

How to upload a document/photograph to your J2E file:

▼ Uploading Files to J2e

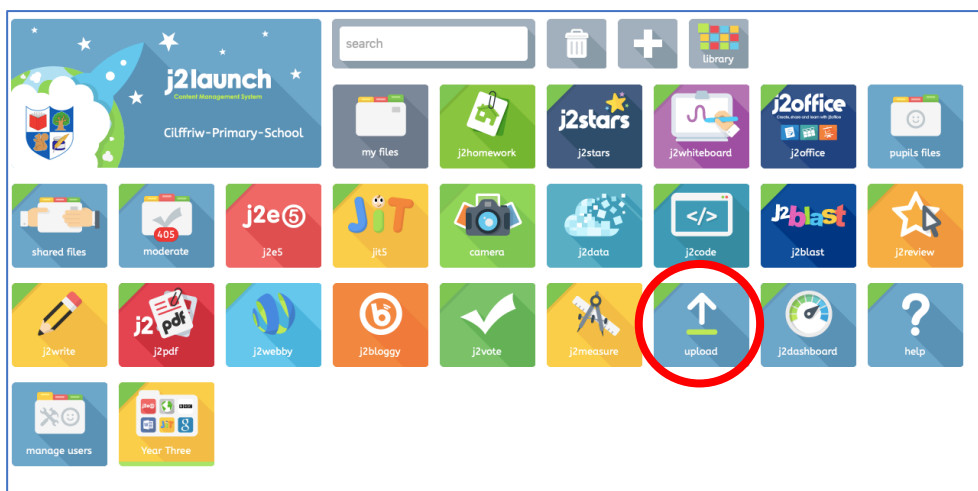
There is a 512mb upload limit in J2e.

Users can upload files from their device to their J2e **my files** area.

1. Log in to Hwb and navigate to **Just2easy**.
2. Click on the **upload** tile.
3. Either:
 - Drag and drop files from your device into the box.
 - Click **choose files**, select a file from your device and click **open**.

These files will then be available in **my files**.

1 :



2/3:

