as marble and quartzite and igneous rocks such as granite and basalt.
5	Eating insufficient vitamins can cause many illnesses loss of energy bleeding gums teeth falling out bent bones bad breath and blood problems.

Test your punctuation

This passage has been written without any punctuation. Rewrite it with the correct punctuation.

the night was still and silent I started to run I must be getting closer to the shed I muttered to myself but however much I ran it seemed just as far away running faster now I tripped on the uneven path and skidded along the gravel on my knees I began crying as much from fear as from the pain in my legs I tried to get up but couldn't the pain in my leg was too great was my leg broken in the dark night and with my tearful eyes I couldnt see clearly but I could feel the presence of someone close beside me so much had already happened to me that night that suddenly I didnt feel afraid it was more a sense of intrigue was there really a person near me that I couldnt see or was it something more I reached out cautiously trying to feel for something that I recognised at first there was nothing then suddenly a warm fluffy material whats that who are you I whispered urgently matthew matt the voice responded it's time for bed what are you doing out here



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