



Ysgol Bae Baglan

Headteacher Mr R. Rees
Senior Leadership Team Mr G. Williams, Mr S. Davies, Miss N. Williams
Mrs K. Palmer, Mr A. Marchant, Mrs S. Rogers, Ms C. Prescott, Mrs K. Willment

Seaway Parade, Port Talbot, SA12 7BL
Tel: 01639 508540

18th October 2021

Dear Parent/Carer

ELECTION OF PARENT GOVERNOR

I am writing to inform you that we have two vacancies arising for a Parent Governor on the school Governing Body. Nominations are sought for these vacancies.

In general, any parent of a registered pupil at the School at the time of the election is eligible to be a Parent Governor. However, no parent may be a member of more than two governing bodies, and there are strict rules on eligibility. **(Please see attached).**

The nomination must be supported by two other parents of pupils at the school, whose details must be given on the nomination form.

Should you wish to put yourself forward for nomination, please email Emma Helling, Clerk to Governors; ybb-ehelling@npt.school. The completed form should then be returned via email or in a sealed envelope to Emma Helling, Clerk to Governors; ybb-ehelling@npt.school no later than: 12.00pm Monday 1st November 2021. Please note it is your responsibility to ensure that the nomination is returned.

If there are more nominations received than the number of vacancies for Parent Governors, then an election will take place. Information on the names of those running for Parent Governors will be communicated in letter form via the school website and social media, along with instructions of how to vote.

If elected I must advise you that all new governors MUST have a disclosure from the Disclosure Barring Service BEFORE taking up an appointment (arranged via the school)

Training courses for Governors are provided free by the Authority and information is also circulated from time to time regarding courses arranged by outside bodies for which a fee may be payable.

Yours sincerely

Richard Rees
HEADTEACHER

The following is a summary of the conditions which governors must meet to qualify to hold or continue in office.

A governor must:

- have a satisfactory Disclosure & Barring Service (DBS) Certificate
- be age 18 or over at the time of appointment or election
- not hold more than one governorship at the same school
- not be a governor at more than two schools
- not be bankrupt or disqualified under the Company Directors Disqualification Act 1986 or an order under the Insolvency Act 1986
- not have been removed from the office of charity trustee or trustee for a charity on grounds of misconduct or mismanagement
- not be included in the list of teachers or workers prohibited or restricted from working with children or young people
- not be disqualified from being a teacher, other school employee or an independent school proprietor
- not have been sentenced to 3 months or more imprisonment in the 5 years before becoming or since becoming a governor
- not have received a prison sentence of 2½ years or more in the 20 years before becoming a governor
- not at any time have received a prison sentence of 5 years or more
- not have been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor
- not hold office or continue to hold office at time when he/she is liable to be detained under the Mental Health Act 1983
- not have failed to attend meetings of the governing body without consent for a continuous period of 6 months
- attend mandatory training where prescribed by legislation
- not be appointed to the same category of school during the 12 months following disqualification for non-attendance
- not act as clerk to the governing body
- the person refuses a request by the governing body to make an application under section 113 of the Police Act 1997 for a criminal records certificate

Please refer to the Government of Maintained Schools (Wales) Regulations 2005 for further details. If you wish advice or guidance on the above please contact: governors@npt.gov.uk, or write to the School & Family Support Team, Port Talbot Civic Centre, Port Talbot, SA13 1PJ or telephone 01639 763600.