



"Learning, Caring, Having fun!"  
"Dysgu, Caru, yn cael Hwyl!"



Governing Body of Pentre'r Graig Primary School  
Annual Report to Parents  
September 2017

Message from the Chairman

The 2016-2017 academic year was a successful and memorable one for everyone connected with Pentre'r Graig Primary School. We were delighted to be recognised as a top performing school and we were awarded 'Green' status in the school categorisation process. This is the highest of four categories and represents recognition of the outstanding work of everyone at the school – staff, pupils, parents/carers and governors. This collaborative approach to learning is a feature of the school and I thank you all for your efforts and support. I look forward to this partnership continuing in the future so that the school can go from strength to strength.

The building work has been completed and has ensured that the children and staff can benefit from a top quality learning environment. The building means that the school is very well placed to deliver the requirements of the new curriculum and will support all learners in realising their full potential.

Thank you all for your continued support. The Governing Body look forward to working with you all in order to ensure that Pentre'r Graig remains a school that meets the needs of all learners and one which we can be justifiably proud of.

Yours sincerely  
K.W.Newton (Chair of Governors)

**The Role and Work of the Governing Body**

Governors are volunteers; people who care about teaching, learning and children. They represent people in the local community and staff of the school. They make up a team which accepts responsibility for the working of the school and has a commitment to attending meetings and other occasions when needed. Governors develop their skills and knowledge by attending training sessions organised by the Local Authority. They act as friends who support the school but also cast a critical eye upon how the school works and the standards it achieves. One of the most important roles of the Governing Body is to act as a link between parents, the local community and the school.

The full Governing Body meets regularly throughout each academic year. The Headteacher's written report on the school is considered and discussed at each meeting. A number of wider issues are brought to our attention under the heading of "Committee Reports". These committees deal with specific issues. e.g. Staffing, Curriculum, Community, Finance, Premises & Health and Safety.

## **The Current Governing Body Members**

The Governing Body of Pentre'r Graig currently consists of 13 Governors, the membership is made up of Mrs A Davies, Headteacher, 3 LA Governors; 3 Community Governors; 4 Parent Governors; 1 Staff Governor; 1 Teacher Governor; Mrs Hughes is the Clerk to the Governors. Mrs Anna Edwards, Deputy Headteacher sits on the Governing Body as an observer.

### **LA Governors**

The LA Governors are:-

Mr Robert Lloyd (Term of office ends 12/2019) is Vice Chair of the Governing Body

Mr Mike Fuge (Term of office ends 07/2020)

PCSO Dave Titerickx (Term of office ends 08/2020)

### **Community Governors**

The Community Governors are:-

Mrs Jean Berry (Term of office ends 01/2020)

Mr Ceri Evans (Term of office ends 09/2018)

Mr Wayne Newton (Term of office ends 09/2018) is Chair of the Governing Body

### **Parent Governors**

The Parent Governors are:-

Mr Adrian Smith, (term of office ends 01/2020)

Mr Spencer Austin, (Term of office ends 01/2020) - *At the end of the last academic year Mr Austin resigned from the Governing Body and following a parental ballot Mrs Amy Campbell was voted in as a parent governor (Term of office ends 18/07/2021)*

Mrs Julie Hockin (Term of office ends 01/09/2018)

Mrs Sarah Waby (Term of office ends 11/10.2020)

### **Staff Governor**

Mrs Elizabeth Lewis, (Term of office ends 06/2018)

### **Teacher Governor**

Ms Emma Thomas, (Term of office ends 09/2019)

The Governors sit on the following committees:-

<b>Staff Dismissal &amp; Disciplinary</b>	<b>Staff Dismissal &amp; Disciplinary Appeals</b>	<b>Pupil Discipline &amp; Exclusions</b>
Wayne Newton © Spencer Austin Ceri Evans Mike Fuge	Bob Lloyd © Jean Berry Julie Hockin Adrian Smith	Wayne Newton © Spencer Austin Jean Berry Ceri Evans
<b>Head/Dep Head/Teachers Appt</b>	<b>Staffing/Personnel</b>	<b>Complaints</b>
Wayne Newton © Adrian Smith Bob Lloyd Spencer Austin Jean Berry Allison Davies	Adrian Smith © Bob Lloyd Mike Fuge Allison Davies Julie Hockin	Spencer Austin © Jean Berry Mike Fuge Ceri Evans
<b>Pay Review</b>	<b>Pay Review Appeals</b>	<b>Finance</b>
Bob Lloyd © Jean Berry Adrian Smith Wayne Newton	Spencer Austin © Mike Fuge Julie Hockin Dave Titerickx	Bob Lloyd Adrian Smith Spencer Austin © Wayne Newton Mike Fuge
<b>Premises &amp; H &amp; S</b>	<b>Curriculum, Standards &amp; Data</b>	<b>Community</b>
Bob Lloyd ©	Bob Lloyd ©	Mike Fuge ©

