

**St Joseph's Catholic
Primary School
Ysgol Gynradd Catholig
San Joseff**



**Governors' Annual Report to Parents
2020/21**

**“One Family - Many Gifts”
“Un Teulu – Anrhegion Di-ri”**

The Governors' Annual Report to Parents 2020-21

The Governing body works closely with our team of committed staff to review and evaluate our school's progress and plan our future priorities.

It has a statutory obligation to provide specific information to parents but we include additional information which gives a flavour of the work and activity within the school.

This year has been a difficult time for each and every one of us in different ways as we have responded to the COVID pandemic. As a governing body we have worked hard to ensure that School has remained as safe as possible for our children and staff. The resilience shown by the children as they returned to School was a joy to see. We also acknowledge and are thankful for the support of all of the parents, grandparents and carers as we become accustomed to the new procedures in place.

We remain keen for parents to have an opportunity to engage with us in developing the school for the benefit of all its pupils to this end we hope that you find this report of interest and would welcome any comments or questions that you may have.

As always we express our thanks to Mrs Dineen and her team of dedicated staff for their hard work this year and thank all parents and pupils for their ongoing support.



Richard Hopkins
Chair of the Governing Body

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All information gathered from Governing Body meetings and the Headteacher, who gave detailed reports on all school matters in each of the school terms. Following the Estyn Inspection (November 2014) and RE Inspections (Non 2014), action plans have been implemented to address the issues which arose and which you have been made aware. These issues have been addressed in the light of the school's Development Plan and Self Evaluation Report.

Governing Body

St Joseph's is a voluntary aided, English medium primary school within Neath Port Talbot, in the Diocese of Menevia. The Welsh language is taught throughout the school.

Toileting facilities are provided for all pupils. There is a shared toileting provision for Nursery, Reception and Year 1 pupils. Separate toilets are provided for the older male and female pupils. In addition to this, the school sites staff toilets and a disabled toilet.

The governors have general responsibility for the management of the school and the Headteacher makes the day to day decisions about the running of the school. Governors are responsible for:

- Admissions
- Planning and monitoring the school budget
- Buildings, premises and improvement
- Curriculum and target setting together with the Headteacher
- Employment and performance management of staff in the school
- Discipline

St Joseph's Catholic Primary School
Governors' Annual Report 2020/21

As a result of the School Standards and Organisation (Wales) Act 2013, which came into force on 4th May 2013, a school governing body is no longer required to hold an annual parents meeting unless requested by parents. There was no request for the academic year 2019/20.

**Foundation Governors are appointed by the Bishop
and Trustees of the Diocese of Menevia**

Foundation Governors	Term of Office Expiry Date
Mr R Hopkins	09.11.23
Mrs M Caddick	2.07.25
Rev. Fr N Evans	1.09.23
Mr R Clifford	15.11.24
Mr A Potts	26.07.25
Mrs S Fitchett	19.02.22
Mrs B Lee	21.03.23
Mrs C Elias	29.09.23

Elected Parent Governor: Vacancy
Term of Office expires on

Elected Teacher Governor: Mrs K Stephens
Term of Office expires on 06.11.23

Elected Staff Governor: Mrs A Adams
Term of office expires on 20.03.22

Community Governor
Appointed by Neath Town Council: Cllr. Mr R Price
Term of Office expires on 10.05.21

LEA Governor
Mr R Grant
Term of Office expires on 31.12.20

Headteacher Governor: Mrs C M Dineen
Clerk to Governors: Mrs M Winter

Chair of Governing Body: Mr R Hopkins

Vice Chair of Governing Body: Mr A Potts

Clerk to Governors: Mrs M Winter.

Specific Responsibilities: Vulnerable Children - Mrs C Elias; ALN - Mrs C Elias; Healthy Eating; Mrs K Stephens, First Aid: Mrs C Elias, Cllr R Price, Mr R Clifford; Health and Safety : Mr R Clifford, Data - Mr R Hopkins, More Able and Talented: Mrs S Fitchett.

