



**Pentre'r Graig Primary School**  
**School Road**  
**Morrison**  
**SWANSEA**  
**SA6 6HZ**  
**Telephone: 01792 771831**

**Headteacher: Mrs Allison Davies**  
**Deputy Headteacher: Mrs Anna Edwards**  
**Assistant Headteacher: Mrs Jessica Stevens**  
**Email: [Pentrergrraig@swansea-edunet.gov.uk](mailto:Pentrergrraig@swansea-edunet.gov.uk)**



**"Learning, Caring, Having fun!"**  
**"Dysgu, Caru, yn cael Hwyl!"**



**Thursday 27<sup>th</sup> August 2020**

### **Return to School in September (2)**

Dear Parents/Carers,

This letter contains further details and guidance about the reopening and return to school for the pupils of Pentre'r Graig Primary, following the latest Operational Guidance from WG.

A key priority for all schools, like always, will be the safety of all children and staff. Comprehensive operational plans and COVID 19 September '20 risk assessments are being updated now, to ensure that the LA and our business, meets statutory obligations to do everything we can do to ensure that the environment is as safe as it possibly can be. We continue to work together just as we did for the reopening of school in June, which was very successful. However, the return to any school will not be completely risk free, as I'm sure you understand.

What we have heard from WG is "that the risk to children themselves of becoming severely ill from COVID-19 is very low". Data also suggests that the prevalence of positive testing among education workers is very low at 3.8%, which is among the lowest rates of critical workers.

#### **What we know now:**

School will reopen to all pupils from Nursery to Yr6 from **Thursday 3<sup>rd</sup> September – but this will be staggered (see over leaf).**

From 14<sup>th</sup> September, all schools/settings will expect full return by all pupils, when school attendance will be compulsory for all learners **unless any pupils are shielding due to underlying health conditions.**

As children will have to be kept in contact groups or classes, 'partially separate' from other contact groups, the school will still need to implement staggered start and finish times within our operational school hours of 8.40am to 3.20pm daily.

## PLEASE NOTE:

**Tuesday 1<sup>st</sup>September:** Staff only

**Wednesday 2<sup>nd</sup> September:** Staff only

**Thursday 3<sup>rd</sup> September:**

- **All Yr1 – Yr6 pupils attend school** (staggered times & entry/exit points see overleaf)
- **New nursery** children will return in small groups for the first week from September 3<sup>rd</sup> to Wednesday 9<sup>th</sup> September, to receive their induction session with the nursery team. Day/times have already been communicated with new nursery parents.
- **Reception** pupils will also have a staggered start/finish for the first week from September 3<sup>rd</sup>, to allow the children time to get used to staying over the lunchtime. Days/times have been communicated already to reception parents.

**Thursday 10<sup>th</sup> September:**

- **All nursery** pupils (N1's & N2's) will be in school to start their learning.
- **All reception** pupils will be in school

**School uniform:** will be expected to be worn in the normal way and children will be expected to follow the school policy for this. It can be purchased from Bergoni, Supermarkets or small retail shops on Woodfield Street, Morriston. Yr6 leavers' hoodies will be ordered via the school office at the end of September.

**Breakfast club:** will not be starting for the first 2 weeks at least. The restrictions placed on the social distancing between contact groups is a huge challenge. Until further guidance comes from Swansea LA, I won't be in a position to offer this at the moment. I will keep you updated on this.

**Dinners:** School meals will restart on 14<sup>th</sup> September. Until that time, all pupils will need to bring a packed lunch for the first two weeks of term. The BACS payments and weekly food parcels will continue for this period.

**Childcare Provision:** There will be no additional childcare facilities.

**Classrooms:**

- Adaptations to the classrooms have been made to support distancing where possible. This includes seating learners side by side and facing forwards, rather than face-to-face. Unnecessary furniture has also been removed from the classrooms to make more space too.
- Pupils will work outside whenever possible. Pupils will be in consistent groups or classes.

- It is accepted that learners and especially the youngest learners, may not be able to socially distance from staff or from each other, so consistent groups provide an additional protective measure to reduce transmission, but also makes it quicker and easier, in the event of a positive case, to identify those who may need to self-isolate and to keep that number as low as possible.
- Contact groups will be kept apart where possible, meaning that we will be avoiding large gatherings such as assemblies or collective worship with more than one group.
- Robust hygiene procedures will be modelled, taught and implemented. There are soap and hand towel dispensers in every classroom and there are wall mounted hand sanitisers outside every toilet block and in the dining hall.
- Pupils will be encouraged to wash/sanitize hands regularly throughout the school day. For example:
  - ✓ on arrival at the school at all entry points
  - ✓ on entry to and after use of the toilet
  - ✓ before and after eating
  - ✓ after returning indoors from outdoor play
  - ✓ after sneezing or coughing
- Additional cleaning will allow more frequent cleaning of high frequency contact points in school and a “clean as you go” process will continue to be deployed to minimise the risk of cross contamination and transmission of Covid-19
- Outdoor provision will continue, but regular cleaning during the school day will be maintained
- Staff will work within the classes that they have been allocated and they will avoid visiting other classes unless PPA cover is needed or in any emergency. Where staff need to move between classes and year groups, they will try and keep their distance from learners and other staff as much as they can, ideally 2 metres from other adults, and if this is not possible, 1m for a short period of time.
- When timetabling, movement around the school site will be kept to a minimum. While passing briefly in the corridor or playground is low risk, we will avoid creating busy corridors, entrances and exits by employing a one way system clearly marked around the school.
- Break times and lunch times will be staggered.
- Where possible, parents and carers should continue to travel with their children to and from school.
- **Parents/responsible adults dropping off and picking up pupils at the school gates MUST maintain the 2m social distancing all times. We all have a responsibility to keep our community and each other safe, to avoid a further lockdown.**
- Pupils should limit the amount of equipment they bring into school each day to essentials like lunch boxes, coats, bags, books, stationery, and mobile phones for **Yr6 pupils only**, who might be walking home from school on their own. Items will not be allowed to be shared.
- Do not send medicines into school, like Calpol or antibiotics. They should be administered by parents/carers at home before coming to school. This includes the administration of antihistamines for Hayfever.

