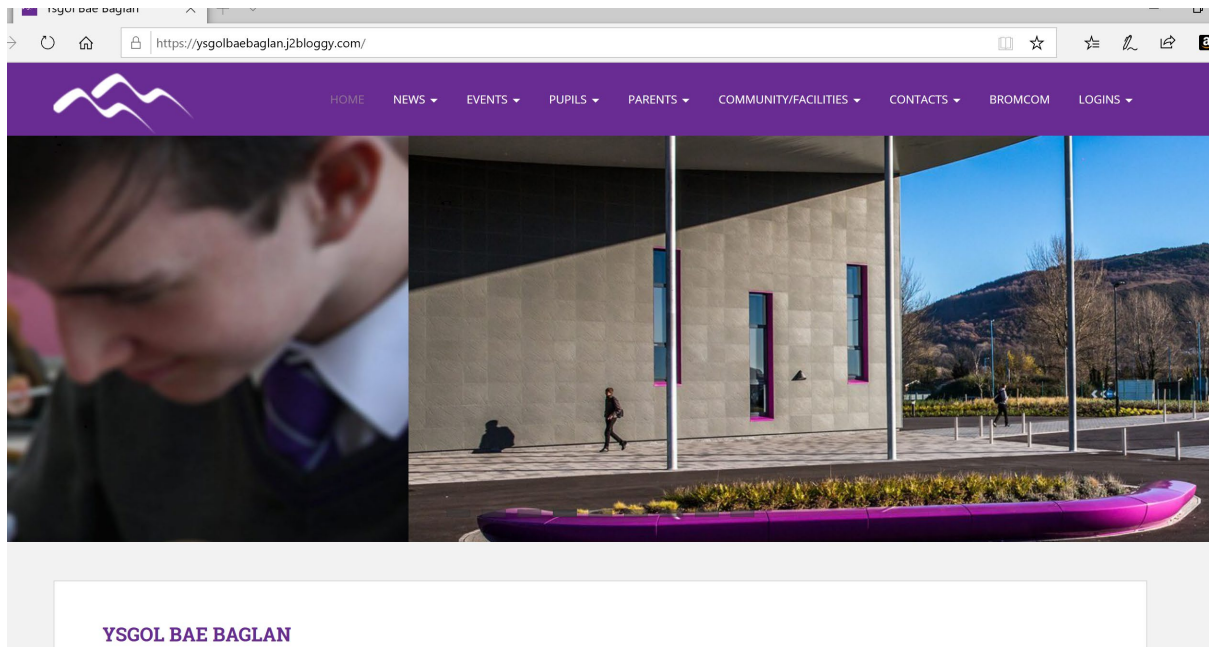
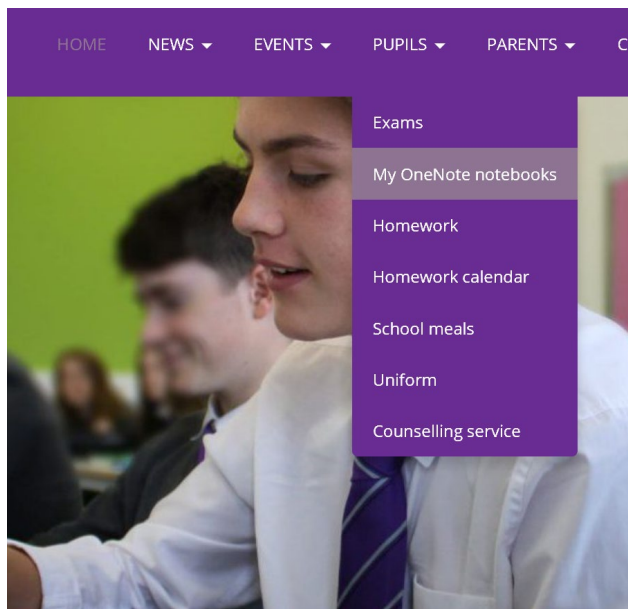


How to access your OneNote Notebooks from home.

1. Visit www.baebaglan.school by typing in the address or just googling BaeBaglan.



2. On the top menu, choose Pupils and My Onenote Notebooks



3. In the login box type in your school username and password.

All pupil usernames are in the form initialsurnamenumbers@npt.school e.g rdavies23@npt.school

Passwords can be changed in school.

- Then choose the Shared With Me Menu to see all the notebooks that are shared with you, or Recent for those that you have been using recently.

Notebooks

Recent My Notebooks **Shared with Me** Class Notebooks

- 10H1 - Ma Notebook sites » Section_YBBClass201710H1Ma
- 10H2 - Ma Notebook sites » Section_YBBClass201710H2Ma
- 11H1 - Ma Notebook sites » Section_YBBClass201711H1Ma

Some teachers may use the same notebook year on year so some notebooks have no content.

- Click on the notebook name to open the notebook.

The screenshot shows the OneNote Online interface. The title bar indicates the notebook is '10H1 - Ma Notebook' and it is saved. The ribbon is set to 'Simplified Ribbon'. The left sidebar shows a list of notebooks, with '10H1 - Ma Notebook' selected. The main content area displays handwritten notes on a page titled 'MONEY', dated '07 September 2018 11:30'. The notes are as follows:

MONEY
07 September 2018 11:30

① OUTGOINGS AT SOURCE.

(a) TAX } ①/②/③
(b) NI. }

7 (c) PENSION (OPTIONAL) % of earnings