Mike Fuge Spencer Austin Allison Davies Elizabeth Lewis Emma Phillips	Wayne Newton Emma Thomas Elizabeth Lewis Julie Hockin Mike Fuge Allison Davies (advisory only during redundancy)	Emma Thomas Elizabeth Lewis Ceri Evans Julie Hockin Wayne Newton Dave Titerickx Sarah Waby
<b>Performance Management</b>		
Wayne Newton © Bob Lloyd Jean Berry Adrian Smith		

***Mr Wayne Newton (Chair) & Mrs Pauline Hughes (Clerk) can be contacted via school.***  
Committee membership is reviewed annually at the AGM.

### **Governing Body Expenses**

No expenses were claimed by the Governing Body.

### **Meetings**

Governors have held the following meetings since September 2016.

#### **Full Governing Body**

11<sup>th</sup> October 2016

14<sup>th</sup> February 2017

2<sup>nd</sup> May 2017;

13<sup>th</sup> June 2017.

#### **Finance Committee**

11<sup>th</sup> October 2016;

14<sup>th</sup> February 2017;

2<sup>nd</sup> May 2017.

#### **Curriculum Standards & Data Committee**

17<sup>th</sup> January 2017

11<sup>th</sup> July 2017.

#### **Premises Committee**

6<sup>th</sup> December 2016

#### **Staffing Committee**

16<sup>th</sup> May 2017

### **Work of the governing body:**

- **Link Governors**

The Governing Body decided to allocate a year group to each governor. The governors visit their year group regularly to monitor the impact of their spending decisions on the quality of learning experiences at our school. They report back to the Governing body on their visits.

As a governing body we work closely with school staff to ensure that we maintain our school vision. In addition to attending the termly governing body meetings and the sub-committee meetings, we have an active role in the life of the school. Governors have been present at many assemblies, concerts and end of term presentations. During these 'Express Days' children in each year group proudly demonstrate the achievements they have made during their half termly or termly projects.

- **Self-evaluation**

The responsibility carried by governing bodies for school improvement has never been greater and their pivotal role in providing strategic direction, acting as a 'critical friend' to the senior leadership team and being accountable to parents and the community they serve has never been more crucial. As a consequence, we challenge ourselves to be the best we can be; to do this we have

taken time to evaluate the effectiveness of our processes and procedures in improving outcomes for the school, pupils, staff and the community served. This process we will develop and extend further next year to ensure that Pentre'r Graig achieves the highest standards of education and wellbeing for pupils.

- **Monitoring**

As governors we play an integral part of monitoring standards

We monitor by: observing lessons, termly book scrutiny, learning walks, termly progress meetings and listening to learners

### **Community Links**

The school continues to work in partnership with a number of agencies within our community:

- The Community Dental Team work with our 3 to 5 year olds
- Designed To Smile – in reception
- Open the Book – inter denominational faiths contribute weekly assemblies
- Libanus Chapel Assemblies
- Community Policing Team
- PC Norris - Schools Police Liaison Officer teaches a programme of lessons
- Fire Service
- Recycling Team
- Family Learning – weekly sessions
- Parent and Toddler Group – meet twice weekly
- Ospreys Rugby
- Milano's Restaurant
- Morrision Library
- Swansea Market – Swansea Schools Enterprise Project ( Y5 and Y6)
- University and Gower College- Welsh first language students
- Y5/6 pupils and parents visited Swansea University re: Raising Children's Aspirations
- Aldi donations

The governing body welcomes ideas from parents that would further develop our links with the local community and industry.

