

Governors Annual Report to Parents 2020



Headteacher: Mr Lyn Harte

Chair of Governors: Mr James Seddon

Local Authority / Powys: **Type** / Infants & Juniors: **Gender** / Mixed: **Language** / English
(Welsh taught as a 2nd Language)

Leighton CP School, Leighton, Welshpool, Powys, SY21 8HH

Tel: 01938 553 261 Email: office@leighton.powys.sch.uk

Web: www.leighton.powys.sch.uk / **Facebook:** Leighton Community Primary School (closed group) / Leighton Primary School (open page) / **Twitter:** Leighton Community Primary School @LeightonPrimary

Forward from the Chair of Governors

Dear Parents/Carers,

On behalf of the Governing Body of Leighton CP School I am delighted to bring this report to you. The previous and current academic years have been a busy and challenging time, of which has been weathered with full enthusiasm from all involved in making the school a wonderful place.

Leighton School Governors would like to thank the incredible efforts of parents, grandparents, carers and friends too. The Friends of Leighton School (FOLS) continue to support the school financially and socially, and we greatly appreciate their contribution. On an individual basis, parents, grandparents and friend's generosity with time and resources is invaluable in enhancing the school-life of children at Leighton. This includes listening to the children read, helping out with trips, attending 'Love Your School Days', fundraising, baking for cake sales and raffle donations to name just a few ways in which you contribute.

Although many trips and events have been cancelled since March, Leighton school teachers have kept our children busy with daily work, activities, sun flower competitions, the daily birthday salutes, a Macmillan Coffee afternoon many sports activities, tennis coaching, the daily mile and many lesson being taught outside taking advantage of the extended sunny weather.

The school Governors would like to acknowledge the hard work staff (past and present) have put into Leighton school. The school is made up of a team of teachers, teaching assistants, breakfast club staff and volunteers; it is their hard work, dedication and approachable, friendly personalities that make the school the success that it is.

I would encourage you all to take a look at the Leighton School website, along with our Facebook site which is vibrant, colourful, has up-to-date information, news, upcoming events pictures along with your responses from the parental questionnaire.

Once again thank you to everyone who is involved in making the school a truly excellent place to be and thank you for your continued support.

James Seddon

Chair of Governors

School Council motto:

*“I am me. You are you. We matter.
Be kind, with a thoughtful mind.”
Croeso i Ysgol Gynradd Tre'r Llai*

We are a relatively small, rural school, yet within easy reach of Welshpool.
Our school is very friendly, happy and caring; our numbers allow us to know and value each
and every child really well.

We are committed to helping all of our children reach their potential – personally, socially
and academically. We value hard work, independence, creative thinking, good behaviour
and happiness.

We put our pupils first, working closely with our parents; we believe that working together,
we are certainly stronger.

A message from our School Council – Our school is, and always aims to be.....

Amazing! Ambitious! Happy!
Supportive! Healthy! Enthusiastic!
Smiling! Kind! Hard Working! Fun!
Respectful! Eco Friendly! Active!
Friendly! Fair! Inspiring! Safe!
Equal! Funny! Encouraging!
Enterprising! Creative! Open!
Caring! Grateful! Well Behaved!
Inspirational! Sporty! Confident!
Everyone Matters! A Community!
Musical! Cool! Capable! Ethical!
Informed! A Close Family!



Ready, Respectful & Safe!

Terms and Session Times 2020/21

AUTUMN TERM 2020

Wednesday 2nd September 2020 to Friday 16th October 2020

Half-Term: Monday 19th October 2020 to Friday 30th October 2020

Monday 2nd November 2020 to Friday 18th December 2020

SPRING TERM 2021

Tuesday 5th January 2021 to Friday 12th February 2021

Half-Term: Monday 15th February 2021 to Friday 19th February 2021

Monday 22nd February 2021 to Friday 26th March 2021

SUMMER TERM 2021

Wednesday 14th April 2021 to Friday 28th May 2021

Half-Term: Monday 31st May 2021 to Friday 4th June 2021

Tuesday 8th June 2021 to Friday 16th July 2021

Non-Pupil Days 20/21

- Tuesday 1st September 2020
- Monday 21st December 2020
- Tuesday 22nd December 2020
- Monday 4th January 2021
- Monday/Tuesday 12/13th April 2021
- Monday 7th June 2021

Useful Dates 20/21

- **Good Friday:** Friday 2nd April 2021
- **Easter Monday:** Monday 5th April 2021
- **May Day Bank Holiday:** Monday 3rd May 2021
- **Spring Bank Holiday:** Monday 31st May 2021
- **Royal Welsh Show:** Monday 19th July 2021 – Thursday 22nd July 2021

Sessions – Breakfast Club from 8am. Classes open from 8.35am. Registration 8.50am. Morning lessons 9am-12 noon. Break time 10.30. Afternoon lessons 1pm-3.10pm.

