

School GCSE Examinations 2018

Class of 2018

Standard operating Procedures

- Punctual – 8:50am or 1pm start, arrive at least 10 mins before
- PM exam lunch will be available from 12:20pm
- Equipment – clear / transparent pencil case, black pens, pencil, ruler, protractor, highlighters, calculator.
- No electronic devices – phones, smart watches etc. Wrist watches on desk

Procedures

- Full school uniform to be worn
- Venues – Gym, Main Hall, SSC
- Seating plan – correct seat label on desk
- Details – name, centre num, cand num.
- Exam room conduct

Procedures

- Read the information to candidates on the exam paper
- Time – your responsibility
- Fire alarm
- Extra time
- Exam board atrium
- School website – TT etc

During the examinations

- Read questions carefully
- Think about your answers
- Read through answers
- Check answers
- Maximise marks

Exam timetable

- Individual TT distributed. All TT available on website.
- Carefully check entries including tier of entry
- Familiarise yourself with dates, times etc.
- Queries - speak to subject teacher ASAP

Lead up to Exams

- Revision – school based
- Revision – home
- Normal TT lessons
- After school sessions

Dates

- May 8th 2018 – GCSEs start
 - Registration
 - End of exam
- May 25th 2018 End of official TT for Year 11
- June 4th to June 19th – Coordinated Revision Sessions

RESULTS

Thursday

August 23rd

9am School Hall

By failing to
prepare, you are
preparing to fail

Benjamin Franklin