



**Hwb**®

# Adobe Spark

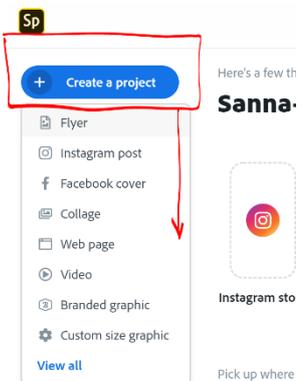
Q&A

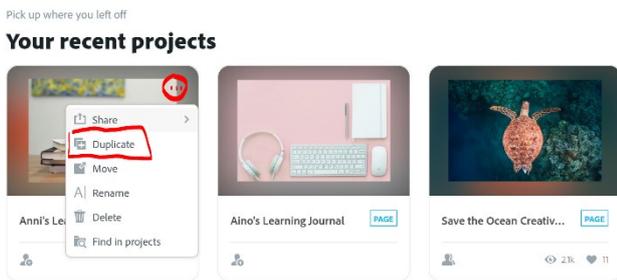


## Accessing Adobe Spark and Costs involved

How can I access Spark?	You can access Adobe Spark using <b>your Hwb login</b> . If you are using computer, please follow these instructions: <a href="https://spark.adobe.com/video/BKfS1iiSWgOZ5">https://spark.adobe.com/video/BKfS1iiSWgOZ5</a> . When using Adobe Spark on a computer it is a <b>browser-based</b> solution. For <b>iOS there are three separate apps</b> . These are also <b>free for you to use</b> with your Hwb login. Please follow these instructions to access Adobe Spark with the iOS apps: <a href="https://adobe.ly/2VnVGib">https://adobe.ly/2VnVGib</a> .
Can I use Adobe Spark off-line?	When using Adobe Spark on your computer, it is a browser-based tool and <b>requires online connection</b> . When using Spark through the iOS applications you have an option to work offline as well.
When the work is saved where can you access it?	All your work is <b>saved to the cloud</b> and is available to you in your own 'project library' when you login to Spark. You also have an opportunity to download the graphics as jpeg, png or PDF, videos as MP4 and pages as PDF and save them on your device or storage of your choice.
Can you access Adobe Spark on a Chromebook?	Yes, Adobe Spark is a browser based tool and can be used with a Chromebook.
Is Adobe Spark available in Welsh?	Adobe Spark (browser version) will be available in Welsh for the new academic year in September.
Are there costs involved in using Adobe Spark?	Adobe Spark for Education is completely free for any user with Hwb login. This includes also the premium features such as using premium templates, fonts and using your own branding.
Are there any accessibility features integrated for users?	Please find Adobe Spark Web App accessibility statement here: <a href="https://www.adobe.com/accessibility/compliance/adobe-spark-webapp-2019-acr.html">https://www.adobe.com/accessibility/compliance/adobe-spark-webapp-2019-acr.html</a>
Can I link my current adobe content to my new HWB account?	The Adobe account you have received from Hwb is a full Enterprise level account and cannot be merged with your personal Adobe account. You can share your projects with your new account. Remember to duplicate the shared project to be able to publish.

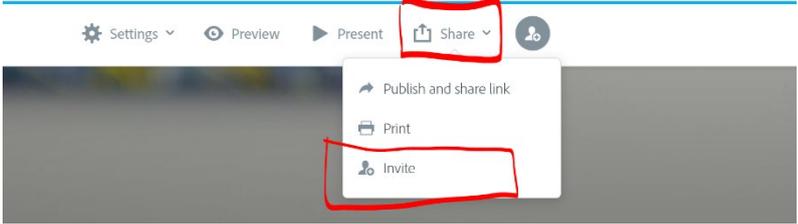
## Creating and editing work in Adobe Spark