Governors Membership Register September 2020

Position	Forenames	Expected Occupancy End Date
Chair/ Parent Governor	James Seddon	08/07/2020
Community Governor	Lisa Hocking	31/05/2020
Community Governor	Sally Senior	05/12/2021
LEA Governor	Kirsty Jones	29/09/2020
LEA Governor	Linda Corfield	30/11/2020
Minor Authority Governor	Diana Stevens	30/09/2020
Staff Governor	Sharon Mead	05/12/2021
Parent Governor	Richard Dearing	10/10/2020
Parent Governor	Charlotte Smith	28/11/2020
Teacher Governor	Tara Harries	20/01/2021
Headteacher	Lyn Harte	
Clerk	Rachel Tibbott	

The Governors held 6 full meetings during the academic year, reviewing and adopting required policy documentation as required. The next election for a Parent Governor will be held in 2020.

Covid-19 updates mean there is no reference to school targets or performance, or specific attendance data in this report.

Curriculum and Classes

Our school is made up of three classes, **Hafren** (Foundation Phase) and **Coed Coch & Elystan** (Key Stage 2). As a small, rural school, our classes mix and play very happily together.

Foundation Phase: Dosbarth Hafren

Children begin their school life at Leighton in Hafren (Reception), completing their Foundation Phase studies through Years 1 and 2. Hafren is led by Miss Sumer Jones, supported by Mrs Sharon Mead, Mrs Sarah Richards and Mrs Cassie Morgan throughout the week.

We take a lot of time and pride in ensuring that your child is settled and happy during their time in the Foundation Phase, with an open door policy for parents to feel a real part of school life.

Underpinned by the development of key literacy and numeracy skills, children will learn about the world around them based on Foundation Phase outcomes. Most learning in the Foundation Phase is through structured play, as the foundation for lifelong learning.

Key Stage 2: Dosbarth Coed Coch & Dosbarth Elystan

Children begin their Key Stage 2 studies in Coed Coch, progressing on to Elystan as the prelude to their move on to High School studies.

- Coed Coch (lower Key Stage 2, Y3/4) is led by class teacher Mrs Cheryl Leach.
- Elystan (upper Key Stage 2, Y5/6) is led by class teacher Mrs Tara Harries.

Throughout the week both classes are supported by Mrs Helena Sleight and Mr Billy Clark. Throughout Key Stage 2 children are introduced to a more formal way of learning, with a range of topics used to consolidate and continue to develop more advanced literacy and numeracy skills.

We are in the process of adopting the new Curriculum for Wales;

<https://hwb.gov.wales/curriculum-for-wales/introduction>.



Charging & Remissions

Visits, productions, transport, music tuition, etc. take place with the help of parent financial support.

Strategic Equality Plan/School Policies

The school promotes the inclusion of all pupils. The school buildings have disabled access and there is a disabled toilet on site. Disabled pupils are treated the same as pupils who are not disabled. A copy of the School's Strategic Equality Plan and Accessibility Plan is available on request.

The Governing Body have reviewed a number of school policies during the last year, and will continue to do so in line with an agreed programme, including annual review of some policies.

RE

It is our aim to help the children in their social, spiritual and moral development, which in turn will enrich their own lives and the life of our school. Religious Education will be taught through both cross-curriculum projects and also as a separate subject. Pupils' work will be expressed through writing, art and craft, handling artefacts, drama and music. Religious Education provides the focus for understanding the beliefs and practices of Christianity and other major world religions. The school follows the Powys Agreed Syllabus for RE. Each year the school holds a Harvest Festival and a Christmas Service at the local church.

Collective Worship

Provision is made for Collective Worship and reflection on each school day. Most acts of worship will be of a broadly Christian nature. We aim to create an atmosphere which will enable pupils to appreciate the use of symbolism and religious language to express feeling and belief. We will also consider other religious beliefs and celebrations. Parents have the right to withdraw their children from RE and Collective Worship.

Additional Learning Needs

All teachers are teachers of children with ALN and have a responsibility to meet those needs with the advice and support of the school Additional Learning Needs Co-ordinator (ALNCo) and external professionals as and when appropriate. We realise the need for early identification of ALN and the importance of monitoring progress. Pupils with ALN will be fully integrated into the life of the school, enabling them to maximise their potential as learners and to contribute to the social and cultural activities of the school. A copy of our ALN policy is available on request.

More Able & Talented

The school makes clear provision for children who are more able and talented. Planning is differentiated according to need. Individual children are encouraged and supported to participate in activities relevant to their ability or talent.

Safeguarding & Child Protection

We have Child Protection and Safeguarding procedures, updated and agreed annually. Copies can be obtained on request. All staff undertake the relevant and statutory Child Protection Training. Parents and Carers should be aware that schools have a responsibility to ensure the wellbeing of all pupils and may refer some matters directly to external agencies.

