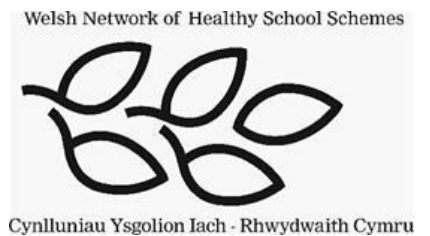
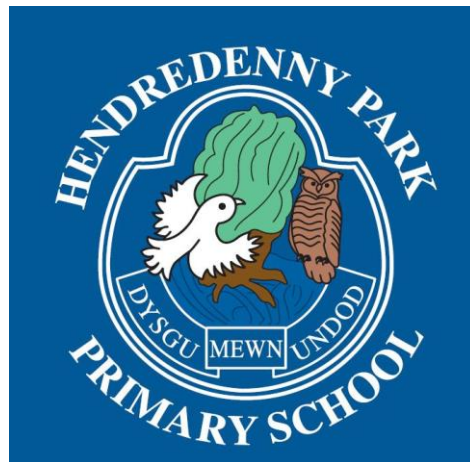


# Annual Governors' Report to Parents

## Year 2016-17



Eco-Schools



# GB Annual Report to Parents Hendredenny Park Primary School

## Parent meetings with the Governing Body

- . As a result of the School Standards and Organisation (Wales) Act 2013, which came into force on 4 May 2013, a school governing body is no longer required to hold an annual parents meeting.
- . Parents are major stakeholders in the school community and have a clear and strong interest in their child's education. It is therefore important that the governing body actively engages with parents, and remain accountable, by providing them with information and opportunities to discuss and have an input into school.
- . The School Standards and Organisation (Wales) Act 2013 now enables parents of registered pupils at the school to request up to three meetings per year with the governing body via a petition. A brief summary is provided below. The governing body must hold a meeting within 25 school days of receiving the petition, providing that:
  1. the petition contains the signatures of the required minimum number of parents of registered pupils at the school, which is the lower of the following:
    - . (a) the parents of 10% of registered pupils, or
    - . (b) the parents of 30 registered pupils
  2. the meeting requested by parents must be to discuss a matter relating to the school.
  3. there will be no more than three meetings held during the year in which the first petition is received.
  4. there are sufficient school days left in the school year for the meeting to be held.

The meeting is open to all parents of registered pupils at the school, the headteacher and any other persons invited by the governing body. As soon as reasonably practicable, the governing body must notify all parents of registered pupils at the school in writing, the date of the meeting and the matter to be discussed.

**The were no parental petitions for meetings in 2016-2017 so therefore there were no meetings held under Section 94 of the School Standards and Organisation (Wales) Act 2013**

# GB Annual Report to Parents Hendredenny Park Primary School

## How to Contact Us:

Mrs L Newman  
Chair of Governors  
Hendredenny Park Primary School  
Groeswen Drive  
Hendredenny  
Caerphilly  
CF83 2BL  
Tel: 029 - 20852520 e-mail: hddpa@caerphilly.gov.uk  
Fax: 029 - 20882135

## The Governing Body for 2016- 2017

We have fourteen Governors (including the Head teacher in an ex-officio capacity.)  
Terms of office are normally 4 years, and the full Governing Body is constituted as follows:

- 1 Head Teacher Governor.
- 4 Governors who are elected by parents with children at the School.
- 3 Governors who are nominated by the Local Education Authority (the L.E.A), in our case Caerphilly County Borough Council.
- 3 Governors are co-opted - chosen by the others Governors as being thought able to contribute relevant skills to the Governing Body and are known as Community Governors.
- 1 Community Governor is nominated by the Minor Authority, in our case Penyrheol, Trecenydd and Energlyn Community Council
- 1 Governor is chosen to represent the teachers at the School.
- 1 Governor is chosen to represent the non-teaching staff at the School.