How can I start a new project in Spark?	<p>Login to Spark using your Hwb account and on the left hand side of the page, click '+ Create Project' and select if you wish to create a graphic (and size of it), Page or Video.</p>  <p>The screenshot shows the Adobe Spark web interface. At the top left, there is a 'Sp' logo. Below it, a blue button with a plus sign and the text 'Create a project' is highlighted with a red rectangular box. A red arrow points from this button down to a vertical list of project types: Flyer, Instagram post, Facebook cover, Collage, Web page, Video, Branded graphic, and Custom size graphic. To the right of this list, there is a preview area showing a 'Sanna' logo and an 'Instagram story' template. At the bottom of the preview area, there is a 'Pick up where' link.</p>
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Can you cut and paste content into Spark?	You can copy and paste text to all the Spark applications.
Can I upload my own images or just use the free images provided through Spark?	When adding a picture, you have the opportunity to search free pictures or upload any image from your computer or your cloud files (Google Drive, Dropbox, Creative Cloud).
In Spark Post, are photos always a background image?	No – when adding a picture, you are asked if you wish to 'pin it to the background' (i.e. background image) or have it as a 'move around freely' image.
Is there a way to change the size of the image you insert to a slide on Spark Video?	There is a Zoom in and Zoom out option on every slide which allows you to resize. If you do not see the zoom option, click on the pencil icon in top-right of the slide.
Are we restricted with the amount of videos/projects we can create?	There is no limit on the number of work pieces created with Spark.
Can you draw freely in Spark?	Spark is a digital storytelling tool and you cannot draw in Spark. You can add images or icons. You can also add drawings you have done in other tools/or picture of a drawing you did on paper. By combining shapes and setting their colours to the same you can create any shape you like.
Can we create our own cartoon images on this?	In Spark you do not create/draw images, but leverage ready images from the image bank or the ones you have taken/created using drawing tools. Spark can be thought of as a storytelling tool rather than a drawing tool.
Can pupil work be converted to a QR code?	Currently there is no option in Spark to convert the work into QR code but you can use any external QR code creator and the URLs from Spark.
Can I duplicate my work?	<p>Yes, use the three dots (...) on your main Spark Page and select duplicate to copy your project, it will name the new project with (Copy) in the name.</p>  <p>The screenshot shows a section titled 'Your recent projects' with three project thumbnails. The first thumbnail, 'Anni's Lei', has a context menu open over it. The menu options are: Share, Duplicate (highlighted with a red box), Move, Rename, Delete, and Find in projects. The other two thumbnails are 'Aino's Learning Journal' and 'Save the Ocean Creativ...'. Each thumbnail has a 'PAGE' button and a small icon in the bottom right corner.</p>
What length of sound can you record to each slide on Adobe Spark Video?	Each slide on Adobe Spark Video can have maximum 30 seconds of sound or narration. If your talk track for a slide is longer than this, then please duplicate the slide and continue your narration on the second slide.
How do you continue the video clip from where you left off on a new page?	If your video is longer than 30 seconds you need to create more slides and spread it out as many slides as needed. You will be using the slider to define where the video starts and ends on each slide. There is a continue icon in the top-right corner of the slide, if this is not displayed click on the pencil icon.

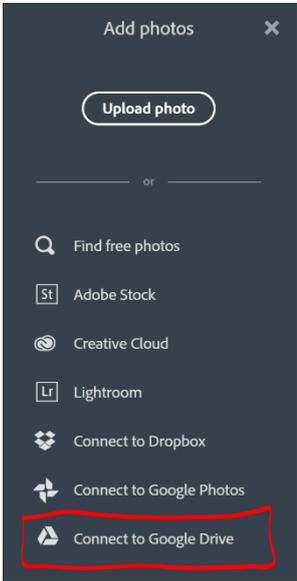
Can you add a voice over music on video?	Yes! By pressing the microphone, you can record a voice over. To add your own music, you can upload an Mp3 file. Remember to have rights to use the audio file before posting the video publicly
On Spark Video can you enable webcam for pupil to record themselves talking?	You would record the video via the Camera app first, then import it into Spark. Using an iPad, you can do it directly within Spark. Chromebooks record the video in a different format and currently the video files needs to be converted to one of the file types below.
Are most common video formats supported?	We recommend using video files with names ending in ".mov", ".mp4", or ".m4v"
Is it possible to speed up videos? / Timelapse?	Spark Video is a digital storytelling tool. It does not have all the features of a video editing tools including time-lapse.
In the Glide Show (Spark Page) can you change the direction in which the glide happens instead of up and down but left to right?	Currently the only option is up and down.
Can you upload a video from your device on to Spark Page?	You don't upload the video, by pasting the URL from Vimeo, Youtube or Spark video into the Spark Page Video option your video will be embedded.
Can Spark Page be used to create a webpage?	Yes, Spark Page creates individual web pages with unique URLs. Please note however you cannot build navigation, i.e. web sites, with Spark Page (while you can link many Spark Pages together with buttons). In case of a Spark Page collection you might want to consider building one page that lists all the Pages in the collection and serves as a hub to access them all (and additionally link the individual pages to each other).
Can you save a Spark project as a PDF?	You can save Spark Post and Spark Page as a PDF. This works with Chrome or the New Microsoft Edge browser.
Can you create drag and drop activities and quizzes in Spark Video?	Currently adding quizzes is not possible in Spark Video.

