



Data Transfer and Additional Services Consent

We routinely share pupil information as required by law with:

- Welsh Government
- our local authority
- Estyn
- Capita Sims (Management Information System)
- Consortium (ERW)
- Careers Wales
- NHS
- schools / colleges that the pupil's attend after leaving us

We also share data with third parties to support your child whilst at school:

- Data for attainment (Alps, FFT Aspire, GL Assessment, Examination Boards [WJEC])
- Data for teaching and learning (Library system, Rapid Reading)
- Data for access to Hwb (Google and Microsoft)
- Data for access to cloud based resources (Microsoft and Apple)
- Data for cashless system (ParentPay)
- Data for catering system (Nationwide)
- Data for text service (SchoolComms)
- Data for Safeguarding (Children's Services and the Police)
- Data for Additional Learning Needs (ALN) (local authority support services inc. Educational Psychologist)
- Data for medical support (Medical Cards, Risk Assessments, Health Care Plans and Accident Reports)
- Data for LEA library membership - Neath Port Talbot Library Service

There may be other occasions where we will share data with a third party:

- School Educational Visits (Travel Companies / Flights)
- External Competitions (Swans Community Trust Programme)

Please note that some of these third parties are only applicable to your child where appropriate. We will ensure Data Sharing Agreements are in place for all third parties. We will also inform you of any additional third parties as and when they occur.

All the personal data we process is processed by our staff in the United Kingdom. For the purposes of IT hosting and maintenance this information is located on servers within the European Union.

Hwb

The Hwb platform provides all maintained schools in Wales with access to a wide range of centrally-funded, bilingual digital tools and resources to support the digital transformation of classroom practices. The Hwb platform is managed and operated by the Welsh Government.

All learners in maintained schools in Wales must be provided with a secure login to the Hwb platform. This is because mandatory reading and numeracy tests, currently on paper, will be moving online and must be completed by each learner via the platform. In order to provide [you/your child] with a secure login, the school will be sending basic information to the Welsh Government. The login will allow [you/your child] to take the mandatory online assessments, known as 'personalised assessments'.

For more information about the Hwb platform and how information about your child is used, please see <https://hwb.gov.wales/privacy>.

For more information about the online personalised assessments, please see <http://learning.gov.wales/resources/collections/national-reading-and-numeracy-tests?lang=en#collection-2>

Additional services

If you agree, Welsh Government can also provide your child with access, via the Hwb platform, to a variety of additional services which are provided by other organisations. These include online learning environments such as Hwb Classes, Microsoft Office 365, Google for Education, and other relevant educational tools and resources. Welsh Government is making these additional services available to help your child access educational resources. These additional services are centrally funded and there is no cost for you or for your school to access and use them.

School will also provide additional services via Microsoft such as Online Storage areas which are used for storing school work and additional learning resources. We also have other partners which we use to share information with you about assessment, homework and behaviour.

We will only provide access to these additional services with your consent.

If you agree:

- we will tell Welsh Government to provide access to the additional services
- Welsh Government will share information about your child with our service providers, including Microsoft and Google Education in order to enable access to the additional services.
- we will share information about your child with our service providers in order to enable access to the additional services enabled through school.

If you do not agree, we will still share information about your child with Welsh Government to set up a secure login for the Hwb platform, but your child will not be able to access the additional services. Your child will not be able to access additional services such as ShowMyHomeWork and the school library system.

Further information about data sharing are covered in our privacy notices.

If you wish to withdraw your consent, please contact the headteacher or use the consent form which is sent out annually.