



Pentre'r Graig Primary School
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"Learning, Caring, Having fun!"
"Dysgu, Caru, yn cael Hwyl!"



Date: 22nd April 2021

Dear Parents/Carers,

Re: Pupil safety and the re-opening of The Red Lion Inn

With The Red Lion Inn re-opening from next Monday 26th April from 8am, I am anticipating the carpark will be very busy at the start and end of the school day.

Due to this, I would politely ask that we work together to keep your children safe when dropping off in the morning and picking up at the end of the school day, by doing the following:

1. Please park away from The Red Lion carpark – please note this is not a school carpark
2. At the start of the day, walk your child through the carpark directly to the bottom of the steps, where staff will be standing to collect your child from you.
3. Don't come early. Please keep to your class' designated time slots:
i.e. **Mars & Mercury: 8.40am/3pm**
Neptune: 8.50am / 3.10pm
Venus: 3.05pm
4. Depart straight away, so that space can be created for the next class to enter/exit safely
5. At the end of the day, please walk to the bottom of the steps again to collect your child from the teacher, and again depart straight away so as to ease congestion.
6. I have instructed staff only to release pupils when the adult picking them up at the end of the day, has come close to the steps. If you want to speak to me about alternative arrangements for dropping off/picking up, please get in touch.

By following the above advice, we can reduce the number of pupils walking through the carpark without a parent/carer or responsible adult to supervise them at the two busiest times of the day.

Yours sincerely

Mrs Allison Davies
Head Teacher