## Collaborating in Adobe Spark

Is there a collaboration option in Adobe Spark?	<p>Yes! You can invite people to collaborate on your work through the Share option &gt; Invite. Please note you need to know the email addresses of your collaborators.</p>  <p>The screenshot shows the Adobe Spark top navigation bar with icons for Settings, Preview, Present, Share, and a user profile icon. The 'Share' icon is highlighted with a red box. A dropdown menu is open below it, showing options: 'Publish and share link', 'Print', and 'Invite'. The 'Invite' option is also highlighted with a red box.</p>
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Is real-time collaboration supported?	Spark collaboration is 'one at the time' collaboration.
Is there a limit how many people can be invited to collaborate in Adobe Spark?	No, there can be as many collaborators as you like. Please note however that only one person can edit the work at a time.
Can all the people collaborating publish the work?	No, only the person who created the work in the first place can publish (and republish) it. If you have been sent a shared project, you can duplicate it. This give you ownership of the project and you are able to publish it.

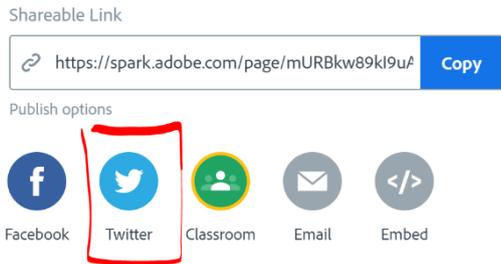
### Using Adobe Spark with Google Drive, Google Classroom, Microsoft Teams and more...

Can I link my Google Drive to Adobe Spark?	<p>When adding images and videos to your Spark Post, Spark Video or Spark Page, you have an option to find these assets from your Google Drive.</p>  <p>The screenshot shows a dark-themed 'Add photos' dialog with a close button (X) in the top right. Below the title is an 'Upload photo' button. A horizontal line with the word 'or' in the center separates this from a list of options: 'Find free photos', 'Adobe Stock', 'Creative Cloud', 'Lightroom', 'Connect to Dropbox', 'Connect to Google Photos', and 'Connect to Google Drive'. The 'Connect to Google Drive' option is highlighted with a red rectangular box.</p>
Can you download a video straight to OneDrive?"	The file will download to the browsers downloads folder. You are then free to move it to your G-Drive or OneDrive folder.
Is it possible to move a document made in Adobe spark into a PowerPoint presentation?	You can add Spark Post graphics to PowerPoint if you save them and download them as jpeg/png. You will then just insert them as images to PowerPoint.
Can you upload Word documents and PPTs on to a Spark Page to share with parents?	The best way to share documents with Spark Page is to upload them to something like OneDrive or Google Drive first and then add a link to that cloud document from your Spark Page.
Can you use anything made in Adobe Spark in other applications?	Yes! You can use the graphics created in Spark Post with any applications that can leverage images (jpeg or png). Adobe Spark Videos can be downloaded as