*The term of office of each Governor is 4 years
from the date of appointment*
INFORMATION SHEET

St. Joseph's Primary is a Catholic co-educational, English medium Primary School.

Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them. If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

- **Parents will need to raise a petition in support of holding a meeting.**

The parents of at least 10% registered pupils will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition.

There were 162 children registered as pupils with this school at the beginning of this academic year. Exact roll numbers at any time during the year may be obtained from the school office.

- **The meeting must be called to discuss matters which affect the school**

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body. The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

- **A maximum of 3 meetings can be held during the school year**

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

- **There must be at least 25 school days left in the school year**

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A "school day" means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

The address for service of a petition requesting a meeting with this school's governing body is:

The Chairperson, The Governing Body of St Joseph's Primary Catholic School, Cook Rees Avenue, Westernmoor, Neath, SA11 1UR.

E-Mail address: stjosephsprimary@npted.org

Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government's website at:

<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetingsstatutory-guidance/?lang=en>

Yours sincerely,



Mrs. C M Dineen, Headteacher

Inspections/Post Action Plans

Post Inspection Action Plans were put in place following two successful inspections during the autumn term of 2014. In addition to this, the school undergoes tri annual reviews from ERW on its' performance. Recommendations from all reports dovetail with those in our School Development Plan and Self Evaluation Report.

Targets for 2020/21 were:

- To implement the Catholic Pupil Profile: **“To remember our Catholic virtues and use them to help others”.**
- To develop the provision for RSE within the school: **“To thank God for our beautiful bodies and to show respect for one another’s bubbles.”**
- To improve pupils’ oracy skills through the use of digital media: **“To use technology to share our work with one another.”**
- To improve pupils’ ability to influence what and how they learn: **“To have the chance to say what and how we would like to learn.”**
- To further develop provision for blended learning. **“ To help us continue our learning at home.”**

School INSET days and weekly staff meetings focus on the recommendations set from the inspection and audit findings. These continue to form the focus of our targets for the next academic year and thereafter.

INSET

During this academic year, in accordance with Welsh Assembly legislation, the school has been closed for staff development as follows:-

- 21/12/ 20 – Safeguarding / Child Protection Training
- 22/12/20 – Ten Ten Assemblies
- 23/04/21 – New Curriculum for Wales. What is the purpose? Why are we doing this? Led by Mike Daley and Tracey Hazel (Education Support Officers)
- 18/06/21 – InspireU – Being Well
- 16/07/21 -Planning for the New Curriculum

Targets for 2021/22 are

- Through the development of creative worship, promote ethically informed citizens who respect the needs and rights of others as citizens of Wales and the world.:
- To develop pupils’ higher order thinking skills.
- To ensure pupils with ALN make effective progress.

Personnel

St. Joseph's is fortunate to have a team of extremely talented, enthusiastic and dedicated individuals who do their utmost to provide the best possible education for all our pupils.

The staff continue to deliver a broad, balanced and differentiated curriculum within the context of the teachings of the Catholic Church. They have attended extensive In-Service training courses organised by Neath Port Talbot LA and other outside agencies covering curriculum subjects, ALN, administration, school improvement and curriculum change; as well as having weekly staff meetings, school based training and curriculum development to further develop their professional skills.

Teaching and Non Teaching Staff (Including curriculum posts of responsibility)

At the beginning of the academic year 2020-2021 classes were structured as follows:-

Nursery	Age 3 - 4	25 pupils	Mrs C Henwood
Reception / Year 1	Age 5 - 6	20 pupils	Mrs P Brooks
Year 1/2	Age 5-7	24 pupils	Mrs C Edwards
Year 3/4	Age 7-9	28 pupils	Mrs K Stephens
Year 4/5	Age 8-10	25 pupils	Mr C Anthony
Year 6	Age 10-11	21 pupils	Miss N Beesley

Non-Teaching Staff

Mrs M O'Leary: School Administration Officer

Mrs A Adams: NNEB/Teaching Assistant L4

Mrs S Evans: Teaching Assistant/After School Club

Miss J Corse: Teaching Assistant/Lunchtime assistant/After School Club

Mrs S Baker: Cook in Charge

Mrs M Jones: Kitchen Assistant

Mrs A Hopkins: Lunchtime Assistant

Mrs L Harris: Lunchtime Assistant

Mr N Thomas /Mr M Anthony/ Mr N Rees: Caretaker/Site Manager

Peripatetic Teaching Staff

Mrs Alison James, our peripatetic music specialist teacher continues to work with pupils throughout KS2. In order to allow all pupils to access her expertise, a class rota has been set up whereby she teaches lessons to specific year groups on a fortnightly basis.

Curriculum organisation

The school is organised to accommodate all aspects of the National Curriculum, namely the Foundation Phase and Key Stage 2. The pupils are generally taught in mixed ability classes with

work carefully focused on pupils' particular needs. The Headteacher has oversight of the whole school and is assisted by class teachers, one of whom is the Deputy Headteacher. In addition, learning support staff work throughout the school. All staff have responsibility for the pastoral care of the children in the school.

Class sizes

At the beginning of the academic year 2021-2022 classes will be structured as follows:-

Nursery	Age 3-4	18 pupils	Miss E Evans
Reception/Year1	Age 4-6	24 pupils	Mrs P Brooks
Year 2/3	Age 5-8	31 pupils	Mrs C Edwards
Year 4/5	Age 8-10	26 pupils	Mr C Anthony
Year 5/6	Age 9-11	24 pupils	Miss N Beesley

The Governing Body's Statement of Curriculum Aims:

“We aim at St Joseph’s to provide the highest quality in terms of educational provision for our children within the distinctive framework of a Catholic Voluntary Aided School. The ‘educational provision’ is defined as the totality of experiences that the school can offer through its catholic ethos and gospel values, the explicit curriculum and extra-curricular activities that develops the God given gifts of the whole person. Thereby we provide for the children’s social, emotional, physical, spiritual and intellectual needs in becoming fully human. In organising the educational provision we recognise the fundamental importance of the role of the school in preparing children for adult life, developing their individual potential and enabling them to make a contribution to society and be a witness of Christ’s values to the wider world. Moreover, children are already part of our society, which demands that their education must be relevant to the present as well as the future. The school therefore aims to foster the acquisition and application skills and attitudes ensuring equality of opportunity for all pupils”.

Religious Education

The aim of Religious Education at St Joseph’s is to enable pupils to develop their awareness of the spiritual aspects of life, to experience Christian worship and, through the daily life of the school, to experience Christianity in action as a relevant foundation of their lives. We encourage pupils to develop awareness of other people and their needs, often in appropriate practical ways. In following the Catholic Bishops of England and Wales’ National Project for Catechists and Evangelisation for Primary Schools, “Come and See!”, the school fully complies with the requirements of the Catholic Church regarding Religious Education.

We integrate the Catholic Virtues into everyday life. These values have their roots in the Gospel and are based on Jesuite Values whose aims are “improvement in living and learning for the greater glory of God and the common good.” Staff promote one value per month, using examples which the pupils can relate to and can incorporate into their daily lives.

Prayer and Worship

Prayer and worship are an integral part of the life of St Joseph’s. Assemblies and Religious Education are based on the Catholic faith. A special celebration assembly takes place weekly.

Class assemblies are held every half term and on special occasions, parents are welcome to attend. A Golden Star Award Assembly takes place at the end of every half term. Teachers take every opportunity to pray with the children at appropriate times of the day. Mass is celebrated every half term on a Wednesday and on special occasions. In addition to this, we join with St Joseph's parish in celebrating a Sunday Family Mass at St Joseph's Church. Opportunities for the celebration of the Sacrament of Reconciliation are provided during Advent and Lent. Throughout the year a range of services are provided to celebrate the major feasts and seasons of the Church's Calendar. Unfortunately, due to Covid-19 restrictions limited activity was able to take place during the year.

Personal and Social Health Education

"Life to The Full" (the Diocesan approved scheme), is delivered to all pupils throughout the school. Questions and matters relating are dealt with naturally and sensitively when the need arises. Parents of pupils in Year 6 are notified in the Summer Term with regard to our "Health and Hygiene Programme". This is delivered by the School Nurse.