- Up to date Epi-pens and Asthma pumps (if required) should be sent in, in their bags every day. All sunscreen should be applied before coming to school.
- Staff will wear PPE when dealing with pupils who require first aid and intimate care.
- Where possible all windows to be opened to maximise natural ventilation.

**Pupils and their learning:**

Pupils will return to 'normal' learning sessions with the focus being on Well-being, Literacy and Numeracy for the first couple of weeks. Fun and engaging lessons have been planned. Your child's class teacher will communicate details of the curriculum and topics at the start of the term, including all other important and relevant information, such as PE sessions etc. The staff will be encouraged to use the outdoors, including the field and secret garden, as much as possible, so it's important your children wear suitable footwear and bring a waterproof coat or sun hat.

**Use of the school yards:**

The yards will only be used by two classes at a time. The yards will be separated with cones and classes will be directed to use their specific area.

**Drop off and pick up times:** Access to the school will be through designated access points for each class/contact group only (see below), and a one-way system will be implemented. It is really important that parents/ responsible adult identifies where to stand safely whilst social distancing of 2m is maintained at ALL times.

Class	Entry Time	Entry point	Home Time	Home time collection point
<b>Saturn (5/6)</b>	8.40am	Soar Terrace	3.00pm	Soar Terrace
<b>Jupiter (5/6)</b>		Soar Terrace		Soar Terrace
<b>Mars (4/5)</b>	8.45am	Red Lion	3.05pm	Red Lion
<b>Mercury (4/5)</b>		Red Lion		Red Lion
<b>Neptune (2/3)</b>	8:55am	Red Lion	3.10pm (Y2) 3.15pm (Y3)	Red Lion
<b>Venus (2/3)</b>	8.55am	Soar Terrace	3.10pm (Y2) 3.15pm(Y3)	Soar Terrace
<b>Spaceships (1)</b>	8:50am	Soar Terrace Lane Entrance	3.05pm	Soar Terrace Lane Exit
<b>Rockets (Rec/1)</b>	8:50am	School Rd Infant Yard Gate	3.05pm	School Rd Infant Yard Gate
<b>Rainbows (Rec/1)</b>		School Rd Infant Yard Gate		School Rd Infant Yard Gate
<b>Nursery Stars</b>	8.50am	Nursery Entrance School Road.	11.20am	Nursery Entrance School Road.

No parent/responsible adult will be permitted to congregate on the grounds of the premises and those who are dropping off/picking up pupils, will be required to leave **immediately** after drop off/pick up, so as to allow the next class to approach/exit the school in safety. Only one parent will be able to drop off/collect.

External gates to be held open during high footfall and then closed once all pupils of that year group/ class have arrived at the school, in line with the buildings site security arrangements.

Staff will be present at the gates, at all times during pick up and drop off.

**We can't** release siblings together due to the stringent safety measures put in place, so we kindly ask parents to return to their vehicle to wait or stay at a safe distance.

Please try to be on time as the entry/exit points are going to be extremely busy. If you anticipate you are going to be late, please alert the school office in advance, by ringing Tel: 771831

Any parents who wish to discuss any issues with the headteacher or a member of teaching staff or the office staff, must be done through appointment only or over the telephone/emails. There will be **no entry allowed** into the main entrance/office area.

### **Pupils who are unwell**

Under no circumstances should pupils attend school if they:

- feel unwell with any of the identified COVID-19 symptoms. They should remain at home and self-isolate and arrange a COVID-19 test
- have tested positive for COVID-19
- live in a household with someone who has symptoms of, or has tested positive for COVID-19 in the past 14 days

If you have symptoms please visit <https://111.wales.nhs.uk/> or ring 111

For more information visit:

<https://gov.wales/self-isolation-stay-home-guidance-households-possible-coronavirus#section-38207>

We are engaging in the Test, Trace and Protect strategy and if there is a pupil who is showing signs of COVID-19, they will be kept separate until they can be collected. You will be advised to take your child for a test and then share the result with the school. This strategy will also be in place for staff

Please speak to /telephone or message us if your child is suffering from any other illness in the usual way.

All pupils will need to bring a water bottle into school in order to keep hydrated. You can purchase these from the school for £1.50. Energy drinks or fizzy drink are not permitted.

Also, please provide your child with fruit or a healthy snack for break time. Fruit should be prepared for the children to eat independently.

**Attendance:** if there is a reason why your child/children will not be returning to school in September, you must get in touch. There is some degree of flexibility within the first two weeks of term, but from September 14<sup>th</sup> the Minister of Education expects all children, who are **fit and healthy**, to attend school.

Welsh Government have created guidance for school to support a safe return. You can find out more at: <https://gov.wales/back-school-plans-september-coronavirus>

We recognise that provision and learning experiences may not be exactly the same as it was in March. However, we can still achieve the same learning outcomes with safe modification and adaptation of our learning spaces and resources. Staff will remind pupils in a relaxed, friendly and supportive manner of the various protocols that we have to implement to remain safe.

May I remind you that as adults we all have a responsibility to keep our community and each other safe, to avoid a further lockdown, so once again, social distancing **MUST** be maintained at all times at the school gates.

As always, please email or phone the school with any queries

Best wishes,



Mrs A Davies

Head Teacher