



## Waunarlyydd Risk Assessment Form

<b>Activity to be Assessed</b>		<b>Assessment Number</b>	
<b>Return to school – KS2 (whole school)</b>		12.3.21	
<b>Persons undertaking or affected by the activity</b>			
<input checked="" type="checkbox"/> Employees <input type="checkbox"/> Contractor <input checked="" type="checkbox"/> Public <input checked="" type="checkbox"/> Pupil <input type="checkbox"/> Service User <input type="checkbox"/> Other .....			
<b>Identified Hazards and Associated Risks</b>	<b>Likelihood</b>	<b>Severity</b>	<b>Risk Level</b>
1   Transmission within and across groups	4	4	
2   Community transmission at school gates	4	4	
3   Hygiene	3	4	
4   Cleanliness	3	4	
5   Ventilation	3	4	
6   Symptomatic individual	3	4	
7   Visitors on site (External agency/contractor)	2	4	
<b>Existing Control Measures / Additional Control Measures Required</b>			
1	<ul style="list-style-type: none"> <li>Zonal system to reduce contacts - The school will be split into 6 zones with consistent staff.</li> <li>Children will not be socially distanced within their zone.</li> <li>The school is separated into 6 zones with no mixing between zones.                Zone 1 - KW, SW (teaching zone), Zone 2 – JJ, NR, KL (teaching zone), Zone 3 - HH/CT, AE/NT (teaching zone), Zone 4 - TT (teaching zone). Zone 5 – BM, LM (teaching zone), Zone 6 – Hall (Rec/Y1 lunch initially). TAs allocated to specific zones. Maximum crossover 2 zones.</li> <li>Each classroom within a zone will have its own entry and exit point.</li> <li>Each zone will contain unisex or class toilets for pupils as well as staff toilets.</li> <li>Lunch will be eaten in classrooms other than Rec/Y1.</li> <li>Staff in each zone allocated a specific area for welfare breaks. Timetabled.</li> <li>Each zone is provided with a specific outdoor area on rotation where needed.</li> </ul> <p>First Aid protocol in place (designated first aiders)</p> <ul style="list-style-type: none"> <li>Face coverings worn if social distancing cannot be maintained.</li> </ul>		
2	<ul style="list-style-type: none"> <li>To avoid congestion, particularly at the bottom of the school drive, we have introduced a one-way system involving parents dropping off and picking up children on the school grounds.</li> <li>A window of time for drop off and pick up (8.40 – 8.55, 15.10-15.25)</li> <li>Top gate open ONLY FOR KS2 PUPIL WALKING ALONE. Supervised by staff.</li> <li>Bottom gate will be open. STRICT guidelines in place.</li> <li>There be a STRICT one-way system in place (with FP and KS2 lanes) to encourage social distancing, reduce congestion and to enable a smooth start and end to the day. Staff will be present to support the process.</li> <li>Parents will receive clear guidelines as to expectations through correspondence, signage and on-site guidance. This will include:               <ul style="list-style-type: none"> <li>- One parent only</li> <li>- Social distancing</li> <li>- Masks to be worn.</li> <li>- Swift departure from grounds and surrounding area.</li> </ul> </li> <li>Gates will be locked at 9.05 and opened at 15.10.</li> </ul>		
3	<ul style="list-style-type: none"> <li>Hand sanitisers at entry points. Children and staff to use these prior to entering the building.</li> <li>Handwashing prioritised over the use of hand sanitisers and hand sanitisers should not replace handwashing.</li> <li>Handwashing to happen:               <ul style="list-style-type: none"> <li>- On arrival at school.</li> <li>- Before and after breaktimes.</li> <li>- After using the toilet.</li> <li>- Before and after eating.</li> <li>- After any physical contact.</li> <li>- After sneezing, coughing or blowing nose (Catch it, bin it, kill it)</li> <li>- Before leaving school.</li> </ul> </li> </ul>		

4	<ul style="list-style-type: none"> <li>Enhanced cleaning / Clean as you go process</li> <li>Zonal cleaning routines within zones. Checklist in place</li> <li>Enhanced cleaning routine in place between nursery sessions.</li> <li>Each zone provided with the required cleaning products and PPE.</li> <li>Toilets cleaned routinely throughout the day by designated member of staff wearing PPE.</li> </ul>
5	<ul style="list-style-type: none"> <li>Rooms ventilated in line with HSE guidance.</li> </ul>
6	<ul style="list-style-type: none"> <li>Isolation rooms / outdoor areas identified</li> <li>Symptomatic pupils escorted via the outdoors to isolation room. Parent contacted.</li> <li>Isolated pupils supervised by staff member (JE or KL) prior to collection at earliest possible point.</li> <li>Test undertaken with school notified of result.</li> <li>Engage with TTP</li> </ul>
7	<ul style="list-style-type: none"> <li>Contact school to arrange a suitable time for visit. Non-essential visits postponed.</li> <li>Risk assessment explained prior to arrival.</li> <li>Phone school from gate on arrival.</li> <li>Operational plan explained, including: <ul style="list-style-type: none"> <li>Zonal system</li> <li>Allocated entry and exit points for visitors</li> <li>Capacity of visiting room</li> <li>Toilet routines</li> <li>Social distancing expectations</li> <li>Hygiene and cleaning routines</li> <li>Face covering / PPE expectations</li> </ul> </li> </ul>

Reassessment of Activity Hazards		Likelihood	Severity	Risk Level
1	Transmission through mixing of groups	2	4	
2	Community transmission at school gates	2	4	
3	Hygiene	2	4	
4	Cleanliness	2	4	
5	Ventilation	2	4	
6	Symptomatic individual	3	3	
7	Visitors on site (External agency/contractor)	2	4	

Name - <i>Jamie Evans</i>	Name – Rayna Soproniuk	
Position - Acting Head	Chair of Governors	

Reviews		Likelihood of Injury							
Review Date : Nov 20	Likelihood	Severity	5	5Y	10R	15	20	25	
Reviewed by:	1 very unlikely 2 unlikely 3 likely 4 very likely 5 certainty	1 nuisance 2 minor 3 medical treatment 4 major 5 fatal	Severity of Injury	4	4	8	12	16	20
Review Date :				3	3	6G	9	12	15
Reviewed by:				2	2	4	6Y	8	10Y
Review Date :				1	1	2	3	4	5G
Reviewed by:				0	1	2	3	4	5
Review Date :				Likelihood of Injury					
Reviewed by:			Low Risk	Medium Risk	High Risk				