

Stepaside CP School
Annual Governors' Report to Parents 2017-2018

Pembrokeshire County Council
Cyngor Sir Benfro

Stepaside C.P. School
Carmarthen Road
Kilgetty
Pembrokeshire
SA68 0UG
Tel: 01834 812764
Headteacher: Mr P Harries
head.stepaside@pembrokeshire.gov.uk

Ysgol Gynradd Stepaside
Heol Caerfyrddin
Cilgeti
Sir Benfro
SA68 0UG
Tel: 01834 812764
Prifathro: Mr P Harries
head.stepaside@pembrokeshire.gov.uk

October 2018

Dear Parents/Carers

Please find attached the Annual Governors' Report to Parents for 2017-18. The report reflects an overview of the school's activities and achievements during the last academic year.

As governors, we will support and challenge the school in whichever way we can, to help it attain its goals. We recognise the hard work and dedication of the staff and hope that you will work with us and them to provide your children with the best education possible.

Yours sincerely

Rosemary Tippett-Maudsley
Chair of Governors 2017-2018

Annual Governors' Report to Parents 2017-2018

Performance & Target Information

Teacher Assessment Results Foundation Phase (End of Year 2)

Percentage (%) of pupils achieving Foundation Phase outcome 5 (the target level) or above in each area of learning over time

	School			
	2014/15	2015/16	2016/17	2017/18
Foundation Phase indicator	91.7	100	94	90
Language, literacy and communication skills in English	95.8	100	100	90
Mathematical Development	95.8	100	100	90
Personal and social Development	100.0	100	94	100

Percentage (%) of pupils achieving level 4 (the target level) or above in each subject at KS2 over time

	School			
	2014/15	2015/16	2016/17	2017/18
Core Subject Indicator	92.3	100	95	88.9
English	92.3	100	95	88.9
Mathematics	96.2	100	100	94.4
Science	96.2	100	100	94.4

Attendance

Attendance has once again shown a rise this year. It has risen 0.1% over the last year and now stands at a very impressive 95.4%. We would like to thank parents for ensuring that their children are in school as often as possible. May I remind parents that if you do not wish your child to go on a particular school visit then your child is still required to attend school. Please continue to do your best to avoid non-urgent check-ups for pupils with either the doctor or the dentist during school hours as late arrival at school and frequent early pickups are unsettling and can cause disruption to lessons. Should a pattern of absence present itself during the year, the Pupil Welfare Officer will be asked to investigate the matter further. The target for attendance last year was 95% so thank you for your efforts in achieving this. Our target this year is to maintain attendance at 95%. We appreciate your continued support in this area.

2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
92.10%	94.70%	95.3%	95.3%	95.4%

Performance & Target Information

Targets for improvements in respect of the performance of pupils as set by the Governing Body.

Targets for the End of the Foundation Phase

Percentage of children achieving Outcome 5 (the target level) at the end of the Foundation Phase.

Foundation Phase	Target 2019	Target 2020
Literacy, language and communication	87%	80%
Mathematical Development	93%	84%
Personal and Social Education	93%	100%

Targets for Key Stage 2 for the next three years

Percentage of children achieving level 4 (the target level) at the end of Key Stage 2

Key Stage 2	Target 2019	Target 2020	Target 2021
English	100%	100%	88%
Maths	100%	100%	94%
Science	100%	100%	94%
Core Subject Indicator	100%	100%	88%
Welsh 2 nd Language	100%	100%	88%

Safeguarding

Any safeguarding cases the school is dealing with and their impact on workload and/or well-being of staff.	0
Any disciplinary proceedings that are ongoing or concluded	0
A summary of any allegations made against staff	0

Summary of changes to the school prospectus

The school prospectus is in the process of being updated with new photographs and staff information.

Language category that most closely describes the school

Stepaside C.P. School is an English medium school with Welsh taught throughout the school as a second language.