<b>Name</b>	<b>Category</b>	<b>Term of Office ends:-</b>
Mr. S Gatenby (Vice Chairperson)	Parent	26.01.2018
Mrs L Newman (Chairperson)	Minor Authority	30.09.2018
Mr M Haley	Community	26.01.2018
Mr Damian Neale	L.E.A	23.03.2020
Mrs A Walton	Teacher	30.11.2018
Mrs M Hale	Staff	30.09.2020
Mrs K Morris	Parent	30.09.2018
Cllr H Davies	L.E.A	31.08.2017
Sarah Cox	L.E.A	23.03.2020
Mrs C Walsh	Headteacher	Ex Officio
Ms S Macnamara	Parent	30.09.2017
Mrs R Murrow	Parent	27.09.2017
Mrs J Owen	Community	04.02.2021
Mr J Lougher	Community	01.01.2020

# **GB Annual Report to Parents Hendredenny Park Primary School**

## **Governors Who Ended Office September 2016 – August 2017**

The academic year 2016-2017 saw the resignation of two Governors: Mr Damian Neale and Mrs Sarah Cox

## **Parent Governor Vacancy**

When new Parent Governor vacancies occur, invitations for nominations are sent home via Parent Mail and "Pupil Post" to all parents and balloting will take place in accordance with statutory requirements. We will shortly have for two Parent Governors.

## **Governors' Duties**

As Governors we aim to ensure that the best possible education, both academic and social, is provided at Hendredenny Park Primary School. We have three important functions:

1. We help to set the school's strategic direction
2. We monitor the quality of the school's provision, including SEN provision
3. We set and monitor an annual budget for the school, appointing the head teacher and deputy head teacher, drawing up statutory policies and documents as well as dealing with formal complaints, performance management, staff grievances and capability issues.

To carry out our functions effectively, we visit the school regularly to attend school events, to visit classes and to meet with staff which we are always happy to do.

Minutes of all Governors' meetings are available at school.

We are provided with a copy of the Instrument of Government for schools, and a handbook setting out in more detail specific information on the discharge of our duties. In addition, the Local Education Authority provides us with help and advice. We are always made welcome in the school, and are free to visit it at any time.

The Governing Body wishes to thank everyone involved in the running of the school for their hard work and efficiency, and to thank parents and friends for their kind support throughout the year.

The full Governing Body meets at least once each academic term: its working parties (Personnel/Finance and Buildings, Curriculum, Special Purposes, Appointments, Pay Review) meet as required, and in all cases report to the Full Governing Body. Sub-committees for Discipline/Appeals and Complaints/Exclusions are established, to convene if necessary.

Certain governors take specific responsibilities: -

Mrs. Joanne Owen for Special Educational Needs

Mr. Jared Lougher for Child Protection and for Looked After Children.

## **Clerk To Governors**

The Clerk to the Governors is Mr. Steve Cresswell, who may be contacted via the Education Achievement Service, Ystrad Mynach. Tel 01443-864958.

# GB Annual Report to Parents Hendredenny Park Primary School

## Governors' Expenses

Governors have made no claims for travelling or subsistence expenses during the year 2016-2017.

## Pupil Numbers 2017-2018

The admission policy is controlled by the Local Education Authority. Mrs. Andrea West is Caerphilly LEA's admission officer. Our school's standard number (i.e. the maximum number of pupils we are allowed to admit into any one class), is 33.

### **Pupil Totals for Year Groups September 2017**

<b>Year</b>	<b>Males</b>	<b>Females</b>	<b>Total</b>
Year N	14	14	28
Year R	15	12	27
Year Y1	13	20	33
Year Y2	16	16	32
Year Y3	15	13	28
Year Y4	20	13	33
Year Y5	24	10	34
Year Y6	14	15	29
Totals	131	113	244

## School Attendance

One of the longest established duties of any Governing Body is to monitor attendance. Pupils' attendance is good in our school and we have a low rate of unauthorised absence

### **Attendance for each year group 2016-2017**

#### Year Group R

	Sessions	%
Attendances	11547	91.86
Authorised absences	967	7.69
Unauthorised absences	56	0.45

#### Year Group Y1

	Sessions	%
Attendances	11075	95.12

# GB Annual Report to Parents Hendredenny Park Primary School

Authorised absences	551	4.73
Unauthorised absences	17	0.15

## Year Group Y2

	Sessions	%
Attendances	10372	97.32
Authorised absences	280	2.63
Unauthorised absences	6	0.06

## Year Group Y3

	Sessions	%
Attendances	11762	95.77
Authorised absences	485	3.95

## Year Group Y4

	Sessions	%
Attendances	12326	95.83
Authorised absences	531	4.13
Unauthorised absences	6	0.05

## Year Group Y5

	Sessions	%
Attendances	10209	95.14
Authorised absences	511	4.76
Unauthorised absences	10	0.09

## Year Group Y6

	Sessions	%
Attendances	9085	96.65
Authorised absences	281	2.99
Unauthorised absences	34	0.36

# GB Annual Report to Parents Hendredenny Park Primary School

Although our attendance is good, we must strive to attain the highest attendance standard. The main factor that reduces our attendance figures is term time holidays. We ask that parents do try to avoid this as far as possible.

