

## FOSDA Meeting 12 February 2018

### **In attendance:**

Christy Kennedy (CK) (Treasurer) Claire O'Neill (CO'N) (Secretary) Claire Evans (CE) Luisa Sohal (LS) Sarah Theobald (ST) Chris Law (CL) Rachel Jones (RJ) Liz Richards (LR) (Headteacher) Ruth Cronin (RC) Sandra Birt (SB) Kelly May Wiggall (KW) Kath Hughes (KH) Sarah Vaughan (SV) Collette Henwood (CH) Jo Iturbe (JI) Dai Evans (DE) Shelley Isaac- Clarke (SI-C) Clare Mackay (CM) Suzanne Chamberlain (SC) Jessica Rawles (JR)

### **Apologies:**

Helen Winchester (HW) Emilia Urbanek (EU) Kathryn Di Terlizzi (KT) Astrid Beckman (AB) Naomi West (NW)

### **1 Welcome and Apologies**

CK welcomed everyone and listed apologies received.

### **2. Minutes and matters arising:**

The minutes of the last meeting held on 5 October 2017 were accepted as an accurate record.

### **3. Committee Membership and Class Representatives**

Ruth Cronin was elected as FOSDA Chair. CON will stand down as secretary after this meeting and be replaced by Collette Henwood (CH). Christy Kennedy (CK) will remain as treasurer. These decisions were part of a wider discussion about the need to share the work for events out a bit more and to reiterate that the committee shouldn't do all the work for events. Rachel Jones suggested a sub-committee/working group for events should be formed for each event. This is a good idea and will be explored.

Class Reps:

Nursery – Naomi West

Reception – Shelley Isaac Clarke

Year 1 - Luisa Sohal

Year 2 – Kelly Wiggall and Christy Kennedy

Year 3 Rachel Evans

Year 4 – Jessica Rawles

Year 5 – Sandra Birt

Year 6 – Joanne Iturbe

### **4 Finance update:**

Balances: - in the current a/c £10582 - with £1000 already committed - Reserve of £984.07 in savings . the group agreed that the priority is the replacement for the trim trial and that the reserve account will be emptied to give £10,500 for that project. See below

## **5. Updates on previous requests for expenditure**

Trim Trail – CL showed examples of the sort of thing that can be done. He will continue to work with the school staff, the school council and the committee to ensure we get the best solution for the children.

## **6. New requests for support**

none

## **7. Review of recent events**

Christmas fete: learning points - the decision to order the rodeo reindeer was very positive, the changes to the bottle stall need to be maintained, we need to ensure we include more seating, we need to review how we work with outside stalls in future, the emphasis on more games e.g. Guess the teddy bear's name was very positive. Stick with the earlier date i.e. end November

Discos – will become a school activity with FOSDA paying for the DJ but leaving the refreshments etc to staff.

Christmas concerts – refreshments and raffles worked well

## **8. Upcoming events**

Egg Rolling and Easter bonnets

Summer fete – possibly an earlier date

Sports day

Summer fun day – no stalls just food and games possibly at an outside venue – to include e.g. teachers vs children cricket match

The new committee and teachers will discuss outside the meeting and make some arrangements

## **9. AOB:**

Jl would like to reinstate the cake sales. Starting year 6 fortnightly with classes keeping the proceeds. LR would be happy to do that and to have the children doing the selling. She will look at dates etc. First cake sale will be year 6 on World Book Day 2 March 2018

CK thanked CON for her work as FOSDA secretary over the last 8 years.