

Stepaside CP School  
Annual Governors' Report to Parents 2018-2019

*Pembrokeshire County Council*

Stepaside C.P. School  
Carmarthen Road  
Kilgetty  
Pembrokeshire  
SA68 0UG  
Tel: 01834 812764

Ysgol Gynradd Stepside  
Heol Caerfyrddin  
Cilgeti  
Sir Benfro  
SA68 0UG  
Tel: 01834 812764

November 2019

Dear Parents/Carers

Please find attached the Annual Governors' Report to Parents for 2018-19. The report reflects an overview of the school's activities and achievements during the last academic year.

As governors, we will support and challenge the school in whichever way we can, to help it attain its goals. We recognise the hard work and dedication of the staff and hope that you will work with us and them to provide your children with the best education possible.

This is the last report that I will be sharing with parents in my role as Chair of Governors. May I thank everyone for the support they have given me over the past 4 years. It has been both a pleasure and a privilege to hold the post and I have enjoyed working with pupils, staff and parents. Stepside is a super school and I know that you as parents will continue to give the school the support it so rightly deserves. I would like to wish the new chair Claire Gottwaltz all the very best. I step down knowing that the chair is in very capable hands.

Yours sincerely

Rosemary Tippett-Maudsley  
Chair of Governors 2018-2019

## **Annual Governors' Report to Parents 2018-2019**

### **Performance & Target Information**

#### **Teacher Assessment Results Foundation Phase (End of Year 2)**

##### **Percentage (%) of pupils achieving Foundation Phase outcome 5 (the target level) or above in each area of learning over time**

	School			
	2015/16	2016/17	2017/18	2018/19
Foundation Phase indicator	100	94	90	80
Language, literacy and communication skills in English	100	100	90	80
Mathematical Development	100	100	90	87
Personal and Social Development	100	94	100	93

##### **Percentage (%) of pupils achieving level 4 (the target level) or above in each subject at KS2 over time**

	School			
	2015/16	2016/17	2017/18	2018/19
Core Subject Indicator	100	95	88.9	91
English	100	95	88.9	91
Mathematics	100	100	94.4	91
Science	100	100	94.4	91

### **Attendance**

Attendance has once again been good this year although there has been a slight drop to 94.8%. We would like to thank parents for ensuring that their children are in school as often as possible. May I remind parents that if you do not wish your child to go on a particular school visit then your child is still required to attend school. Please continue to do your best to avoid non-urgent check-ups for pupils with either the doctor or the dentist during school hours as late arrival at school and frequent early pickups are unsettling and can cause disruption to lessons. Should a pattern of absence present itself during the year, the Pupil Welfare Officer will be asked to investigate the matter further. Our target this year is to maintain attendance at 95%. We appreciate your continued support in this area.

2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
94.70%	95.3%	95.3%	95.4%	94.8%

### Performance & Target Information

Targets for improvements in respect of the performance of pupils as set by the Governing Body.

#### Targets for the End of the Foundation Phase

Percentage of children achieving Outcome 5 (the target level) at the end of the Foundation Phase.

Foundation Phase	Target 2020	Target 2021
Literacy, language and communication	94.74%	91.67%
Mathematical Development	94.74%	91.67%
Personal and Social Education	100%	100%

#### Targets for Key Stage 2 for the next two years

Percentage of children achieving level 4 (the target level) at the end of Key Stage 2

Key Stage 2	Target 2020	Target 2021
English	100%	100%
Maths	100%	100%
Science	100%	100%
Core Subject Indicator	100%	100%
Welsh 2 <sup>nd</sup> Language	100%	95.24%

### Safeguarding

Any safeguarding cases the school is dealing with and their impact on workload and/or well-being of staff.	<b>0</b>
Any disciplinary proceedings that are ongoing or concluded	<b>0</b>
A summary of any allegations made against staff	<b>0</b>

### Summary of changes to the school prospectus

The school prospectus has been updated and is available to download on the school website.

### **Language category that most closely describes the school**

Stepaside C.P. School is an English medium school with Welsh taught throughout the school as a second language.

