We believe this policy relates to the following legislation:

- School Governance (Constitution) (England) Regulations 2012

The following documentation is also related to this policy:

- Articles of Association (for academies and free schools)

At Brynnau Primary, we have in place the new style instrument of government which records the name of the school and the constitution of the governing body which has been submitted to the Local Authority. The instrument of government complies with all statutory and legal requirements.

The instrument of government sets out:

- the date when the instrument takes place
- the name and type of the school
- the name of the governing body
- the total membership of the governing body
- the number of governors in each category
- the length of each governors term of office

We as a school community have a commitment to promote equality. Therefore, an equality impact assessment has been undertaken and we believe this policy is in line with the Equality Act 2010.

Safeguarding Statement

At Brynnau Primary School we respect and value all children and are committed to providing a caring, friendly and safe environment for all our pupils so they can learn, in a relaxed and secure atmosphere. We believe every pupil should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at Brynnau Primary School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our pupils by protecting them from physical, sexual and emotional abuse, neglect and bullying.

Aims
To have in place an instrument of government that complies with all statutory and legal requirements.

To work with other schools, the local authority and the Regional Consortia to share good practice in order to improve this policy.

Responsibility for the Policy and Procedure

Distribution of an Instrument of Government

The Headteacher and all governors of the school will receive a copy of the instrument of government free of charge from the Local Authority.

Categories of Governors

The categories are:

**Parent Governors** are elected by parents and must be a parent or carer of a registered pupil at the time of election. They will not be disqualified from being a governor when their child leaves this school.

**The Head** must be the serving Head Teacher in paid employment at this school at the time of the election

**A Teaching Staff Governor** must be in paid employment at this school at the time of election and is nominated by teaching staff members

**A Non-Teaching Staff Governor** must be in paid employment at this school at the time of election and is appointed by non-teaching staff members.

**An LA Governor** is appointed by Council members

**A Community Governor** is appointed by the Governing Body and is a person who lives or works in the community.

**A Minor Authority Governor** is nominated by minor authority members

Composition and Numbers

**Numbers** - there will be at least 14 governors

**The composition** will be:
Delegation

The Governing Body has delegated responsibility for the day to day organization of the school to the Headteacher:

Training

New governors:

- Will receive training on induction which specifically covers:
  - All aspects of this policy
  - Governance
  - Governors in School
  - Register of Business Interests
  - Minutes of Governing Body Meetings
  - Equal opportunities
  - Inclusion

- receive periodic training so that they are kept up to date with new information;
- receive equal opportunities training on induction in order to improve their understanding of the Equality Act 2010 and its implications.

Raising Awareness of this Policy

We will raise awareness of this policy via:

- the School Handbook/Prospectus
- the school website
- the Staff Handbook
- meetings with parents such as introductory, transition, parent-teacher consultations and periodic curriculum workshops
- school events
- meetings with school personnel
- communications with home such as weekly newsletters and of end of half term newsletters
BRYNNAU PRIMARY

- reports such annual report to parents and Headteacher reports to the Governing Body
- information displays in the main school entrance

Equality Impact Assessment

Under the Equality Act 2010 we have a duty not to discriminate against people on the basis of their age, disability, gender, gender identity, pregnancy or maternity, race, religion or belief and sexual orientation.

This policy has been equality impact assessed and we believe that it is in line with the Equality Act 2010 as it is fair, it does not prioritise or disadvantage any pupil and it helps to promote equality at this school.

Monitoring the Implementation and Effectiveness of the Policy

The practical application of this policy will be reviewed annually or when the need arises by the coordinator, the Headteacher and the nominated governor.

A statement of the policy's effectiveness and the necessary recommendations for improvement will be presented to the Governing Body for further discussion and endorsement.

Linked Policies

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Headteacher: [Signature]  Date: 2016-2017

Chair of Governing Body: [Signature]  Date: 2016-2017