



## Return to School September 2020

### Safety information for Parents and Carers

#### Travel to and from school

Due to a now much higher number of pupils entering and exiting the school we will use both school gates to avoid problematic social distancing, traffic congestion and parking problems.

Breakfast club pupils regardless of how many are in the family- main school gate

If your child/children are not using Breakfast Club, please see below:-

Families with 1 pupil in school please use the small gate opposite the Wolfscastle Country Hotel (please do not park in the hotel car park)

Families with more than 1 pupil in school (including part time pupils) use the main gate.

Please note the small gate will only be opened at the beginning of the school day for drop offs and at the end of the day for pickups. Therefore, if you need to collect your child/children early from school you will use the main gate.

Parents of part time nursery pupils should also come to the

#### Uniform

Children are required to wear school uniform.

Please send children to school in **clean clothing EVERY DAY. Hygiene is key!**

As they will be outdoors a good deal, a coat will be required in inclement weather. This will be kept on the back of their chair not on their peg.

Children will **not** bring anything else from home as everything will be provided – i.e. no school bags, stationery. The only exceptions are a coat, **water bottle** and lunch box. Please fill the water bottle before leaving home. Bottles may be refilled from the school taps. Please wash thoroughly/ sterilise the water bottles before the next school day.

We are expecting a return to sunny weather during the latter part of September. If necessary, please apply sun-cream to your child prior to dropping them off and ensure they have a hat. (the Once-a-day type is recommended)

Following Welsh Government and Pembrokeshire County Council policy staff will wear face coverings in communal areas such as the school yard and the corridors. Staff working with nursery and reception children may wear a transparent face visor. Children do not require to wear face masks or coverings whilst in school.

main gate at 12.00 p.m. to collect their child at the end of the morning session.

Please do not park directly outside the school gates for drop offs and collections.

We respectfully ask that only one adult from each family brings or collects each child/ or children from school please.

Unfortunately, we will need to continue with our safety policy to not allow any parents into the school building and onto the school yard. A member of staff will be on duty at the school gate at the beginning and end of the school day to assist children. If you have any queries, please ring or e-mail Mrs Raymond.

#### **Drop off and Pick up**

Children accessing Breakfast Club provision will arrive at school between **8:00am and 8:20am at the main school gate.**

**Other pupils arriving for their specified day should arrive as listed below to their designated gate:-**

**Mrs Raymond's class 8.50- 9.00 a.m.**

**Miss Lewis's class 9.05-9.15 a.m.**

**End of school day pick up times are as follows:-**

**Miss Lewis's class 2.50-3.00 p.m**

**Mrs Raymond's class 3.05-3.15 p.m**

If you need to collect your child early, please phone the school and we will arrange for your child to meet you.

#### **Hygiene and cleanliness:**

Children will wash their hands on entry to their classroom and will be reminded to wash their hands frequently during the day.

Tissues and hand sanitisers will be readily available. Please do not send them in with your child/children.

Classrooms, toilets and doors will be cleaned regularly, throughout the day.

Classroom doors and windows will be kept open to aid ventilation.

Visual reminders, such as posters songs and videos, will be used too, to reinforce the hand washing message and method.

Classrooms and hygiene areas will have flip bins for paper towels

<p>If you have a child in both classes please contact to Mrs Raymond so that a suitable time for both children's arrival and departure can be agreed upon.</p> <p>We request that children arrive during the drop off times as above. However, if you arrive late at the end of the school day, your child will be taken to a safe 'holding' area inside school.</p> <p>Parents who come to drop off or collect children, <b>please observe the social distancing guidelines outside the school gates.</b></p>	<p><b>Lunch Time:</b></p> <p>Lunch will be served in the classrooms . The school lunch will be a hot meal and a pudding. We will continue to follow the fortnightly menu prepared in June this will continue until October half term. The school lunches register will be taken every morning. Payment will be in the usual online arrangement. New pupils will be issued a personal number in order to register for the online payment. A reminder that the cost of meals has increased slightly.</p> <p>Infant meal £2.55</p> <p>Junior meal £2.65</p> <p>Dietary requirements will be met as before. Pupils may bring a packed lunch from home. This will be stored under their individual desk.</p> <p><b>Using outside areas:</b></p> <p>We are keen that the children have regular time outdoors, with their class 'Bubble Group'.</p> <p>There will be timetabled outdoor time both as part of their daily routine and also for break and lunchtimes.</p> <p>At present, when outdoors, children will only mix with children from their own class, there will be no social distancing.</p> <p>This means they will not have contact with children from the other classroom 'Bubble' during outdoor times.</p> <p>Children will wash their hands prior to going outside and on entry back into the classroom.</p>
<p><b>Bubbles:</b></p> <p>Each class will be a 'Bubble Group', with each group always being</p>	<p><b>First Aid:</b></p> <p>Staff are First aid trained</p>