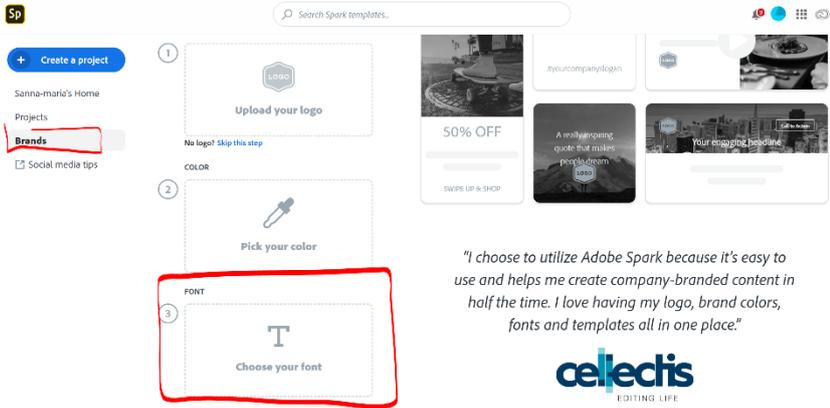
	<p>MP4 and leveraged with applications that work with video. You can also use the URLs from all the three Spark applications anywhere that can leverage URLs.</p> <p>You can post to Google Classroom from the Spark Publish option.</p> <p>You can embed in J2e blogging platform.</p>
Can we add a web page created in spark to J2Bloggy - possibly embed it?	Yes – Copy the embed code from the publish option in Spark. In J2Bloggy in the page view change the option in the top-right of the editor to “Text” and publish your page.
Can you create a 'copy' for each pupil so we could share to pupils on Google Classroom as a template or would you have to duplicate the project 30 times for example?	<p>Yes, you can duplicate any work on Adobe Spark as many times as you like.</p> <p>If you create a graphic in Adobe Spark Post – you need to use an iOS device to edit the project, then click on the export icon and you have the option to create a template.</p>

## Sharing and commenting

Can you share Spark project with anyone through a URL or will pupils and parents also need to be logged into Hwb to see what we have made?	When viewing Spark projects through an URL there is not need to be logged in. Anybody with the URL and see the work. The URL for Spark for Education is not indexed by search engines.
IS the sharing only through URLs or can I download the work?	Spark Posts can be downloaded as JPEG, PNG or PDF. Spark Videos can be downloaded as MP4s. Spark Pages can be downloaded as PDF.
In videos can we create a template for the pupils to follow, should they need guidance what to include in each slide?	You can create a Spark video, duplicate this and share with pupils to input their own images/text. This does not lock the elements of the videos and pupils would still be able to change them around but will provide guidance.
Can you set up a template that is not editable for pupils to add content on top (for younger pupils)	You can do this on Spark Page. Create your Post > Download the image > Insert this image to a new Post and set the editable text on the top. This way pupils cannot edit individual items from your 'template'. To create a remix template. Open the project in an iOS device > Click on the Share Option and choose Make a Template.
Is it easy to comment on the work that the children send us?	There is no commenting in Adobe Spark. You would be using Google Classroom or Microsoft Teams for Education to provide comments to your pupils.
As a teacher, will I be able to view all my	The students will share the work with you: either the URL, the downloaded file or invite you as a collaborator to their project. If you use Google Classroom or

<p>students projects? Are they saved to a folder? Or do they need to share them with me?</p>	<p>Microsoft Teams for Education they can turn in the URLs or the downloaded versions of the work. Remember if they share the URL they can make a change to the content after submission.</p>
<p>When sharing a project would it be sending a url to an email or can you upload it as a file to J2e?</p>	<p>There are different ways to share a Spark project: you can always share the URL or the downloaded version of the work (Post: JPEG, PNG, Video: MP4, Page: PDF).</p>
<p>Can videos be uploaded to school Twitter?</p>	<p>Spark Videos can be uploaded to Twitter navigating to Share &gt; Publish and Share option and selecting the desired channel.</p> 
<p>What sort of file size is one minute of video?</p>	<p>About 20mb - it will be at 720p.</p>

## School branding and fonts

<p>Where can I access the Hwb images (Hwb Heroes or Welsh Curriculum Images)?</p>	<p>You can access the ready image library created for Hwb at <a href="https://shared-assets.adobe.com/link/70eaa27b-5049-4f01-7397-1c9f633f0c24">https://shared-assets.adobe.com/link/70eaa27b-5049-4f01-7397-1c9f633f0c24</a>. Click the link, click the three dots next to the folders you wish to use and select 'Copy to your Work'. Next time you want to add image to your Spark Post, Video or Page, please select 'Creative Cloud' and the Hwb library will be available to you.</p>
<p>Can I use my own/school fonts?</p>	<p>Yes, the Adobe Spark available for the Hwb users is the premium version that allows you to upload your own fonts and create your own branding. Remember to hold the license for any font that you upload.</p>
<p>How do you add your own fonts?</p>	<p>Adding your own fonts is easy. To get started, click 'Brands' on your main Spark landing page (menu on the left-hand side). It will open a branding menu that will allow you to add fonts.</p> 