Sex education is taught at the school.

Gofal / Pastoral Care

The class teachers have day-to-day responsibility for the pastoral care of pupils. This is supervised and supplemented by the Headteacher.

We aim to meet all needs in a caring way within the resources we have at our disposal. Where appropriate, and after discussion with parents, referrals can be made to the Educational Psychologist and other specialists. The school's policy conforms to the Special Educational Needs Code of Practice. A copy is available in the school for parents who wish to seek further information.

Learning is the core purpose of St Joseph's School, we are known for very high standards of achievement as well as a strong sense of fun and enjoyment of learning. These standards are carefully monitored at all levels of the school, from Nursery to Year 6. Pupils are formally tested every year from Year 2. Each pupils' progress throughout the school is carefully tracked, to ensure their potential is reached.



At St Joseph's, our Strategic Equality Plan ensures that all pupils are entitled to participate fully in the whole school curriculum. The school is committed to a positive policy of promoting equal opportunities and eliminating any unlawful or unfair discrimination, by providing equal opportunities for all pupils in all aspects of the curriculum.

- ❖ We encourage respect for and tolerance of people of different gender, race, religion and way of life, to ensure that all pupils feel included, secure and valued.
- ❖ We assess our teaching materials and resources and also examine the organisation of the school for gender bias to provide a secure, challenging and safe environment for all

pupils, using both the indoor and outdoor learning areas to promote pupils' natural curiosity to explore and learn.

- ❖ We work together ensuring a school community based on mutual respect, offering equal opportunities for everyone, establishing positive relationships with parents / guardians, developing happy, confident, inquiring children.

The school's Mission statement "One Family, Many Gifts" encourages pupils to support and enrich one another :-

- ❖ To share gifts, talents and resources with all.
- ❖ To celebrate and live out the Catholic Virtues.
- ❖ To show respect for the family, for life, for truth, for the property of others and for each person's contribution.
- ❖ To enable and encourage one another to become living witnesses to Christ.
- ❖ To develop pupils' numeracy skills.
- ❖ To develop pupils' literacy skills across the curriculum.
- ❖ To develop skills and knowledge in Science.
- ❖ To develop pupils' ICT skills across the curriculum.
- ❖ To help pupils' understand and relate to their environment through Geography and History activities.
- ❖ To develop, refine and express an appreciation of Drama, Music, Literature and other Creative Arts and Crafts while acquiring a wide variety of skills in these areas.
- ❖ To develop children's physical skills and positive attitudes to health through Physical Education and Health Education.

The school aims to offer a broad and balanced curriculum to meet the needs of all pupils. We follow guidelines laid down by the National Curriculum documents and those given by the Local Authority and the Diocese of Menevia in the following subjects.

1. Moral and Religious Education
2. Personal and Social Education
3. English
4. Welsh Second Language
5. Mathematics
6. Science
7. Design and Technology
8. Digital Competency
9. History
10. Geography
11. Art and Design
12. Music
13. Physical Education



There are no subject choices – all pupils cover the above subjects.

Written policies are in place to cover the curriculum. Core subjects are taught separately and where cross curricular links occur, these are used to enhance pupils' learning. A topic based approach is used for foundation subjects which incorporate literacy, numeracy and DCF across the curriculum.

Moral and Religious Education permeates the atmosphere of the school. All members of staff have specific responsibilities for designated areas of the curriculum.

A particular emphasis is placed on literacy and numeracy across the curriculum. High standards are expected and the ethos of the school is to develop highly motivated pupils who will achieve their maximum potential.

All classes are mixed ability and teachers will plan activities according to the differing abilities within their class. Pupils will experience class, group and individual teaching.

Academic and social development is continually monitored and assessed.

Parents are expected to play an active part in their child's education. Parents' Evenings are arranged 3 times a year and parents are welcome to meet with teachers at other times by mutual consent.