### **Home School Association**

We are very grateful for the support of the Home School Association who have again provided tremendous support for our school children. A variety of fundraising activities have included:-

Dance with the Dead!  
Father Christmas Visits  
Christmas Fayre  
Polar Express  
Valentines' Disco  
Easter Bonnet Parade & Easter Egg Hunt  
Year 6 Leavers' Celebration Party  
Summer Fayre  
Sports day Refreshments  
Refreshments during fine weather

### **Partnerships**

We share positive partnerships with our cluster primary schools and Morrision Comprehensive School.

In addition we provide work experience opportunities while working in partnership with local comprehensive schools including Bishop Vaughan Comprehensive, Bryntawe Comprehensive, Pentrehafod Comprehensive and Cwmtawe Comprehensive Schools; as well as University Trinity St David and Gower College.

### **Charging Policy**

Under the terms of the Education Act the school will seek voluntary contributions from parents for such activities as excursions. These contributions are entirely voluntary and no child will be excluded from any such activity because he/she has not contributed. If contributions are not sufficient to cover the majority of costs it may be necessary to cancel the proposed activities.

It will also be the policy of the school that if any property belonging to the school is damaged or defaced, the school will seek compensation from parents of the children involved which will cover the cost of damage or the cost to replace items of equipment or books.

An administration fee of £4 will be charged should school receive any 'Bounced' cheques.

### **Complaints Procedure**

Should anyone with an interest in our school wish to raise a concern, it will be addressed in an appropriate timely fashion. A three stage procedure will operate. At stage 1, if you have concerns about your child or a complaint about the school, first try to resolve the matter by making an appointment with the class teacher or headteacher. Should it be necessary to consider the matter at stage 2, the headteacher will request the complainant to put the complaint in writing. The headteacher will acknowledge the complaint in writing and will respond within 10 days.

If you feel your complaint has not been resolved, then you may wish to contact the Governing Body of the school and seek their advice on the matter. The Complaints Policy is available by request or it can be viewed on our school website.

If anyone wishes to raise anything with the Governing body, please contact Mrs Pauline Hughes, Clerk to Governors, in the school office.

### **School Toilets**

There are excellent toilet facilities available for all year groups. Nursery and reception pupils have dual sexed toilets. All toilets meet the regulations of the DDA. All toilets are cleaned at the end of each school day.

Governors have participated in regular opportunities to monitor the learning environment for our pupils. They have also been involved in Health and Safety tours of the school buildings, yard and school field.

### **Building Works**

Remodelling of our building, to provide an environment suited to the needs of the 21<sup>st</sup> Century pupil, is now complete. Pupils and staff have settled well into their new classrooms and are making excellent use of all the facilities available

### **Prospectus**

The school prospectus has been updated with regard to school term dates etc. and copy can be found on our school website and app.

### **Curriculum and organisation**

Children at our school are taught through the medium of English. Children at Foundation Phase are taught skills identified in the Foundation Phase Framework. Whereas staff plan learning for children at Key Stage 2 from the National Curriculum and Literacy and Numeracy Framework. Children throughout the school are organised into 9 mixed ability classes from reception to year 6 as follows:

Dosbarth Rainbows: Reception;

Dosbarth Rockets: Rec /Year 1;

Dosbarth Spaceships: Yr1/Yr 2;

Dosbarth Venus:Yr 2/3;

Dosbarth Neptune:Yr 3;

Dosbarth Mercury:Yr 4;

Dosbarth Mars:Yr 4/5;

Dosbarth Jupiter:Yr 5;

Dosbarth Saturn:Yr 6.

Nursery children attend Dosbarth Stars part time each morning.

### **School Policies**

The school has statutory policies as well as policies for each area of the curriculum. The policies are drawn up initially by the Curriculum Co-ordinators, then discussed by all staff and finally formally adopted by the governing body. The policies are reviewed at regular intervals and any alterations or amendments follow the same procedure before adoption. All policies can be viewed on the school website.

### **School discipline**

We hope that the atmosphere generated by the school will foster in the children a measure of self-discipline.

The following set of rules has been formulated by the children to provide them with clear simple guidelines.

