

Rhondda Cynon Taf County Borough Council

Governing Body of Llanharan Primary School

Foreword by the Chair of the Governing Body

This year's Annual Report to parents comes at an enormously challenging time for Llanharan Primary School and our community.

No-one could have imagined this time last year, when we last reported to you on the performance of our School, the colossal upheaval that would be wrought in 2020 by the Pandemic which now affects us all.

During the Spring and Summer terms the staff of Llanharan Primary School, like every school across the land, were faced with an enormous task, to plan and operate in a new way which would do everything in our power to keep our children and their families safe, whilst supporting parents to help our pupils learn from home. Later, a much bigger logistical challenge came with the re-opening of our school in September.

I want to put on record my thanks, and the thanks of the whole Governing Body to the Headteacher, Mrs Price and her amazing team across the whole school for the preparatory work they did throughout the summer, for their willingness to go above and beyond what anyone would have ordinarily expected of them, and for meeting what has probably been the biggest challenge in their professional lives with such determination and passion.

I would also like to thank the pupils for re-engaging with their characteristic enthusiasm; and you, the parents for doing all you can to help our staff keep your children and in turn your families safer. We would encourage you please to keep doing all you can to follow the School's advice about our new arrangements, for the good of all.

Whatever the challenges, this school will continue to strive to achieve the best for all our young people. We can be proud of what they have done, and the Governing Body looks forward to what will be accomplished in the next year. We are excited particularly for our new and refurbished classrooms which will bring new space, great new facilities and a fresh and vibrant learning environment for our pupils.

I am pleased to publish this summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

Cllr. G. E. HOPKINS
Chair of Governors, Llanharan Primary School

1. Clerk to the Governing Body

The Clerk to the Governing Body is Ms. Anneli Hunt
Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

2. Chairperson of the Governing Body

The Chairperson of the Governing Body is Councillor Mr G Hopkins, c/o Llanharan Primary School, Llwynybrain Terrace, Llanharan, CF72 9PW.

3. Members of the Governing Body

The following people are currently members of the Governing Body.

Name	Category of Governor	Appointed By	Retirement Date
Mrs S James VACANCY VACANCY	LEA	Council Members	06/02/2021
Mrs A Stabler Mrs D Jones VACANCY	Community Governors	Governing Body	7/10/2024 7/10/2024
Miss W Whitaker Mr O Israel Miss C Roberts Mrs R Bartlett	Parent	Parents	06/03/2022 20/01/2024 17/09/2024 17/09/2024
Cllr G Hopkins	Minor Authority	Community Council	25/09/2023
Mr L Arthur	Teacher	Teaching Staff	07/01/2024
Ms J Henderson	Staff	Non Teaching Staff	05/09/2022
Mrs B Price	Headteacher		

When fully constituted this governing body is made up as follows

LEA Representatives	3
Parent Governors	4
Staff Representative	1
Headteacher	1

Community Governors	3
Teacher Governor(s)	1
Minor Authority (if applicable)	1
Total	14

4. Resolutions

There were no resolutions passed at the last meeting.

5. Election of Parent Governors

The next election of parent governors is due to take place on 6/03/22. If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

In line with Welsh Government Guidance there are currently no election of parent governors being undertaken. This will be undertaken when the situation normalises.

6. School Performance Data

This information is not available due to the pandemic restrictions.

7. Financial Statement – Period Covering 2019 – 2020

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2019/20.

8. School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from Infant to Junior school or Junior/ Primary to Comprehensive School.

Parents are informed if any amendments are made to the existing prospectus. There were no amendments made during the 2019/2020 academic year.

9. School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three-year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2019/20 academic year has been considered and approved by Governors and is currently being implemented by the staff. The targets set include short, medium and long-term aims. Targets are regularly reviewed by the Governing Body.

Llanharan Primary School currently delivers the Cornerstones Curriculum. This curriculum is under review and a bespoke school curriculum is being developed to meet the needs of our pupils and Welsh Curriculum developments.

The current curriculum offers pupils an approach to the curriculum that focuses on how it is delivered rather than just content. It was adopted as it reflects the school's vision for an enquiry approach to learning. It offers full NC Coverage and progression of skills. It is based on the four elements of [Engage](#), [Develop](#), [Innovate](#) and [Express](#).

Learners [engage](#) in purposeful and contextualised learning experiences; in and out of the classroom, making use of partners, experts and the community to provide a stimulus to learn.

Learners **develop** their knowledge, understanding and key and subject skills required to progress their learning through quality differentiation and focused learning tasks and experiences.

Learners are given the opportunity to **innovate** by applying their knowledge, skills and understanding through a challenging provocation, using own and negotiated ideas.

Learners will then **express** and evaluate their knowledge, understanding and skills, as outcomes of the learning, in different memorable forms including using a variety of media and technology.

The school follows the 'Maths No Problem', a Mastery Mathematics scheme for Mathematics and teaches discrete mathematics skills on a daily basis.

These skills are then applied across the curriculum through the Literacy Numeracy Framework (LNF) through rich tasks.

Numicon is also used to support our younger pupils in the development of number skills.

The school teaches English through discrete phonic, reading, oracy and writing sessions. These skills are then applied across the curriculum through the Literacy Numeracy Framework (LNF) through rich tasks.

10. Use of the Welsh Language - Communication

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day.

The school holds a Bronze Award for Cymraeg Campus.

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel.

11. Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Parents are provided with a copy of the summary report produced by the inspectors.

Governors monitor progress of the plan at their termly meetings. More detailed information on the progress made will be given at the meeting if required.