Additional Learning Needs

Our ALN policy is implemented in accordance with the Code of Practice (2002). From September 2020 to July 2021 there were 25 pupils on the ALN register identified in terms of additional learning needs. To assist some of these pupils, the support of a number of peripatetic teachers from a variety of outside agencies were used.

Our school policy has four main objectives:

- ❖ All pupils have the right to a broad, balanced, relevant, progressive and differentiated curriculum.
- ❖ The needs of all pupils with ALN will be met in a mainstream situation wherever possible. Those pupils on the ALN register will have an individual education or behavioural plan (IEP/IBP).
- ❖ Each pupil's needs will be reviewed, evaluating progress and development regularly.
- ❖ That all staff are responsible for pupils with ALN and they are provided with adequate resources, support and training and are aware of the ALN policy.

Pupils who have additional learning needs are catered for individually. They may be withdrawn either individually or in small groups to receive support within the mainstream situation. ALNCo attends termly meetings to update the whole staff on current developments and to advise on its implementation. The money delegated for the provision of ALN services to our pupils is spent on staffing to meet the needs of the pupil. The designated member of staff with responsibility for ALN is of Mrs Henwood. Mrs Edwards shadows this role. The Governor with responsibility for ALN is Mrs Carolynn Elias.

Individual Education Plans (IEPs) are planned targets at School Action and School Action Plus. They allow pupils to access the national curriculum through differentiation. Pupils, staff and parents have an input and a responsibility to the progression of individual targets. Targets are constantly reviewed allowing for new targets to be set. Outside agencies are accessed as and when required and the school ALNCo has half termly meetings with our link Educational Psychologist. Movement is made between School Action and School Action Plus dependent on progress made and/or involvement of outside agencies.

Child Protection

The Headteacher, Mrs C Dineen, is the Designated Child Protection Officer for the school. The Deputy Headteacher, Mrs P Brooks, is the Deputy Child Protection Officer for the school. Both have the responsibility for promoting the educational achievement of Looked After Children. In addition to this, Mrs Carolynn Elias is the nominated Designated Child Protection Governor.

Use of Welsh Language

Welsh is taught as a second language and is also used daily throughout the school. Pupils are taught to say a range of prayers through the medium of Welsh. Wythnos Cymraeg is held to celebrate St David's Day, giving pupils the opportunity to use the Welsh language and share their Welsh cultural experiences. The school has been awarded the Bronze Award for Siater Iaith and is currently working towards the Silver Award.

Sport

The school aims to develop pupils' physical skills to the full with the emphasis firmly on taking part and enjoyment. There are opportunities to participate in a wide range of activities e.g. rugby, football, gymnastics, dance, cricket and organised games. Pupils in Key Stage 2 attend swimming lessons during the year.



Educational Visits and School Journeys

Educational visits are arranged to enrich the curriculum. Parents must sign the appropriate consent form before their child can take part in such visits. Well structured visits such as these, considerably enhance the children's learning.

The School Council

At both Key Stages pupils are given the opportunity to serve on the School Council. This is a democratically elected body made up of two representatives from each class. The council allows children to be part of the running of the school in appropriate circumstances. These pupils have a chance to air their views and those of children in their class.

Extra Curricular Activities

Extra curricular activities are provided and encouraged at the school e.g. educational trips (both day and residential), After School clubs (e.g. cooking, craft, dance) and fundraising initiatives for charity and healthy life style projects. The latter encourage the pupils to demonstrate concern for the needy, develop their community spirit and further their awareness of global issues. Once again, due to Covid- 19 restrictions these were unable to take place during the year but will resume once restrictions are lifted.

Parish/Community Links

The aim of Religious Education at St Joseph's is to enable children to develop their awareness of the spiritual aspects of life, to experience Christian worship and, through the daily life of the

school, to experience Christianity in action as a relevant foundation of their lives. We encourage children to develop awareness of other people and their needs, often in appropriate practical ways. In following “Come and See”, the school fully complies with the requirements of the Catholic Church regarding Religious Education.

Rev. Fr.Neil and Deacon Jim Caddick continue to provide a great support to the school.