Does the font stay on that device or is it available across platforms once activated?	The font is associated to your account and saved in cloud. So it will be available to you regardless of the device you use to access your Spark account.
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## Adobe Community in Wales and further information

Is there an Adobe Community for the Welsh Teachers?	Yes! Please join Adobe Community Cymru at <a href="https://teams.microsoft.com//team/19%3a91735d306b764a60b694c0af43c41c4c%40thread.tacv2/conversations?groupId=9903003a-547f-4f16-bcc5-da841241962a&amp;tenantId=4f3f0e52-b734-4164-9409-1b601d147993">https://teams.microsoft.com//team/19%3a91735d306b764a60b694c0af43c41c4c%40thread.tacv2/conversations?groupId=9903003a-547f-4f16-bcc5-da841241962a&amp;tenantId=4f3f0e52-b734-4164-9409-1b601d147993</a> . We are posting assets, materials and ideas there and also answer any questions you might have!
Can we access examples of completed work to exemplify possibilities to staff?	Yes! Please visit the Spark Inspiration channel at the Adobe Community Cymru at <a href="https://teams.microsoft.com//channel/19%3a3a57aa051f064aec99be08a883948b6f%40thread.tacv2/3%2520Ysbrydoliaeth%2520Spark%2520-%2520Spark%2520Inspiration?groupId=9903003a-547f-4f16-bcc5-da841241962a&amp;tenantId=4f3f0e52-b734-4164-9409-1b601d147993">https://teams.microsoft.com//channel/19%3a3a57aa051f064aec99be08a883948b6f%40thread.tacv2/3%2520Ysbrydoliaeth%2520Spark%2520-%2520Spark%2520Inspiration?groupId=9903003a-547f-4f16-bcc5-da841241962a&amp;tenantId=4f3f0e52-b734-4164-9409-1b601d147993</a>
How can we get to the help team/ group within Hwb? So if we have a go and get stuck we can ask questions?	Please join Adobe Community Cymru at <a href="https://teams.microsoft.com//team/19%3a91735d306b764a60b694c0af43c41c4c%40thread.tacv2/conversations?groupId=9903003a-547f-4f16-bcc5-da841241962a&amp;tenantId=4f3f0e52-b734-4164-9409-1b601d147993">https://teams.microsoft.com//team/19%3a91735d306b764a60b694c0af43c41c4c%40thread.tacv2/conversations?groupId=9903003a-547f-4f16-bcc5-da841241962a&amp;tenantId=4f3f0e52-b734-4164-9409-1b601d147993</a> – there is a dedicated channel for any Questions you might have related to Adobe Spark.
Who should we follow on Twitter?	@HwbNews, @AdobeForEdu, @AdobeSpark, @AdobeUK
Will the guidance be available in Welsh?	Adobe is working with the Hwb team to provide more resources also in Welsh. You can access the Hwb Support Center in Welsh at: <a href="https://hwb.gov.wales/canolfan-cymorth/gwasanaethau-hwb/adobe-spark-for-education/">https://hwb.gov.wales/canolfan-cymorth/gwasanaethau-hwb/adobe-spark-for-education/</a> .
Where can I find further links and information?	We collect all the links to online training, further resources (such as templates) to <a href="https://teams.microsoft.com//channel/19%3A91735d306b764a60b694c0af43c41c4c%40thread.tacv2/tab%3A%3Abee6594e-94e9-4a3f-91f7-f0b0c69c7625?groupId=9903003a-547f-4f16-bcc5-da841241962a&amp;tenantId=4f3f0e52-b734-4164-9409-1b601d147993">https://teams.microsoft.com//channel/19%3A91735d306b764a60b694c0af43c41c4c%40thread.tacv2/tab%3A%3Abee6594e-94e9-4a3f-91f7-f0b0c69c7625?groupId=9903003a-547f-4f16-bcc5-da841241962a&amp;tenantId=4f3f0e52-b734-4164-9409-1b601d147993</a> .  Please also visit the Hwb Support Center: <a href="https://hwb.gov.wales/support-centre/hwb-services/adobe-spark-for-education/">https://hwb.gov.wales/support-centre/hwb-services/adobe-spark-for-education/</a>