<p>with the class teacher.</p> <p>The bubble structure will help to reduce the number of people children and staff have contact with each day.</p>	<p>If children feel unwell, they must let their teacher know.</p> <p>The teacher will follow the appropriate protocol to move the student into a collection room in order to reduce risk to others.</p> <p>Staff will not take a child's temperature.</p> <p>A separate collection room is designated and equipped in the event of a member of the school falling ill.</p> <p>Children falling ill during the school day will need to be collected by their parents immediately.</p>
<p><b>Social Distancing - In line with Welsh Government and Pembrokeshire County Council policy there will be no social distancing for pupils in the Classroom. However they will remain in the Classroom Bubble.</b></p> <p>Tables will be arranged in lines across the classroom. 2 children will sit at each desk facing the front of the classroom.</p> <p>Children will be allocated their own table and chair within the class.</p> <p>They will share limited equipment or resources with other children.</p> <p>Children will only move from their table when asked by their teacher.</p> <p>There will be NO lining-up times.</p> <p>Children will remain in their allocated space for the day; only leaving for breaks and physical activity, with their own class of children.</p> <p>Whole school activities, such as assemblies, will take place virtually.</p>	<p>Covid19 Symptoms:</p> <p>Children must not attend school if they have displayed any symptoms in the last 14 days.</p> <p>If children have any of the following symptoms they must stay at home and you should contact school to let us know:</p> <ul style="list-style-type: none"> <li>A new persistent cough</li> <li>Temperature</li> <li>New loss of taste or smell</li> </ul> <p>If your child is displaying Covid symptoms, please keep them at home for seven days, whilst the rest of the household self-isolates for 10 days.</p> <p>It is parents' responsibility to seek a test as quickly as possible.</p> <p>If a positive case is confirmed, then the whole of the classroom bubble including adults, will need to self-isolate for 10 days.</p> <p>If a test proves negative, school will need proof of this result before the child returns to school.</p> <p>If there appears to be a significant outbreak of the virus within school, then the</p>

	<p>school will likely close again and deep cleaning will follow.</p> <p>Please do not send any child to school who is at all unwell.</p>
<b>Use of toilets:</b>  Children will wash hands before using the toilet.  They will wash hands after use of the toilet.  Two children from the same class will enter the respective toilet block at a time.  Younger children will need to be as independent as possible; it will be good practice! However will be on hand if the need arises.	<b>Home-Learning</b>  We are delighted to welcome all pupils back to school for the new term. However, we are mindful that covid 19 has not gone away and that we need to remain vigilant and continue to plan for any change of circumstances in school. Please can all families ensure that they have internet access and can access Hwb and Microsoft Teams so that in the event of a local lockdown we will be able to continue education through online lessons.  If this is a problem for any family please get in touch with Mrs Raymond so that support can be arranged.
<b>Attendance:</b>  The school's usual attendance policy will resume. Mrs Raymond will ring to confirm absence if your child is expected in school following our usual procedures.  To help protect the health and safety of all members of the school; any child who is unwell should not attend school.	Please do not hesitate to get in touch if you are anxious or concerned about your child attending school.
<b>Behaviour</b>  The normal school policy on behaviour will apply.	

#### Safeguarding

If you have any safeguarding concerns please contact the school on 01437741361 or by email [head.wolfscastle@pembrokeshire.gov.uk](mailto:head.wolfscastle@pembrokeshire.gov.uk)

## FREQUENTLY ASKED QUESTIONS

### **I'm a parent / guardian who was shielding. Do I send my child / children back to school in September?**

Yes if you were a shielding parent or guardian, there is an expectation to send your child / children back to school in September. Parents won't be fined for keeping their child / children at home until the October half term.

### **My child was shielding. Will they have to return to school in September?**

Welsh Government and Local Authority guidance states that it is safe for shielded pupils to return to school following a risk assessment carried out by the school.

### **Will parents be fined if they do not send their child to school?**

In line with Welsh Government policy parents won't be fined for keeping their child / children at home up until October half term.

### **What date is the October half-term break?**

The two week half term break begins on Monday October 19th. Staff and pupils will return to school on Monday November 2nd

### **What is the cleaning regime at Ysgol Casblaidd?**

As with the need to maintain good personal hygiene to hamper the spread of the virus, the importance of cleanliness and appropriate cleaning regimes in school settings cannot be over emphasised.

In line with the guidance we will adhere to the following principles wherever possible:

- Staff will wipe any personal items e.g. pencils, reading glasses. with disinfectant/alcohol wipes.
- Where possible, classroom doors will be propped open so as to prevent the touching of door-handles, and windows opened to allow a free-flow of air through the building; however, these measures will only be implemented if they do not compromise Safeguarding and Fire Safety arrangements.
- Before entering a classroom, all pupils and members of staff will thoroughly wash their hands with soap and water.
- Classroom furniture will be kept to a minimum and that other items of equipment remaining in the classroom are easy to clean/disinfect.

- High use surfaces will be cleaned and wiped down every 2 hours.
- Pupils, and staff, will have ownership of their stationary and not share with others.
- The staff have removed soft furnishings, soft toys and toys that are hard to clean.
- All toys/equipment will be cleaned after each use/end of play session before placing back into storage.

#### **Will staff be wearing masks and gloves or other forms of PPE?**

Welsh Government policy and advice has recently changed and states that staff are to wear PPE in the school corridors and communal areas within the school. They will continue to wear PPE when dealing with incidents requiring close contact e.g. first aid, assisting with toileting etc. In these instances, the main forms of PPE used would include disposable aprons, gowns and gloves. These will be changed immediately following the care episode or the task undertaken.

Eye/face protection e.g. surgical mask or full face shield/visor will be worn by staff when there is a risk of contamination to the eyes, or inhalation, from splashing of secretions (including respiratory secretions), blood, body fluids and excretions.

#### **Will the children be allowed to have play outside for their wellbeing?**

Yes, there will plenty of opportunities for children to play outside. Although break times and lunchtimes will be staggered

#### **Are pupils expected to bring their own stationary?**

No, they are not. We have been advised that children are to bring as few items from home as possible to reduce possible virus transfer.