#### **Star Rules**

1. We are kind, gentle, helpful and polite
2. We listen to each other and don't interrupt
3. We keep our hands, feet and unkind words to ourselves
4. We look after our things and things belonging to the school

A Fun Time Friday has been introduced at Key Stage 2 to

- Promote positive behaviour
- To increase self esteem
- To extend children's interests
- Develop relationships
- Develop awareness of personal responsibility

The school Behaviour Policy has been designed to encourage a positive attitude to school work, home and behaviour. Restorative Practices are now embedded, and aim to provide opportunities to repair harm to any individual at our school. We have achieved a Level 2 Award as a Rights Respecting School. All children are aware of their rights and the need to respect the rights of all other children. All classes have class charters to remind them of their rights. Children are expected to be punctual.

### **English as an Additional Language**

We are currently supporting 18 pupils who have English as a second language. Pentre'r Graig Primary is an English Medium school and Welsh is taught as a second language.

### **Welsh Language**

Welsh is taught in each class as a second language using the Foundation Phase Framework for Learning and National Curriculum guidelines. The Key Skill of Bilingualism is actively promoted throughout the school. We are very aware of our national identity and culture and promote this at every opportunity through 'Y Cwrricwlwm Cymreig'. Extra-curricular activities support this e.g. Urdd Dance Club.

### **Additional Learning Needs**

Mrs Anderson (SENCO) offers support and advice to staff and parents of children with Special or Additional Learning Needs at KS 2. Mrs Anderson also supports pupils with their learning. Mrs McLaughlin (SENCO) offers her support and advice to staff and parents at Foundation Phase. Mrs McLaughlin also leads a lunchtime 'Wellbeing Club' for some of our Learners with ALN.

Children identified by the Authority as having special educational needs either with or without a statement are provided with additional support. Children with additional needs according to the code of practice have been provided with individual education plans, to address their needs. Parents of all children who have received additional support have been consulted and provided with copies of IEPs.

The role of the SENCO is changing in view of ALN Statutory Reform currently taking place. With the introduction of the new Additional Learning Needs (ALN) and Education Tribunal (Wales) Bill, there will be a new system which will replace the existing legislative framework for special education needs. The proposed legislation, in which the term '*additional learning needs*' will replace '*special educational needs*' will aim to create a simpler and more streamlined process to support children and young people with ALN.

'Additional Learning Needs' covers a wider spectrum of difficulties, in addition to SEN and learning difficulties, such as Looked After Children, children with medical difficulties, Travellers etc. The new system will include the introduction of an Individual Development Plan (IDP), which will replace the current IEP, and are designed to make sure individuals' rights to provision are protected regardless of the severity or complexity of needs.

There will also be a new statutory ALN Code of Practice providing a set of clear, legally enforceable requirements and delivering greater consistency. It is hoped to obtain 'Royal Assent' for the Bill in Autumn 2017 – with an agreed timetable for implementation within 3 years.

### **Equal Opportunity**

We recognise that each child is equally important.

The ethos and atmosphere of the school shows the respect which is the entitlement of all persons entering the school. We will continue to work towards ensuring a community based on mutual respect offering equal opportunities to everyone.

It is our aim to offer equal opportunities, through the curriculum, to every pupil irrespective of gender, transgender, sexual orientation, disability, race, religion or social class leading to the acquisition of skills, knowledge and attitudes necessary for future work and life.

### **Disabled Access**

There is disabled access in both the infant / junior yards and buildings. There is also disabled access to the main school reception area, with the recent addition of a lift.

### **Healthy Eating and Drinking**

The school promotes the importance of a healthy lifestyle amongst the pupils, particularly in relation to healthy eating and drinking. A fruit tuck shop is open during morning break for both infant and junior pupils, at a cost of 25p per piece of fruit. Children are not permitted to bring fizzy drinks into school. Children are encouraged to drink water each day. The school's daily Breakfast Club provides a nutritious and healthy breakfast, including cereals, milk and fruit juice for the pupils.

### **Pupil Activities**

The children have undertaken various activities throughout the year and almost all have been great ambassadors for Pentre'r Graig Primary School.