## School Targets for Attendance and Reducing Absences

	Academic Year 2017-18	Academic Year 2018-19	Academic Year 2019-20
Attendance (%)	96.5	96.52	96.55
Unauthorised Absence (%)	0.19	0.18	0.17
Authorised Absence (%)	2.91	2.87	2.83

## School Targets for Improving Performance 2017-2018

These are agreed by the governing body for Y2 and Y6 each year. They are attached to this document on separate Excel spreadsheets.

## School Times

School begins at 8.50 am, ending at 12 noon for Nursery children, 3.15 pm for Infants and at 3.20 pm for Juniors. Nursery provision is offered on a part-time basis during the morning session only.

Lunch is taken between 12.00 noon and 1.00 pm for infants and 12.05pm and 12.55pm for juniors. (The time differences are to take account of statutory requirements, which lay down different teaching hours for Infant and Junior children). There is a short break of 15 minutes in the morning for both FP and KS2 pupils - and 10 minutes in the afternoon for FP pupils only. KS2 pupils have an afternoon break at the discretion of the class teacher. The school day complies with the Welsh Assembly regulations.

Punctuality was, again, excellent during 2016 - 2017– thank you for this!  
Please continue the great effort you make in getting your children to school on time.

## School Terms and Holidays for 2017 - 2018 Academic Year

Caerphilly County Borough Council has agreed school Terms and Holidays for the academic year 2016 -2017 as follows:

<b>TERM</b>	<b>TERM BEGINS</b>	<b>HALF TERM HOLIDAYS</b>	<b>TERM ENDS</b>
Autumn	Mon 4 Sept 2017	Mon 30 Oct – Fri 3 Nov	Fri 22 Dec 2017
Spring	Mon 8 Jan 2018	Mon 19 Feb – Fri 23 Feb	Thu 29 March 2018
Summer	Mon 29 April 2018	Mon 27 May – Fri 31 May	Mon 22 July 2018

You will be notified of the dates of our 5 INSET days when they have been set. We have set three 6<sup>th</sup> October 2017, 17<sup>th</sup> November 2017 and 19<sup>th</sup> January 2018 so far. This information will also be available on the school's website and on Caerphilly County Borough's website. May Bank holiday is Monday 7th May 2018.

## The Curriculum

At our school, we aim to give your children a wide range of experiences which will develop their interest in

## **GB Annual Report to Parents Hendredenny Park Primary School**

the world around them, in art, technology, music and PE. We hope to develop their ability to socialise and we encourage them to become independent and caring individuals. Many parents are understandably very concerned with reading, writing and mathematics, and these subjects are given a very high priority and are taught as thoroughly as possible.

Hendredenny is a 'reading school' as we believe that children who learn to read well are the most successful and happy in school. We place an enormous importance, time and effort into getting all of our pupils reading as quickly as possible. We follow a very comprehensive reading programme known as Read, Write, Inc. (RWI), which aims to teach children to read very quickly (by Y2). This is introduced to nursery pupils when we feel they are ready. In November 2011, we became a 'model' school for RWI which means we demonstrate our good practice in the teaching of reading to many visitors to our school. Read more about RWI on the website:

<https://global.oup.com/education/content/primary/series/rwi/phonics/?region=uk>

We also place a great emphasis on pupils' learning of mathematics in the school using the EAS Tapas Framework (Teaching and Assessing Pupils' Mental and Written Skills). Our aim is for each child to develop mental and written strategies that provide them with the skills, knowledge and understanding needed at each stage of development. We want them to appreciate the importance of learning number facts, such as multiplication tables and teach these skills to pupils progressively throughout the school. We use key resources such as number lines and place value cards to support pupils' learning and to effectively develop their mental skills. We promote teaching methods which will build pupils' confidence and enable them to progress in their understanding.

This solid understanding enables pupils to use their skills and strategies for problem solving and reasoning activities. Pupils are afforded opportunities to apply their skills and strategies to real life context whether this is undertaken practically or using mental or written strategies.

We also have a new mathematics Calculation policy which ensures there is a clear methodology in teaching the basics of numeracy appropriate to the age and ability of the pupils

For each subject there have been schemes of work being written based on these legal requirements. These set out specific skills and range of a subject that pupils will be taught during a specific term in a specific year group. Within the revised curriculum, pupils will be taught in more of a topic approach which will link to pupils' own interests and aptitudes. There is also an increased emphasis on learning outdoors, practical work, collaborative learning and on children making decisions about their own learning.