Prayer and worship are an integral part of the life of St Joseph’s. Assemblies and Religious Education are based on the Catholic faith. A special celebration assembly takes place weekly. Each class invites the school and their families to their special assembly once a month.



Teachers take every opportunity to pray with the pupils at appropriate times of the day.

The Catholic Virtues are integrated into everyday life. These values have their roots in the Gospel and are based on Jesuite Values whose aims are “improvement in living and learning for the greater glory of God and the

common good.” Staff promote one value per month, using examples which the pupils can relate to and can incorporate into their daily lives.

Due to COVID-19 restrictions, Mass was unable to be celebrated every half term and on special occasions; neither were we able to join with St Joseph’s parish in celebrating a Sunday Family Mass at St Joseph’s Church.

Opportunities for the celebration of the Sacrament of Reconciliation were unable to be provided during Advent due to COVID-19 restrictions.

Throughout the year, a range of services were provided to celebrate the major feasts and seasons of the Church’s Calendar, we thank Rev. Father Neil and Deacon Jim for their support at these occasions. Mass celebrations were held regularly throughout the autumn and early part of the spring term in accordance with liturgical themes in the school and the Church. All parents were invited to attend on each occasion.

We would like to thank parents for their support in making these occasions uplifting

Unfortunately, due to COVID-19, our annual May Procession and First Holy Communion celebrations had to be cancelled.

In addition to this the school has participated in a variety of community events, namely, Local Magistrates, Outreach for Parliament, Mission Together, Go green for Wales, Road Safety, Childline, PC Harris, The Sennedd and the local Fire Service to name but a few.

After School Club

Due to Covid 19 restrictions, After School Clubs were unable to take place during the academic year.

School Prospectus

The School prospectus is a useful Guidebook for parents. New parents find it a very helpful source of information. It celebrates the life at St Joseph's and highlights all we have to offer as a school, not just academically, but spiritually, emotionally and physically.

The school prospectus is reviewed annually. It is available for the parents of the new intake each year and for those who request permission to send their child to our school. They are available to any parent upon request and can also be viewed or downloaded from our school website: stjosephsprimary@npt.school

It includes the most up to date information about all school matters and is reviewed regularly for accuracy.

School Policies

Policies held by the school are reviewed by the Governing Body and necessary amendments adopted.

Teaching Strategies

These are continually addressed to meet the changing needs of our pupils. Pupils are taught individually in groups and as a class to satisfy the requirements as specified in the Foundation Phase and National Curriculum, catering for every pupil's individual needs. The curriculum content is differentiated so that each child realises their full potential.

Assessment and Target Setting

INCERTs

Pupils throughout the school are assessed continuously and not just at the end of a Key Stage. This continues to be monitored and updated. Staff use data collated to identify pupils in need of additional support/differentiation and to ensure individual pupil progress.

Literacy & Numeracy Tests

These annual tests were cancelled due to COVID-19.

Foundation Phase Profile

Nursery pupils undergo a WellComm screening during the Autumn Term. They are retested if necessary during the Spring and Summer Terms. In addition to this, Nursery pupils undergo an on entry assessment which is tracked on INCERTs. Pupils undergo Foundation Phase Profile assessment (FPP) and Language Link assessments in the first six weeks of joining the Reception class. The data is collated as part our INCERTS programme. This gives information about their developing skill and aptitudes across the areas of learning and we use this information when planning for individual needs.

Residential

Due to Covid-19 restrictions, After School Clubs were unable to take place during the academic year.

Healthy Eating

Healthy eating is promoted throughout the school.

Sporting Activities/Achievements

The school offers a range of sporting activities, e.g rugby, football, netball, rounders, gymnastics, dance, swimming and cricket within the PE curriculum. Schools Sports Day is organised during the summer term but once again was cancelled due to COVID-19. All awards pupils receive from participating in activities outside of school, are shared with the whole school during assembly.

Parental consultation meetings

Parental consultation meetings took place in October and March of this year. On average 73% of parents attended.

