



Neath Port Talbot County Borough Council  
Cyngor Bwrdeistref Sirol Castell-Nedd Port Talbot



# TONNAU PRIMARY COMMUNITY SCHOOL YSGOL GYNRADD GYMUNEDOL TONNAU

Headteacher: Mr G L Jones  
Acting Deputy Headteacher: Mr J Hopkins

Tel: [01639] 637062  
E-mail: [tonnau@npt.school](mailto:tonnau@npt.school)

School Road  
Tonna  
NEATH  
SA11 3EJ

## Professional Learning Grant

Our spending this year will support staff in delivering our School Improvement Plan. Our targets for 2019-2020 are

Action 1	2019-20
<b>To improve pupils' handwriting and presentation skills</b>	
Action 2	2019-20
<b>To improve pupils' understanding and use of punctuation within sentences and for pupils to use increasingly imaginative vocabulary within their sentences.</b>	
Action 3	2019-20
<b>To develop pupils' independent learning skills.</b>	

Our funding will allow staff to visit schools and research best practice. We have also arranged ERW lead personnel to come into school and share with our staff. Once our research phase is over, we will draw up an implementation plan for the Spring and Summer Term. During the Spring and Summer staff will implement our chosen strategies and have the time to review and evaluate progress.

## Action 1

Milestones - Actions	Lead Person	Start	Cost
<ul style="list-style-type: none"> <li>Literacy coordinator to develop new school policy for handwriting and presentation</li> </ul>	Literacy coordinator	Sept 2019	No cost
<ul style="list-style-type: none"> <li>All teachers to implement the Nelson handwriting scheme with pupils to ensure continuity and progression in the school's provision</li> </ul>	All teachers	Nov 2019	No cost
<ul style="list-style-type: none"> <li>Daily handwriting sessions using the Nelson resources to be implemented. Focus groups to be supported by an adult to model and encourage correct orientation and joins.</li> </ul>	All teachers	Nov 2019	No cost
<ul style="list-style-type: none"> <li>Listening to learners activity to be undertaken with a sample group of pupils to gather their views of writing - what they enjoy/find difficult/strategies they currently use etc.</li> </ul>	HT	Oct 2019	HT time
<ul style="list-style-type: none"> <li>Teachers to provide pupils with regular homework activities using the Nelson resources to enable pupils to further practice their handwriting skills.</li> </ul>	All teachers	January 2020	No cost
<ul style="list-style-type: none"> <li>Group of pupils to work alongside the literacy coordinator to create handwriting and presentation checklists &amp; visual reminders (ELRS). These are to be displayed in classrooms and placed in all for pupils and staff to refer to and use as a success criteria.</li> </ul>	Group of pupils	January 2020	ELRS cost EIG
<ul style="list-style-type: none"> <li>Develop a rewards system for improving handwriting/presentation of work - link to Class Dojo.</li> </ul>	All teachers	December 2019	No cost
<ul style="list-style-type: none"> <li>Celebrate well-presented writing, showing correct orientation, sizing and joins (where appropriate) in whole school assemblies.</li> </ul>	Senior leaders	January 2020	No cost
<ul style="list-style-type: none"> <li>Display celebrated work in hall display or whole school book.</li> </ul>	All teachers	February 2020	No cost
<ul style="list-style-type: none"> <li>Regular monitoring of the progress in developing pupils handwriting and presentation skills through learning walks and book scrutiny. Monitoring activities to include a group of governors and a group of pupils. GB sub-committee to monitor the impact of the plan and inform the full governing body of the strengths and areas for development.</li> </ul>	Senior leaders GB sub-committee Group of pupils	February 2020 April 2020 June 2020	£150 x 2 EIG

## Action 2

Milestones - Actions	Lead Person	Start	Cost
<ul style="list-style-type: none"> <li>Invite ERW Literacy support into school. Discussions around resources and practice</li> </ul>	SMT	October/November 2019	Possible purchase of resources
<ul style="list-style-type: none"> <li>Review and evaluate current plans for expectations in sentence structure / sentence writing and adapt curriculum maps and plans accordingly. ADDs meetings to plan and prepare/use advice from ERW lead.</li> </ul>	SMT	November 2019	Planning time - supply for each key stage to plan
<ul style="list-style-type: none"> <li>Performance Management targets linked to improving effective sentence structure.</li> </ul>	SMT Staff	October 2019	Possible need for supply cover for release time during review in Summer Term
<ul style="list-style-type: none"> <li>SMT to monitor activities within class/Governing Body to be part of review and feedback process</li> </ul>	SMT STAFF	October/November 2019/Spring Term 2020	Release time for Deputy Headteacher
<ul style="list-style-type: none"> <li>ADDs used to review progress and influence Self-evaluation Summer 2020</li> </ul>	SMT STAFF	Spring/Summer 2020	None
<ul style="list-style-type: none"> <li>Investigation into use of INSET days within 2020 - 2021 to extend and establish our 'first steps' this academic year - Alan Peat?</li> </ul>			

### Action 3

Milestones - Actions	Lead Person	Start	Cost
<p><u>Vision</u> Whole staff meeting to discuss this SIP target, share areas in need of improvement and to further develop and share vision for independent learning skills within the school.</p>	SMT Staff	Initial discussions Autumn 2019 More formal/'realistic' start would be closer to Spring 2020	None
<p><u>Research</u> School leaders/teachers to undertake research and visits to other schools to identify highly effective practice in independent learning, particularly pupils contributing to what and how they learn and strategies to overcome difficulties when stuck. For example, Waunceirch, Ynysfach, Central (FP), Coed Hirwaun, Estyn Case Studies *Actions in the SIP to evolve and adapt from research and school visits  Advice sought from ERW personnel on strategies to employ to develop greater independence amongst pupils - Actions to develop strategies for pupils to overcome difficulties with their work will evolve from the research.</p>	SMT	October 2019	Supply cover to release staff £650
School staff to discuss and review the research and agree on the strategies to be employed within each classroom	SMT Staff	January 2020	Meeting time /ADDs
Strategies and initial teacher planning is shared with Governing Body and pupils	SMT Staff	January/February 2020	None
Agreed strategies are employed within classrooms - early stage evaluation is a clear part of staff meeting agenda.	SMT Staff	Spring Term 2020	
Successful techniques are employed in all lessons - Techniques are an established part of classroom routines and observed regularly during learning walks, talking to pupils etc.	SMT Staff	Spring/Summer Term 2020	

<b>Target sharing/setting</b>			
Whole staff meeting to remind teachers of the expectation for all pupils to have targets and to be aware of their explicit targets.	SMT	September 2019	None
Visit to Central Primary (FP) to observe pupils' independently working on their targets through peer support	SMT Staff	October 2019	Supply cover £320
Teachers to provide regular opportunities for pupils to support their peers to improve their work. For example, editing and redrafting pieces of writing			
<u>Monitoring</u> Listening to learners activity to be undertaken with a sample group of pupils to gather their views of techniques used in their classroom - what they enjoy/find difficult/strategies they currently use etc. (Governors are encouraged to be a part of this process)  Learning walks and listening to learners' activities with members of the governing body to evaluate progress towards achieving the SIP target. Adapt action plan based on areas identified for improvement in monitoring.			

We have also invited ERW personnel to lead initial discussions around the Welsh Curriculum within our school. Staff have attended training and have been able to return to school with appropriate resources. Our Welsh lead has attended Workshops with ERW personnel to revisit our Scheme of Work.

The professional Learning Grant has supported these initial training/workshop sessions - The Grant will ensure staff have the time and resources to monitor and evaluate our early implementation of these new plans.