Swimming Years 4, 5, and 6.  
 Football Boys & Girls  
 Rugby  
 Rhosilli Residential Centre  
 Borfa House Educational Centre  
 Tennis Tournaments  
 Visits to Morrision, Morrision Library, Morrision Park  
 Y3/4 Mumbles  
 Y4/5 Porthcawl Fairground (Topic : Scream Machine)  
 Y4/5 Oystermouth Castle – Art Project  
 Y6 1940's Swansea Museum (WWII)  
 Y4/5 Wetland Centre  
 Y3/4 visit to Kidwelly Castle  
 Christmas Lantern Parade through Morrision  
 Visit to St David's Church  
 Year R/1 visit to Margam Park  
 Nursery visit to Wriggleys Farm  
 Eco Easter Bonnet Parade through Morrision  
 St David's Day Eisteddfod  
 Local care homes – choir singing  
 Physical Literacy clubs for pupils and parents  
 Dance Club (pupil led)  
 Choir  
 Fit Club  
 Lego Club

### **Sports**

Our boys and girls football and rugby teams have played various matches throughout the year. Our Tennis Teams have also participated in the Annual Tennis Tournaments, We are very grateful for the continued support from parents and carers in getting the children to and from venues.

### **Pupil Achievements**

We encourage children who take part in activities inside and outside school to share their experiences with us and recognise their participation and achievements in our celebration assemblies and recorded in our School Achievement Book.

### **Attendance**

<b>SCHOOL ATTENDANCE</b>				
	Whole Year	Autumn	Spring	Summer
<b>YEAR 2016-17</b>	<b>94.82%</b>	<b>94.7%</b>	<b>95.9%</b>	<b>94.8%</b>
<b>Year 2015-16</b>	<b>94.1 %</b>	<b>95.24%</b>	<b>93.14%</b>	<b>92.8%</b>
<b>Year 2014-15</b>	<b>94 %</b>	<b>94.1%</b>	<b>93.7%</b>	<b>94.1 %</b>

We are delighted to report that our attendance rates are improving. Please help us to meet our target of 95.0% next year. There were 0 days fixed term exclusions during this school year.

## Comparative Report of Results

### National Comparative Report

Percentage of children achieving at each Outcome at the end of the Foundation Phase Summer 2016

		N	D	W	1	2	3	4	5	6+	5+
Personal and social development, wellbeing and cultural diversity.	School	0	0	0	0	0	0	7	63	29	93
	Wales	-	0	0	0	0	1	3	39	56	95
Language, literacy and communication skills.	School	0	0	0	0	0	0	24	56	20	76
	Wales	0	0	0	0	1	2	9	54	34	88
Mathematical Development	School	0	0	0	0	0	0	12	63	24	88
	Wales	-	0	0	0	0	1	8	55	34	90

**Foundation Phase Outcome Indicator: School: 73 Wales: 87**

#### Notes

N: Circumstances exist that prevent a school from having sufficient knowledge and evidence on which to base a teacher assessment.

D: Disapplied from the assessment by statement of special educational needs; or it is inappropriate to offer the Foundation Phase curriculum as it currently applies to the pupil.

W: Currently working towards Foundation Phase Outcome 1.

### National Comparative Report

Percentage of children achieving at each Level at the end of Key Stage 2 Summer 2016

		N	D	NCO 1, 2, & 3	1	2	3	4	5	6+	4+
<b>English</b>	School	0	0	0	0	0	2	50	48	0	98
	Wales	0	0	0	1	2	7	49	39	1	90
<i>Oracy</i>	School	0	0	0	0	0	2	55	43	0	98
	Wales	0	0	0	0	2	7	48	41	2	90
<i>Reading</i>	School	0	0	0	0	0	2	48	50	0	98
	Wales	0	0	0	1	2	8	47	40	2	89
<i>Writing</i>	School	0	0	0	0	0	2	55	43	0	98
	Wales	0	0	0	1	2	12	51	32	1	84
<b>Mathematics</b>	School	0	0	0	0	0	2	60	38	0	98
	Wales	0	0	0	0	2	7	49	40	1	90
<b>Science</b>	School	0	0	0	0	0	0	29	71	0	100
	Wales	0	0	0	1	1	6	50	41	0	91
<b>Welsh Second Language</b>	School	0	0	0							
	Wales	0	0	0							

**Core Subject Indicator:**

**School: 98, Wales: 88.**

#### Notes

N: Not awarded a level for reasons other than disapplication.

D: Disapplied under section 364 or 365 of the Education Act 1996, now effected through sections 113-116 of the Education Act 2002.