12. Term Dates and Holidays 2020/2021 Academic Year

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2020	Tuesday 1 Sept 2020	Monday 26 Oct 2020	Friday 30 Oct 2020	Friday 18 Dec 2020	74
Spring 2021	Monday 4 Jan 2021	Monday 15 Feb 2021	Friday 19 Feb 2021	Friday 26 Mar 2021	55
Summer 2021	Monday 12 April 2021	Monday 31 May 2021	Friday 4 Jun 2021	Tuesday 20 July 2021	66
				TOTAL	195

- i) **Tuesday 1st Sept 2020** will be a designated INSET day for **all** LEA Maintained Schools. The remaining four INSET days to be taken will be at the discretion of each individual school following appropriate consultation with staff.

All schools will be closed on **Monday 3 May 2021** for the May Day Bank Holiday.

Significant dates:	Christmas	Friday 25 December 2020
	Easter	Good Friday 2 April 2021 Easter Monday 5 April 2021
	May Bank Holidays	Monday 3 May 2021 Monday 31 May 2021

Any closure(s) for election purposes are to be balanced during the academic year.

Significant Dates:

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time.

The School day is organised as follows;

Morning - 9.15 a.m. to 12.15pm / 12.30pm

Lunch break - to

Afternoon - 1.15 p.m. to 3.30pm

These times have been temporarily altered as a result of a staggered start and end of the day approach as a result of the Covid-19 pandemic risk assessment.

13. Community Focused Schools

A community-focused school is one that: 'provides a range of services and activities', often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

PC Steve Davies attends school to deliver workshops to pupils addressing issues such as internet safety, personal safety and an awareness of drug misuse. PC Steve Davies also led a parents' meeting on Internet Safety during the 2019/20 academic year.

14. Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. Further information is available by contacting the Headteacher during school time.

During the 2019/20 academic year the following school policies were reviewed:

- Health and Safety Policy
- Performance Management Policy
- Safeguarding Policy
- Additional Learning Needs Policy (*New ALN Bill was reflected in the policy and an additional section to respond to the school's core provision was added.*)
- Positive Handling Policy (*New policy to respond to requirements outlined in Thrive training.*)
- Mathematics Policy
- Performance Management Policy
- Health Care Policy
- Expressive Arts Policy

- Curriculum Policy
- Additional Learning Needs Policy
- Pupil Hygiene Policy
- Eco Policy
- Safe Touch Policy
- Welsh Policy

Policies ratified by the Governing Body are published on the school website.

15. Additional Learning Needs

The School's Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Special Educational Needs Code of Practice for Wales issued by the Welsh Assembly Government in January 2002.

The School's Special Needs Co-ordinator (SENCO) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The SENCO also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential.

During the current academic year, on the date of the PLASC census:
 28.78% of pupils were on School Action/Early Years Action.
 Of these 10 pupils were on School Action Plus/Early Action Plus (including those with Notes in Lieu).
 3 pupils had statements of Special Educational Needs.

During the 2019-2020 financial year £9,095.02 was allocated to meet the requirements of pupils with Additional Learning Needs. The Local Authority provided additional support for £6435.98 pupils at the School Action Plus stage.

16. Access for Disabled Pupils

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act

(SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day to day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improve the access to the school.

17. Fabric of the Building & Provision of Toilet Facilities

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out:

- Two new Key Stage 2 toilets were instated.
- Nursery toilets were painted and cloakroom area was relocated from the toilet facilities.

Toilets are currently cleaned throughout the day in line with the Covid-19 Risk Assessment with this action being instigated on the pupils return to school from 29th of June 2020.

18. Target Setting

This information is not available due to the pandemic restrictions.

19. Attendance Information

This information is not available due to the pandemic restrictions.

20. Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The schools admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Y Pant and Pencoed Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

21. School Leavers

24 Year 6 pupils left Llanharan Primary School this year and fed into Y Pant Comprehensive School, Pencoed Comprehensive School and Tonyrefail Comprehensive School.

22. Sporting Aims and Achievements

The school takes part in numerous sporting activities throughout the year including football, rugby, athletics, netball and basketball.

Cardiff City Football Club support the school through leading blocks of 6 teaching sessions with Year 2 – Year 6 pupils.

23. Healthy Eating

The school engages in the Healthy Schools Initiative and is currently focussing on targets to develop pupil wellbeing, health and nutrition.

The Governing Body support the drinking of water throughout the day by providing three water coolers for pupil and staff use.

Curriculum focus healthy eating will continue to be developed through the active use of new kitchen facilities which are placed in the new school extension.

LLANHARAN PRIMARY SCHOOL

PROVISIONAL FINANCIAL STATEMENT FOR 2019/2020

<u>EMPLOYEE COSTS</u>	<u>Total Spent</u>
TEACHERS (including Headteacher/Supply/Reading support)	£393,240.50
MANUAL WORKERS (Caretaker/Supervisory Assistants/Cleaners)	£43,078.40
A.P.T. + C (School Clerks/Nursery Nurses/School Aides)	£48,933.00
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<u>PREMISES RELATED</u>	
REPAIRS TO BUILDING/SITE, (INCLUDING GROUNDS MAINTENANCE/SECURITY)	£8400.00
ENERGY	£7500.00
RATES	£12,492.50
WATER	£3100.00
CLEANING MATERIALS	£2000.00
<u>SUPPLIES, SERVICES AND OTHER EXPENSES</u>	
SCHOOL EQUIPMENT AND FURNITURE	£25,000.00
POSTAGE	£300
TELEPHONES	£2500.00
INSURANCE	£9358.00
CLERKING GOVERNING BODY/FINANCIAL ADMINISTRATION/PERSONNEL	£6193.91
USE OF DISTRICT FACILITIES	£7584.00
MISCELLANEOUS	
TOTAL:	<u>£569,679.81</u>
<u>INCOME</u>	
MISCELLANEOUS	
TOTAL	£569,679.81