Strategic Equality Plan

The school's Strategic Equality Plan ensures equality of opportunity in its day to day practice. Fundamental to this is the belief that every individual in the school community is of equal importance and has something of value to offer to the whole school. It is available on the school website. If you require a hard copy, please contact the school office.

School Session Times

School session times are as follows:

Nursery pupils : 8.50am to 11.20am

Full time pupils : 8.50am to 3.05pm

Numbers on Roll

	Autumn 2020	Spring 2021	Summer 2021
Nursery	15	19	25
Rec	14	11	13
Year 1	11	11	11
Year 2	20	20	20
Year 3	14	14	13
Year 4	21	21	21
Year 5	19	19	18
Year 6	22	22	22
Total	136	137	143

Below is a monthly percentage of attendance.

Month	2015/16 Percentage	2016/17 Percentage	2017/18 Percentage	2018/19 Percentage	2019/20 Percentage	2020/21 percentage
September	95.78%	94.99%	95.07%	95.20%	94.23%	90.19%
October	96.04%	94.16%	95.72%	94.68%	94.36%	91.72%
November	96.35%	94.83%	94.74%	93.07%	94.06%	88.39%
December	95.65%	95.77%	92.78%	95.0%	90.57%	81.14%
January	95.19%	95.54%	95.03%	94.93%	94.82%	98.67%
February	95.32%	94.70%	94.41%	92.94%	94.37%	95.57%
March	92.73%	95.52%	96.26%	94.6%	90.12%	89.99%
April	95.66%	95.38%	96.08%	91.92%	Closed	91.89%
May	97.09%	94.31%	92.74%	93.90%	Closed	90.96%
June	92.89%	93.46%	93.71%	91.64%	Closed	90.32%
July	91.81%	93.01%	93.37%	90.16%	Closed	87.55%

Unauthorised Pupil Absences

The chart below shows the total percentage of Authorised and Unauthorised absences during the last three terms. The figures are for Autumn 20, Spring 21 and Summer 21. Please note that unauthorised absences are those which have not been explained orally by telephone or in writing by letter.

The academic year 2020/2021 presented the following percentages for the whole school

Group	Total No of Pupils	Authorised Absences			Unauthorised Absences		
		No of Pupils	% of Pupils	% of Sessions	No of Pupils	% of Pupils	% of Sessions
Nursery	27	24	88.9	10.2	22	81.5	5.3
Reception/Year 1	21	21	100.0	9.0	14	66.7	3.6
Year 1/2	24	24	100.0	5.6	17	70.8	3.2
Year 3/4	29	28	96.6	5.5	24	82.8	2.8
Year 4/5	29	29	100.0	9.4	20	69.0	4.9
Year 6	22	18	81.8	6.4	21	95.5	5.3
Total	152	144	94.55	7.68	118	77.71	4.18

Action to improve attendance

We continue to drive good attendance throughout the school year. The traffic light system of attendance is in place and communicated to all parents.

To encourage and promote regular attendance and punctuality within the school, we continue with our Attendance Cup for the class with the highest attendance during the week and an Alarm Clock for the class with the least late arrivals.

The Education Welfare Officer visits the school to monitor pupils' absence and it is very pleasing to note that no child of compulsory school age, has an absenteeism rate of 80% or below, which is the benchmark set by the Welsh Assembly Government in order to intervene if necessary.

NB. I would like to bring to your attention the fact that there is a direct link between pupils' attendance and pupils' performance.

Designation of Year 6 Pupils

12 Pupils	- transferring to St Joseph's Comp & 6 th Form College
4 Pupils	- transferring to Cefn Saeson
2 Pupils	- transferring to Dwr y Felin
2 Pupils	- transferring to Llangatwg
1 Pupil	- transferring to Cwmtawe

School Terms and Holiday Dates 2021/22 Academic Year

2021/2022 Academic Year

Term	Term Begins	Mid Term Holiday		Term Ends	Days
		Begins	Ends		
Autumn 2019	Thursday 2nd September	Monday 25th October	Friday 29th October	Friday 17th December	72
Spring 2020	Tuesday 4th January	Monday 21th February	Friday 25th February	Friday 8th April	64
Summer 2020	Monday 25 th April	Monday 30th May	Friday 03 rd June	Friday 22nd July	59
Total:					195

Schools will be closed to pupils for INSET/Staff Preparation for 6 days between Thursday 2nd September 2021 and Friday 22nd July 2022.