Pupils are taught in their mixed ability "register" class, for all National Curriculum subjects, although SOME withdrawal for specific help, usually in areas of English (i.e. reading) and mathematics does take place.

### **The use of the Welsh Language**

Although we are an English medium primary school, we attach great importance to the learning of Welsh.

All pupils have formal teaching of Welsh each day and are spoken to in Welsh throughout the school day. We have set up a pupil group 'Cryw Cymraeg' to promote Welsh in and out of the classroom.

Staff aim to use as much 'incidental Welsh' as possible throughout the school day, and we are currently ensuring that the school has bilingual signs throughout the school. In our recent inspection it was noted that the school 'promotes a strong sense of Welsh identity by celebrating important days and festivals' and that the pupils' Welsh language skills are developing 'strongly'.



## **GB Annual Report to Parents Hendredenny Park Primary School**

We are lucky to have the support of Sian Tinnuche, who is a Welsh specialist. She has visited our school at least twice each term to advise on the teaching of Welsh. We seek the support of Miss Tinnunche in facilitating continuity for pupils who have been instructed in the medium of Welsh at a previous school. We will be working towards gaining the bronze Campus Cymraeg award.

### **Special Needs Provision**

As required, our school has a special needs policy to ensure all children develop to their full potential. This policy was updated in May 2017. A copy is available on the school's Website and on request from school

We have 10% of our children on our Special Needs Register (SNR) in September 2017.

If teachers have a concern regarding the educational or behavioural needs of a child they inform the head teacher who is the school's Additional Learning Needs Co-ordinator (ALNCO). From this discussion, the child's parents will be contacted and a course of appropriate action planned. Parents are given the opportunity to discuss the matter with the Head Teacher and class teacher and if necessary, a 'Play Plan' (for N and R pupils) or an Individual Educational Plan (IEP) for Y1 to Y6 pupils will be drawn up to support the child.

The names of all children with Additional Learning Needs are placed on the ALN Register at the appropriate stages, in line with current Local Education Authority descriptor guidelines.

Support is always given in a sensitive and caring way. We have lots of intervention strategies to support pupils who are having some difficulties with reading and numeracy, and these identified pupils have daily additional support.

Any action taken is regularly reviewed in order to assess progress. Should the need arise, a referral to the LEA's Inclusion Service will be made. Specialist Support Teachers (Mrs. Mair Roberts and Mrs. Christine Hewlett) and our Educational Psychologist (Katie Willdrige) from the LEA's Inclusion Service can visit the school to assess a child's needs and give advice. Parents are informed of any such action taken, and encouraged to work as partners with the school, in the best interests of the child.

Parents are also free to contact SNAP Cymru. SNAP Cymru is the leading provider of Independent Parental Support Services in Wales providing information and support to families of children and young people

SNAP Cymru also provide a Disagreement Resolution Service where parents, carers/young people may be unhappy about decisions made affecting them. Their contact details are 01443 220150.

Mrs. Joanne Owen was the Governor with the specific responsibility to work with the Head teacher to oversee our management of Additional Learning Needs within our school. Mrs. Owen and the head teacher meet during the year to discuss SEN issues within the school.

A total of £47,518 was spent on ALN 2016-2017 on staffing costs, training and resources. The money has been largely spent on additional teaching assistants who provide 1:1 and small group extra support for targeted pupils. We have also heavily invested in new reading books, spelling resources and software to support pupils.

We strongly believe in early intervention. This means that we identify children from a young age if they show any sign of even slightly falling behind their peers and provide them with targeted support several times a week. These interventions are one to one tutoring for RWI, Catch-up reading programme, RM Maths, Catch-Up numeracy. Wordshark, Rapid Maths and Rapid Reading. Pupils have this intervention

## **GB Annual Report to Parents Hendredenny Park Primary School**

daily for up to 30 minutes. We also introduced two intervention programmes during the year 2015-2016: Reading Eggs and Precision Teaching. These are proving very effective in raising standards for our SEN pupils.

All pupils also have 30 minutes of 'basic skills' time where we focus on guided reading, spelling, handwriting and numeracy.

We believe that our interventions and the money spent have led to our low numbers of pupils who meet the criteria for SEN.

### **Exceptionally Able Children**

Children, who are identified as being exceptionally able, have Additional Learning Needs. These needs are also registered within the school, although there is no statutory requirement to do so. It is important that their needs are met, and that after consultation between parents and teachers, they are provided with work at an appropriate challenging level. In some circumstances an able child will be provided with an Individual Action Plan (I.A.P.)

