

**Our Teams Meeting Agreement**

* I will be on time and punctual for all video conferencing sessions
* If I need to get materials ready for the session, I will have them ready before the session
* I will make sure that my laptop/i-pad is charged and ready before the session.
* I will show respect for everyone in the online classroom
* I will dress appropriately for all sessions
* I will make sure that where I log in to the session is appropriate
* I will change my background setting
* I will contribute to the session in a positive manner and not disrupt the meeting at any time.
* I will not share images of the session or lesson.