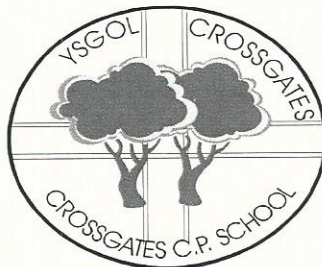


CROSSGATES C.P. SCHOOL
CROSSGATES,
LLANDRINDOD WELLS,
POWYS, LD1 6RE

TEL/FAX: 01597 851667
EMAIL: admin@crossgates.powys.sch.uk

HEADTEACHER: LISA WILLIAMS



YSGOL Y GROES,
CROSSGATES,
LLANDRINDOD WELLS,
POWYS, LD1 6RE

FFÔN/FFACS: 01597 851667
EMAIL: admin@crossgates.powys.sch.uk

PRIFATHRAWES: LISA WILLIAMS

*Crossgates School values its pupils and teaches them to value themselves
Value Each Other; Value the World*

10th October 2018

Dear Parent,

Parent Governor Election - Request for Nominations

In accordance with the Instrument of Government for the School there is provision for four parent governor representatives on the school governing body. In this connection I write to inform you that due to the resignation of Claire Mills, there is a vacancy for ONE Parent Governor on the school governing body.

Nominations are accordingly invited from parents for this vacant position and I enclose a nomination form which has been prepared for this purpose. If you wish to nominate any parent, or be nominated yourself, you should arrange for the form to be fully completed and returned to me by no later than 12 noon on Friday 19th October 2018. Nominations received after this date and time will be invalid. A nominee must state on the form his/her willingness to stand for election and be proposed and seconded by parents who are themselves eligible to vote in an election at the school. It cannot be insisted that the nominee is nominated and seconded. Only parents who will have children registered at the school on Friday 19th October 2018 are eligible to stand for election or make a nomination. No parent may participate in the nomination of more candidates than there are vacancies. The rules governing your eligibility to stand for election are printed overleaf.

Candidates are encouraged to submit a brief personal statement (not more than 100 words) giving such information and views as they wish, with the exception that they do not indicate that they are endorsed or supported by any particular group.

If there are more nominations than vacancies then a ballot will be held. Ballot papers will be despatched on Monday 22nd October 2018 and must be returned by noon on Friday 26th October 2018 at the latest. Ballot papers received after the closing date will not be counted. Ballot papers will be counted on Friday 26th October 2018 and results duly reported in the newsletter of that date.

The person appointed will be required to complete a Powys County Council enhanced level Disclosure & Barring Service check and can only attend meetings once a satisfactory check is in place. If they already have a PCC enhanced level check which is in date then this will be sufficient as only one PCC DBS check is required at the correct level for all posts held.

The term of office of a parent governor is four years from the date of appointment. A parent governor is not disqualified from continuing in office should his or her child leave the school before the end of the four year period.

Yours sincerely,

Lisa Williams
Headteacher



1. Eligibility

- a) The Instrument of Government for each school specifies the constitution of the Governing Body including the number of parent governors. Powys LA has delegated to Headteachers of Community, Community Special and Voluntary Controlled Schools the conduct of parent governor elections according to the following procedures which are also commended to Voluntary Aided and Foundation Schools.
- b) An elected parent governor is defined as ***"a person who is elected as a member of the governing body of a school by parents of registered pupils at the school and who is himself/herself such a parent at the time he/she is elected"***. Parent governors shall hold office for a term of four years, subject to resignation or disqualification. A parent governor may serve out their term of office if their child leaves the school during the period of their term of office. In some circumstance a child may have more than two 'parents' or people with parental responsibility and they all have the right to stand as governors, or to vote, examples are long-term foster parents, legal guardians and people with residence orders. The school's admissions register will include a list of parents of pupils at the school. A parent only has one vote, no matter how many children he or she has at the school. In the event of a vote being cast by someone who does not fall within the definition of a parent, the election shall not be invalidated.
- c) The person elected will be required to complete a Powys County Council Enhanced level Criminal Record Bureau check and can only attend meetings once a satisfactory check is in place. If they already have a PCC Enhanced level CRB check which is in date then this will be sufficient as only one PCC CRB check is required at the correct level for all posts held.
- d) Every parent of a registered pupil is eligible to stand for election unless disqualified by the provision of The Government of Maintained Schools (Wales) Regulations 2005.

CROSSGATES C.P. SCHOOL

ELECTION OF PARENT GOVERNOR

NOMINATION PAPER

I wish to NOMINATE

as a parent governor of Crossgates C. P. School.

Proposer's Signature:

Address:

Seconder's signature:

Address:

CONSENT OF NOMINEE

I, accept the nomination

Signed:

Address:

**To be returned to the Headteacher by 12 noon on
Friday 19th October 2018.**

CROSSGATES C. P. SCHOOL

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**To be returned to the Headteacher by 12 noon on
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