How to upload your photographs onto HWB

Here is a step by step guide on how you can upload photographs of your children's work and activities onto HWB. This way your class teacher can look at and comment on their work.

Once you have logged into HWB you need to access the area 'Just2Easy'

This is the dashboard. Each child has their own area called 'My files' where all of their work and photographs can be saved. This is also where they can access the different activities in JiT.

On the dashboard you can see 'Upload' and 'Camera'.

To **upload** click on upload button then 'choose file'. Here you can upload a photo from your camera roll or take a picture. Once you have selected a picture in will upload into 'My File'.

If you want to take a photograph click on the camera button then click on the camera icon to take the picture. Next press the cloud and arrow button to upload it into 'My Files'.