A statement on the curriculum and organisation of education

Class Structure 2017-2018

Class	Teacher	Learning Support Assistants
Nursery	Mrs Waters	Mrs Scourfield am
Reception	Miss Tidd	Mrs R Owen Miss K Howells pm
Year 1/2	Mrs Owen	Mrs Davies Mrs Scourfield pm Miss K Howells am
Year 2/3	Mrs Blewitt (part time)	Mrs Badham
Year 4	Mrs Chandler-Hall	Mrs Phillips (part time)
Year 5	Mrs Badham/Mrs Morgan	Mrs Elston (part time)
Year 6	Mr Adams	Mrs Tulley

Planning, Preparation and Assessment sessions covered by Mr Harries and Mrs Waters (Higher Level Teaching Assistant). Mr Harries also taught Year 2/3 on a Friday.

Improving academic standards is a continual goal that all teachers in our school strive towards. The governors analyse data carefully and always look for ways of using the information to set challenges and effect improvement. Targets set by the school are challenging and ambitious and staff do their best to assist pupils in reaching these targets.

We continue to set ambitious targets and teachers take great care to plan for individual needs and to strengthen the delivery and content of subjects which pupils find challenging.

In order to support staff in their efforts to maintain standards and further develop the curriculum, Governors have ensured that in-service training and professional development has been provided for staff. Members of the governing body have also kept up to date by attending courses provided by the L.E.A. support service. The Governors also visit classes to see the

on-going work of both staff and pupils and meet with teaching staff who have a curriculum responsibility.

Additional Learning Needs

Mrs. Chandler-Hall has whole school responsibility for the administration of additional learning needs. Mrs. Amphlett is the governor responsible for additional learning needs. Pupils requiring additional support are identified through close scrutiny and assessment; results are discussed between class teachers and support staff and any child identified as having ALN is identified and supported as early as possible. We encourage parental involvement at each stage of your child's education and parents are invited formally to the school to discuss progress and future targets. Parents are also asked to sign provision forms which detail the extra support being given to children on the school's additional needs register.

Both Mr. Harries and Mrs. Chandler-Hall have received Tier 2 and Tier 3 Child Protection training and all staff members receive Tier 1 training and attended refresher courses this year. Policies for child protection, equal opportunities and disability discrimination are regularly reviewed. The disability equality and access plan is reviewed annually and new targets set when appropriate. At present, we have no pupils with severe disabilities but when required, individual education plans and access plans are put in place to improve the schools physical environment. Revised policies are regularly presented to the governing body as part of a rolling programme of monitoring school effectiveness.

Organisation

Steps taken to develop or strengthen links with the community (including links with the police)

The school continues to work closely with the local community in a number of ways.

Tenby Cluster of Schools

The school has close links with the Tenby Cluster of Schools and works on a number of projects with them e.g. transition from Year 6 to Year 7, moderation of end of Key Stage work, participation in 'Puzzle Days' and sports and cultural events. The head teacher attends regular meetings with the Cluster of Schools.

Community Links

Children are given the chance to participate in a number of community activities throughout the year, these include:-

Stepaside CP School
Annual Governors' Report to Parents 2017-2018

Representatives from the school attended the Remembrance Day Service in the community garden.

The school invited parents and members of the community to attend events held at the school e.g. Harvest and Christmas services and Christmas plays.

Children travelled to Summerhill Hall to perform St David's Day items.

School Visits and Activities

This year these included:-

The school has worked with a number of groups such as Darwin Science, Pwllchocran Environmental Centre and Penderry Farm to promote the environmental awareness of the children.

Reception, Year 1, Year 2, Year 3 and Year 4 pupils undertook regular 'Forest School' activities developing their understanding of the outdoors.

Pupils from reception to Year 6 attended the Pantomime in Milford Haven.

All classes attended school trips to further their understanding of activities carried out in the classroom.

Pupils from year 4 and 5 helped to organise our efforts for the Big Pedal.

The school works closely with the police to foster citizenship and throughout the year, all pupils took part in workshops delivered by the Community Support Officer. The school was also awarded with a renewal of their ECO School 'Green Flag' award.

The school continues to take part in regular sporting and cultural events with other schools to further strengthen links with the community and beyond.

The school has continued developing its school links and it has also extended its involvement in Urdd activities which included participating in Urdd sporting and cultural events and residential visits to the Urdd Centres in Llangrannog and Cardiff. All pupils entered the school's own Eisteddfod this year with class performances, recitations, art and handwriting competitions.