Security

All visitors sign in a visitor's book and are given a visitor's badge. All buildings are secure, therefore visitors can only gain access via a member of school staff. Foundation Phase has enclosed outdoor areas. The main playground is fenced with two access gates which are locked during school break sessions.

Complaints

Any concerns you may have about school should first be discussed with the headteacher, Mr Harte, and subsequently to the governing body complaints officer, via the school office. A copy of our complaints policy is available on request.

Sex & Relationships Education

Children receive sex & relationship education appropriate to their age. Sex education is taught within the context of science and PSHE, not as a separate subject. The resources used are available in school and parents can discuss the content of the lessons with the class teacher if required. Children are taught about body changes, feelings and relationships, according to their age. Parents are able to withdraw their child from sex and relationships education, except that which is part of the Science National Curriculum requirements. Our sex education policy is available on request.

Parental Permissions Form

Our Parental Permissions Form will be sent home for completion, in order to obtain information including publicity/privacy and medical.

Extra-Curricular Activities

All children are actively encouraged to participate in PE lessons and games activities. After school clubs look to support this; our list is updated when necessary, published on the school website. We have a vibrant School Council, Eco Team and Criw Cymraeg. We are an accredited Healthy School.

We look to involve our community in school life whenever we can, with a diverse range of visitors, recorded on our social media platforms, including positive links with our local community police liaison officer.

Equal Opportunities

We have an equal opportunities policy and an equality plan, based on key principles; at Leighton CP School we are committed to ensuring equality of education and opportunity for all pupils, staff, parents and carers receiving services from the school, irrespective of disability, race, gender, age, sexual orientation, religion or belief, gender reassignment, pregnancy & maternity, marriage and civil partnership. We aim to develop a culture of inclusion and diversity in which all those connected to the school feel proud of their identity and are able to participate fully in school life.

Welsh

No formal lessons are taught through the medium of Welsh other than Welsh as a second language. Every Monday we hold a whole school assembly through the medium of Welsh, led by Criw Cymraeg. The use of incidental Welsh throughout the school is encouraged; we have Bronze Campus Cymraeg accreditation.

Attendance; Authorised & Unauthorised Absences

Parents are asked to telephone school before 9.30am to report an absence. Failure to do so results initially in an unauthorised absence mark recorded. The school has a very low annual rate of unauthorised absences and is able to authorise holidays taken during term time in certain circumstances. Poor or unauthorised attendance may lead to a fixed penalty notice being issued from our educational welfare officer (EWO).

The Governing Body continues to support Local Authority strategies that promote good attendance rates. However, currently attendance is of course affected by Covid-19 related issues.

Lavatory Arrangements

Good hygiene and healthy eating principles are taught throughout the school, with healthy snacks and regular water promoted. The school has good WC facilities in both Foundation Phase and the Village Hall, with adequate facilities in Key Stage 2. Areas are cleaned daily. Sanitary items are available if required.

Admission and Transition Procedures

Parents should register their preference with the LEA, contact us with their details, and to arrange a pre-visit.

Children will be invited for taster sessions so that their start is something to look forward too.

Our school website has an 'Admissions' section to assist, and a 'New Starters Letter', to outline the school day.

Transfers from another school are also relatively straightforward, with a similar procedure. Our Year 6 children will also be guided and supported as regards their transition to High School.

Financial Report 2019/20

Pupils	71
Delegated budget	268,638
Transition adjustment	12,852
ALN delegated	51,293
Additional ALN	
Class size protection	
Pupil movement adjustment	
FP funding	16,499
FP reduction	
Breakfast club	
Total delegated	349,282
Expenditure	
Salaries/wages	
Teachers	192,122
Supply insurance	1,700
Supply	9,373
Supply reimbursement	(542)
TAs	65,797
Clerical	11,206
Mid-day supervisor	1,925
Breakfast club	2,212
Training	1,875
Sub total	285,668
Premises	
Repair/maintenance	10,644
Grounds	1,574
Property care	11,360
Electricity	4,520
Gas	
Oil	2,013

Woodchip	
Rates	2,893
Water/sewerage	900
Sub total	33,904
Supplies/office	
Capitation	25,113
Copier	1,608
Phone	143
Postage	20
Breakfast club	
SLAs	2,998
Purchases	108
Sorts	4,587
Capital	
Deficit interest	
Sub total	34,577
Total Expenditure	354,149
Income	
Music	
WAG grants	(19,174)
Sabbatical	
Lettings	
Community	
RHI	
Internal reimbursement	(930)
Contributions	
Trips	(975)
Donations	(573)
Uniform	
Photocopies	
RCSIG (EIG)	(6,912)
PDG	(9,200)
EYPDG	
ERW	(1,035)
Other	(1,285)
Breakfast club	188
Other	(5,773)
Surplus interest	(283)
Sub total	(45,952)
Total income	(45,952)
Net expense	308,197
Planned underspend	41,085
Overspend b/f	(1,549)
Total underspend	39,536