NCO1: National Curriculum Outcome 1. NCO2: National Curriculum Outcome 2. NCO3: National Curriculum Outcome 3 (NB NCO1, NCO2 & NCO3 have replaced Level W in previous years)

**Expenditure** End of Year Statement 2016/17

Budget Allocation	951,797
Net Expenditure	963,257
Under/Over spend 2016/17	-11,460
Teaching costs	673,239
Support staff costs	301,264
Supplies & Services	62,420
Premises	39,317
Recharges	104,416
Gross Expenditure	1,180,656
Income	217,399
Net Expenditure	963,257
Under/over spend 2016/17	-11,460
Investment @ 1.4.16	59,449
Investment @ 1.4.17	47,989

**School Term Dates 2016/17**

	<b><u>TERM</u></b>	<b><u>Mid term holiday</u></b>		<b><u>TERM</u></b>
<b>Aut 2016</b>	Thurs 1st Sept	Mon 24 <sup>th</sup> Oct	Fri 28 <sup>th</sup> Oct	Fri 16 <sup>th</sup> Dec
<b>Spr 2017</b>	Tues 3 <sup>rd</sup> Jan	Mon 20 <sup>th</sup> Feb	Fri 24 <sup>th</sup> Feb	Fri 7 <sup>th</sup> April
<b>Sum 2017</b>	Mon 24 <sup>th</sup> April	Mon 29 <sup>th</sup> May	Fri 2 <sup>nd</sup> June	Fri 21 <sup>st</sup> July

**BANK HOLIDAYS**

Friday 14<sup>th</sup> April 2017 – Good Friday  
Monday 17<sup>th</sup> April 2017 – Easter Monday  
Monday 1<sup>st</sup> May 2017 - May Day  
Monday 29<sup>th</sup> May 2017 – Spring Bank Holiday

**INSET Days 2016/17**

Thursday 1<sup>st</sup> September 2016, Friday 7<sup>th</sup> October 2016, Friday 27<sup>th</sup> January 2017, Friday 17<sup>th</sup> March, Friday 30<sup>th</sup> June 2017.

**INSET Days 2017/18**

Monday 4<sup>th</sup> September 2017, Tuesday 5<sup>th</sup> September 2017, Friday 13<sup>th</sup> October 2017. Further dates to be advised when arranged.

**School Council 2016/2017**

Rhys Morgan, Mohammed Qader, Emma Owen,  
Soz Qader, Maddie Roberts, Brooke Gallagher,  
Steve Tomy, Emily Smart

**Eco Committee 2016/2017**

Mason Coombs, Charlie Shumack, Naomi Gomedza,  
Steffan Harry, Callie Price, Olivia Pietrzyk, Corey  
Jamieson, Callum Briggs, Jacob Fisher, Ashton  
Dennis, Anna Hockin, Nick Simisker, Lilly Harland,  
Ksenija Cvetcova.

**Star Group 2016/2017**

Wictoria Raczowska & Taya Emmanuel Year3  
Dylan Jenkins & Connor Jay West Year 4  
Izack Anderson & Jessica Waby & Dylan Barlow Yr 5  
Millie Shumack & Beth Jones & Steffan Harry Year 6

**Rights Ambassadors 2016/2017**

Jessica Waby, Tom Morgan, Summer Davies, Eva  
Tomy, George Thyer, Dylan Roseblade, Hannah  
Jones, Riley Havard, Tommy Adams, Millie Shumack,  
Wiktorja Raczowska

**Conclusion**

The Governing Body has great pleasure in presenting this annual report to parents as 2016-17 was a successful year for the school. Standards are continuing to improve and are set to rise further in the future.

We would like to thank you as parents for your continued support and all members of staff for their hard work over the past year. This has resulted in the pupils having enjoyed a wide and varied experience of success both academically and in the wider aspects of school and community life.

The continuing partnership which exists with the Local Authority is also a vital component of the school's success, as is the involvement of the Governing Body who endeavour to bring their skills and ideas to various meetings.

We are confident that Pentre'r Graig will enjoy a successful future which will provide opportunities for all and continue to be a school where we see children, staff, parents, governors and community partners ...

**'Learning, Caring and Having fun!'/ 'Dysgu, Caru, yn cael Hwyl!'**



**Should you require a copy of this report in a different format please contact the school office.**