### **A statement on the curriculum and organisation of education**

#### **Class Structure 2018-2019**

<b>Class</b>	<b>Teacher</b>	<b>Learning Support Assistants</b>
Nursery	Mrs Waters	Mrs Owen
Reception/1	Miss Tidd	Mrs Davies Mrs Scourfield
Year 2	Mrs Owen	Miss K Howells
Year 3/4	Mrs Blewitt (part time)	Mrs Tulley
Year 4/5	Mrs Chandler-Hall	Mrs Phillips (part time)
Year 6	Mr Adams	Mrs Badham

Planning, Preparation and Assessment sessions covered by Mr Harries and Mrs C. Badham.

Improving academic standards is a continual goal that all teachers in our school strive towards. The governors analyse data carefully and always look for ways of using the information to set challenges and effect improvement. Targets set by the school are challenging and ambitious and staff do their best to assist pupils in reaching these targets.

We continue to set ambitious targets and teachers take great care to plan for individual needs and to strengthen the delivery and content of subjects which pupils find challenging.

In order to support staff in their efforts to maintain standards and further develop the curriculum, Governors have ensured that in-service training and professional development has been provided for staff. Members of the governing body have also kept up to date by attending courses provided by the L.E.A. support service. The Governors also visit classes to see the on-going work of both staff and pupils and meet with teaching staff who have a curriculum responsibility.

### **Additional Learning Needs**

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Mrs. Chandler-Hall has whole school responsibility for the administration of additional learning needs. Mrs. Amphlett is the governor responsible for additional learning needs. Pupils requiring additional support are identified through close scrutiny and assessment; results are discussed between class teachers and support staff and any child identified as having ALN is identified and supported as early as possible. We encourage parental involvement at each stage of your child's education and parents are invited formally to the school to discuss progress and future targets. Parents are also asked to sign provision forms which detail the extra support being given to children on the school's additional needs register.

Both Mr. Harries and Mrs. Chandler-Hall have received Tier 2 and Tier 3 Child Protection training and all staff members receive Tier 1 training and attended refresher courses this year. Policies for child protection, equal opportunities and disability discrimination are regularly reviewed. The disability, equality and access plan is reviewed annually and new targets set when appropriate. At present, we have no pupils with severe disabilities but when required, individual education plans and access plans are put in place to improve the schools physical environment. Revised policies are regularly presented to the governing body as part of a rolling programme of monitoring school effectiveness.

## **Organisation**

### **Steps taken to develop or strengthen links with the community (including links with the police)**

The school continues to work closely with the local community in a number of ways.

### **Tenby Cluster of Schools**

The school has close links with the Tenby Cluster of Schools and works on a number of projects with them e.g. transition from Year 6 to Year 7, moderation of end of Key Stage work and sports and cultural events. The head teacher attends regular meetings with the Cluster of Schools.

## **Community Links**

Children are given the chance to participate in a number of community activities throughout the year, these include:-

Representatives from the school attended the Remembrance Day Service in the community garden.

The school invited parents and members of the community to attend events held at the school e.g. Harvest and Christmas services and Christmas plays.

Children travelled to Summerhill Hall to perform St David's Day items.

Pupils were invited to sing carols at the Co-op in the run up to Christmas.

### **School Visits and Activities**

This year these included:-

The school has worked with a number of groups such as Darwin Science, Pwllchocran Environmental Centre and Penderry Farm to promote the environmental awareness of the children.

Reception, Year 1, Year 2, Year 3 and Year 4 pupils undertook regular 'Forest School' activities developing their understanding of the outdoors.

Pupils from reception to Year 6 attended the Pantomime in Swansea.

All classes attended school trips to further their understanding of activities carried out in the classroom.

Pupils from year 4 and 5 helped to organise our efforts for the Big Pedal.

The school works closely with the police to foster citizenship and throughout the year, all pupils took part in workshops delivered by the Community Support Officer.

The school continues to take part in regular sporting and cultural events with other schools to further strengthen links with the community and beyond.

The school has continued developing its school links and it has also extended its involvement in Urdd activities which included participating in Urdd sporting and cultural events and residential visits to the Urdd Centres in Llangrannog and Cardiff. All pupils entered the school's own Eisteddfod this year with class performances, recitations, art and handwriting competitions. Pupils also entered the area Eisteddfod and represented our area in the county finals of the drama performance.

