



*"Learn, have fun and reach for the stars"*

HENDREFOILAN PRIMARY SCHOOL  
YSGOL GYNRADD HENDREFOILAN

**Email/Ebost: [Hendrefoilan.school@swansea-edunet.gov.uk](mailto:Hendrefoilan.school@swansea-edunet.gov.uk)**

Please visit our website at <https://hendrefoilan-primary-school1.j2bloggy.com/>

Thursday 27<sup>th</sup> August, 2020

Dear Parents/Carers

I hope that you have had a good summer holiday and are ready for the children to return to school. The staff and I are looking forward to seeing you on Thursday 3<sup>rd</sup> September.

### **The First Two Weeks**

- There will be two preparation days at the start of the Autumn term, on Tuesday 1st and Wednesday 2nd September.
- On Thursday 3rd September, the school will open for all children from Reception to Y6.
- Pupils in **Reception\***, **Y1**, **Y2** and **Y3** will be dropped off and picked up at the main school gate at **8.30 am and 3 pm**. *\*For the first week, Reception pupils will be picked up at 1.30 pm.*
- Pupils in **Y4**, **Y5** and **Y6** will be dropped off and picked up at the main school gates at **8.50 am and 3.20 pm**.
- For the first two weeks of term, please use Breakfast and After School Clubs as a last resort for emergency childcare. Drop off and pick up will be at the main school door.
- From Monday 14th September onwards, nursery children will have a staggered start. If you are a nursery parent, we will contact you and confirm a start date.

### **Safety Procedures for Children, Parents and Staff**

- Children will use the toilet and hand-washing facilities nearest to their class. They will be reminded to wash their hands often during the day.
- Staff will be encouraged to keep 2 m between themselves and others.
- Children and staff will use hand sanitisers on arrival and there is hand sanitiser available in all areas.
- No unauthorised adults are allowed on site and the top gate will be closed. Drop off and pick up of all children will be at the school's main gates. All parents/children are asked to queue in single file on entry into the school, keeping safe distancing of at least 2 metres (signage will be in place).

- All parents and guardians must assure staff that their child/children do not show symptoms of the virus before entering the school. If your child/children walk to school on their own, it is your responsibility not to send them in if they have any COVID symptoms and to inform the school.
- We will not be wearing masks in school, but we will be using PPE when administering first aid or any intimate care.
- The Bron Y Bryn school entrance will be locked and unavailable.

### **Break and dinner times**

- The school's kitchen will not be open until the 14<sup>th</sup> September (to be confirmed). All pupils from Reception to Y6 will need a packed lunch.
- All children should bring a water bottle in a rucksack.
- The cloakrooms and corridor are restricted for emergency use only.
- Break times and dinner times will be staggered.

### **Equipment**

- Pupils should wear clean school uniform every day. If this is not possible, clean ordinary clothes can be worn.
- All pupils from Reception to Y6 will need a packed lunch, drink, and water bottle.
- If possible, children can bring their own clearly labelled pencil case, with a pen, pencil, rubber etc.
- All children must bring a coat as much of the day will be spend outdoors (weather allowing).

Mrs Field  
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