The INSET/Staff Preparation days are to be determined by the schools.

Bank Holidays

Good Friday, 15th April 2022

Easter Monday, 18th April 2022

May Day, 2nd May 2022 (All Schools Closed)

Spring Bank Holiday, 30th May 2022

The Queen's Jubilee Bank Holiday, 6th June 2022.

Sites, Buildings and Equipment

A great deal has been achieved this year in terms of purchasing new equipment, resources, specific areas for learning and general refurbishment. These have been made possible from the continued support of all families at school events and the popular after school clubs.

Finance

The financial statement for the year 2020/21 is summarised below. A more detailed statement will be available for inspection at the school on request.



Establishment –
St Joseph's Primary School

Delegate Costs 2020/21

Teaching Salaries	£438,058.21
Salaries	£104,435.90
Other Employee Expenses	£0.00
Premises	£32,277.56
Supplies and Services	£23,892.71
Third Party Payments	£0.00
Interest Received	£19.47
Support Services	<u>£60,137.59</u>
GROSS EXPENDITURE	£658,821.44
INCOME	£141,823.79
NET EXPENDITURE	<u>£516,997.65</u>

School Funds

The school holds its own bank account. Monies collected from termly donations, after school clubs, uniform sales, concerts, half termly tea/coffee refreshments, and raffle. Funds stand at £9,813.53 (as of 12/07/21). Monies are raised from school concert tickets, donations etc are used to provide invaluable resources for the school. The school fund is audited by one non-signatory, namely Mrs C Elias.

Charities

As a Catholic School, one of our primary aims is to help our pupils appreciate the importance of caring for others. Many awareness raising and fundraising activities took place throughout the year. Once again this year proved to be very successful in terms of our contributions to different charities. We have given to:

- CAFOD
- Neath Port Talbot Food Bank
- Mission Together
- Shelter Cymru
- Save the Children
- Show Racism the Red Card
- Anti Bullying – wear Blue
- Bishop Giovanni

Friends of St Joseph's

We are very grateful for the continued support of all parents in the many projects and activities organised by school. School is a partnership of home, school and parish and with such good relationships; school is able to work in a more productive way, enabling all children to work in a happy environment accessing all aspects of the curriculum, rooted in the Gospel values. This group continues to work hard to generate funds to provide a wide variety of resources for the school but needs an influx of new members in order to continue. If you are able to commit to supporting this worthwhile partnership we would look forward in welcoming you on board.

These are but a few of many successful events. Besides raising valuable funds for the School, the above events have enabled parents to get to know one another socially. Many more parents are needed to continue with this work. You are invited to join, the dates of each meeting can be found on the notice board in the Infant yard. **These events will resume once COVID-19 restrictions are lifted.**

Current balance as of 17/08/21: £2,571.15.

And finally... a word from Fr. Neil Evans.

The Catholic Church has always given primacy to parents in the education of their children. In other words, it is parents who have the responsibility of the education of their children. This is a responsibility which cannot be taken lightly.

Catholic schools were established by the Church in order to assist parents in the upbringing of their children.

We are blessed in Menevia in having schools which provide a rounded and holistic education for the children committed to their care. St Joseph's, Neath is no exception.

In reading this report you will see that St Joseph's has over the past year, sought to address the spiritual, moral, social, academic and personal dimensions of your child's education.

Catholic education is a partnership between diocese, parish and school. We should look upon this partnership as one family working together with the children at the very heart of that family.

Please continue to support St Joseph's in whatever way you can.

We thank the Headteacher, teachers, governors and all those involved in the day to day running of the school. It is a true partnership. We are all called to contribute to building up God's Kingdom in this part of his world at this particular time. Our efforts will be blessed and rewarded.

Rev. Fr. Neil

Reverend Fr. Neil Evans