The school continued to take part in a huge range of sporting activities including football and netball matches against other schools, swimming lessons and galas, surfing, cross-country competitions, a whole school sports day and cricket matches. These sporting activities will be continued and developed further over the forthcoming year. Running alongside these will be an increased range of sporting activities offered as after school clubs.

Mr Greenway continued to provide music tuition within the school and this year pupils performed with the Salvation Army at an open-air carol service at

Stepaside CP School
Annual Governors' Report to Parents 2017-2018

the school. Pupils also performed at Summerhill and the School Eisteddfod. Mr Greenway has supported music in the school for 14 years and we are very grateful for all his hard work. We wish him a happy retirement.

All of the schools achievements are being promoted prominently using the local press and can be seen on our regularly updated school website and facebook pages.

Fundraising

The pupils took part in fundraising for a number of local and national charities during the year e.g. BBC Children in Need, Sport Relief, The Rotary Shoebox Appeal and Macmillan.

Friends of Stepaside CP School arranged very successful events during the year including a Summer Fete and refreshments stalls at the sports day. Staff organised end of term reward discos with help from the friends group. Staff organised a Christmas Fair. Buzz Club pupils helped to organise and run the Scholastic Book Fair which provides a percentage of sales back to the school in books for the children to enjoy. These events were well supported and raised a significant amount of money to support the activities of the pupils. Community involvement in donating to the clothing bank which is now situated at the school also provides a steady trickle of income for the Friends group.

Healthy Eating and Drinking

Pupils are encouraged to bring healthy snacks for break times. The Foundation Phase pupils are given healthy snacks on a daily basis. Good quality freshly cooked dinners are served daily on the premises. Those children that bring a packed lunch are encouraged to bring healthy foods, avoiding fizzy drinks, sweets and chocolate. We encourage pupils to have water bottles available during lessons.

Toilet Facilities

There are sufficient toilet facilities at the school for all pupils. All toilets are cleaned on a daily basis. The Reception class toilet area has been fully refurbished.

Governing Body Information

No parents requested a meeting with the Governors during the last academic year.

Parent Governors elections

There were no vacancies for Governors at Stepside CP School during 2017/2018.

Governing Body Curriculum Committee

The governing body curriculum and standards committee meet on a regular basis and have a rolling programme of scrutinising and updating policies which we are required to hold.

Name and address of the Chair

Members' Details

Chairperson:

Mrs Rosemary Tippet-Maudsley
Stepaside C.P. School
Carmarthen Road
Kilgetty
Pembrokeshire
SA68 0UG

Name	Status	Term of office expires
Cllr D J Pugh	Local Authority	22 July 2019
Mrs T Amphlett	Community	22 November 2019
Mrs R Tippet-Maudsley	Community	12 November 2021
Mrs R Badham	Staff	13 November 2021
Mrs L Alberio	Parent	22 November 2019
Mrs C Gottwaltz	Parent	23 November 2019
Mrs C Lewis	Parent	23 November 2019
Mrs K Chandler-Hall	Teacher	20 May 2022
Rev L Hinson	Local Authority	15 July 2022
Mr Paul Wyatt	Parent	29 November 2021

Stepaside CP School
Annual Governors' Report to Parents 2017-2018

Mr P Greenway Local Authority 5 November 2021

Cllr P Davies Additional Community 18 May 2021

Mr P Harries Headteacher

The dates of the beginning and end of each school term, and of half-term holidays, for the next school year.

Autumn Term 2018

Start Date	Half Term Dates	End Date
3rd Sept INSET day 4th Sept 2018	29 th Oct – 2 nd Nov 2018	21 Dec 2018

Spring Term 2019

Start Date	Half Term Dates	End Date
7 th Jan INSET 8 th Jan 2019	22 nd Feb INSET 25 th Feb – 1 st March	11 th April 12 th April INSET 2019

Summer Term 2019

Start Date	Half Term Dates	End Date
29 th April	27 th – 31 st May 2019	19 July 2018 22 nd July INSET