The school continued to take part in a huge range of sporting activities including football and netball matches against other schools, swimming lessons and galas, surfing, cross-country competitions, a whole school sports day and cricket matches. These sporting activities will be continued and developed further over the forthcoming year. Running alongside these will be an increased range of sporting activities offered as after school clubs.

All of the schools achievements are being promoted prominently using the local press and can be seen on our regularly updated school website and facebook pages.

## **Fundraising**

The pupils took part in fundraising for a number of local and national charities during the year e.g. BBC Children in Need, Sport Relief, The Rotary Shoebox Appeal and Macmillan.

Staff of Stepside CP School assisted by parents arranged very successful events during the year including a Rainbow Run, Summer Fete and Bingo. Staff organised end of term reward discos with help from the friends group. Staff organised a Christmas Fair. Buzz Club pupils helped to organise and run the Scholastic Book Fair which provides a percentage of sales back to the school in books for the children to enjoy. These events were well supported and raised a significant amount of money to support the activities of the pupils. Community involvement in donating to the clothing bank which is now situated at the school also provides a steady trickle of income for the school.

## **Healthy Eating and Drinking**

Pupils are encouraged to bring healthy snacks for break times. The Foundation Phase pupils are given healthy snacks on a daily basis. Good quality freshly cooked dinners are served daily on the premises. Those children that bring a packed lunch are encouraged to bring healthy foods, avoiding fizzy drinks, sweets and chocolate. We encourage pupils to have water bottles available during lessons.

## **Toilet Facilities**

There are sufficient toilet facilities at the school for all pupils. All toilets are cleaned on a daily basis. The Reception class toilet area has been fully refurbished.

## **Governing Body Information**

No parents requested a meeting with the Governors during the last academic year.

## **Parent Governors elections**

There were no vacancies for Governors at Stepside CP School during 2018/2019.

## **Governing Body Curriculum Committee**

The governing body curriculum and standards committee meet on a regular basis and have a rolling programme of scrutinising and updating policies which we are required to hold.

### **Name and address of the Chair**

#### **Members' Details**

##### **Chairperson:**

Mrs Rosemary Tippett-Maudsley  
Stepaside C.P. School  
Carmarthen Road  
Kilgetty  
Pembrokeshire  
SA68 0UG

<b>Name</b>	<b>Status</b>	<b>Term of office expires</b>
CLlr D J Pugh	Local Authority	22 July 2023
Mrs T Amphlett	Community	22 November 2023
Mrs R Tippett-Maudsley	Community	12 November 2021
Mrs R Badham	Staff	13 November 2021
Mrs L Albero	Parent	22 November 2019
Mrs C Gottwaltz	Parent	23 November 2019
Mrs C Lewis	Parent	23 November 2019
Mrs K Chandler-Hall	Teacher	20 May 2022
Rev L Hinson	Local Authority	15 July 2022
Mr Paul Wyatt	Parent	29 November 2021
Mr P Greenway	Local Authority	5 November 2021
CLlr P Davies	Additional Community	18 May 2021
Mr P Harries	Headteacher	

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The dates of the beginning and end of each school term, and of half-term holidays, for the next school year.

**Autumn Term 2019**

<b>Start Date</b>	<b>Half Term Dates</b>	<b>End Date</b>
Tuesday 3 <sup>rd</sup> September	28 <sup>th</sup> Oct – 3 <sup>rd</sup> Nov	Friday 20 <sup>th</sup> December

**Spring Term 2019**

<b>Start Date</b>	<b>Half Term Dates</b>	<b>End Date</b>
Monday 6 <sup>th</sup> January	17 <sup>th</sup> – 21 <sup>st</sup> Feb	Friday 3 <sup>rd</sup> April

**Summer Term 2019**

<b>Start Date</b>	<b>Half Term Dates</b>	<b>End Date</b>
Tuesday 21 <sup>st</sup> April	25 <sup>th</sup> – 29 <sup>th</sup> May	Friday 17 <sup>th</sup> July