



Neath Port Talbot County Borough Council
Cyngor Bwrdeistref Sirol Castell-nedd Port Talbot

CATWG PRIMARY SCHOOL
YSGOL GYNRADD CATWG



PARENT AND PUPIL ACCEPTABLE USE POLICY
for
ONLINE MEETINGS

In order to create a safe environment for pupils and staff when taking part in online meetings, the following must be observed.

1. By accepting the invite and joining the meeting, pupils and parents agree to the terms set out in this document.
2. Meetings should only be accessed on a device in a communal family space.
3. An adult should be in close proximity throughout the session.
4. Adults are not permitted to take part in the meeting unless supporting children with technical issues.
5. Background noise should be kept to a minimum.
6. Attendees should dress appropriately.
7. The meeting invite details should remain confidential to the recipient and should not be shared.
8. Participants are not permitted to record, photograph, film or screenshot the meeting.
9. The host teacher will disable the screen recording function.
10. The same behaviour expectations set in the classroom apply to online meetings, the teacher retains the right to terminate a pupil's participation.