

Things to remember....

- Ensure you know when & where the exam takes place & arrive at least 15 minutes before the start of each exam
- Bring the correct equipment to the exam for example black pens, pencils, coloured pencils,
 calculators (lids left in your bag) in a clear see-through pencil case etc
- Make sure you do not have any writing on your hands!
- Check the seating plan outside the exam room so that you know where you are sitting
- Turn mobile phones off, remove iwatches, remove calculator cases/lids & leave in your bag at the back of the room away from (& not obstructing) the doors
- Check your pockets to make sure you haven't accidentally left revision notes in your pockets
- Remove the labels from any water bottles (water must be still & not fizzy and in a clear seethrough bottle)
- Use the toilet <u>before</u> going to the exam
- Tell the invigilator at once if you have been given the incorrect question paper
- Read the instructions on the question paper carefully!
- Do not talk to or try to communicate with, or disturb other candidates in the exam hall
- Use a black pen to answer questions
- Read each question carefully & don't forget to check your answers at the end of the exam!
- If you use additional answer booklets, make sure you complete all the personal details required on the front of the booklet
- Always listen to the invigilator & follow their instructions at all times