### **Promoting Healthy Eating and Drinking**

The development of healthy lifestyles is a high priority for our school. We achieved the National Standard of the Healthy Schools initiative in July 2014 and this award was renewed in September 2016. All pupils have a fruit snack during the morning break times. Pupils have access to drinking water throughout the day. All pupils have the opportunity to have milk on a daily basis.

We take part in Healthy Eating Week each June and in 'Walk to School' month in October and May of each year. In 2015 we introduced Safe Cycling lessons for all Y5 and Y6 pupils

The children take part in a range of activities to ensure that they feel safe, and staff and governors receive annual child protection training. We have a comprehensive PSE curriculum addressed through class sessions, assemblies and circle times. In surveys children report that they feel happy and safe at Hendredenny Park Primary. The school has robust safeguarding and child protection procedures including safe recruitment.

### **Safeguarding Pupils**

All schools have a statutory duty to exercise their functions with a view to safeguarding and promoting the welfare of their pupils. This duty includes adopting child protection procedures as well as actively promoting anti bullying measures, promoting positive behaviour and ensuring pupils' health and safety.

Our school's Child Protection procedures are such that if we have a concern about a child we will seek to discuss this with parents and, where possible, seek their agreement to make a referral to social services.

However, this will only be done where such a discussion will not place a child at increased risk of significant harm. That advice will be provided by the local social services department in consultation, where appropriate, with the police.

The school's designated child protection person (Mrs Walsh) will clarify with these statutory agencies, when, how, and by whom parents and carers will be told about any referral.

Mr Lougher is the governor charged with responsibility of ensuring that the school meets its statutory obligations in terms of having an up to date Child Protection Policy and that correct procedures are followed. Our Child Protection Policy was updated in May 2017.

# **GB Annual Report to Parents Hendredenny Park Primary School**

## **Disabled Pupils, Staff and Visitors**

Our school is fully committed to making sure we do not treat disabled people less favourably than others. We are endeavouring to implement the requirements of the Disability Discrimination Act by making the curriculum, the school building and all information accessible to all, regardless of any disability they may have. The curriculum is differentiated, we have made steps more visible, we have ramp access to the Y5 classroom and a disabled toilet, which is accessible from the main foyer.

There is also now ramp access to the back of the school.

The Governing Body has in place an accessibility action plan (available on request) which highlights further adjustments that will be made to the curriculum, building and information produced by the school over the coming years.

## **Racial and Equal Opportunities**

All pupils have equal access to all areas of the curriculum and all aspects of school life, regardless of gender, disability, race, creed or special educational needs. We have policies covering both Equal Opportunities and Racial Equality. Our Racial Equality Policy was up dated in May 2017.

## **Changes to School Prospectus for Parents**

The school prospectus is updated in the Summer Term every year. This mainly involves changes in personnel on the teaching and support staff, or in the Governing Body, as well as changes in uniform, the cost of school dinners, etc. Other routine annual changes include holiday dates for the forthcoming academic year, and the latest teacher assessment results for both Key Stages.

The 2017 Prospectus informed parents about our work on becoming a Rights Respecting School and informed them of our new Website that can be reached by navigating to

[www.hendredennyparkprimary.co.uk](http://www.hendredennyparkprimary.co.uk).

It also gave parents information on the new curriculum being developed in Wales based on Professor Graham Donaldson's work published in the document 'Successful Futures'

The parents of current pupils are notified of all such changes as they occur, via regular newsletters. All parents were sent a copy of the updated prospectus in July 2017 via Parent Mail.

## **Action Plan following School Inspection**

Our last inspection by ESTYN was in May 2017. We are delighted to have been awarded the top Judgments, 'Excellent, Excellent'. We are very pleased with the many positive features, but especially by the fact that the report stated:

*'The school's current performance is excellent. By the time they leave the school, nearly all pupils use and apply their literacy, numeracy, ICT and thinking skills to a very high level across all areas of learning'*

*'The contribution of pupils to the life and work of the school and the wider community is very strong. Many pupils take on a variety of extra responsibilities and they carry out their duties conscientiously.'*

*'Nearly all pupils' behaviour is exemplary. They show considerable pride in their school...nearly all pupils show great care and respect towards each other and have exceptional empathy for*

## **GB Annual Report to Parents Hendredenny Park Primary School**

*those that are less fortunate.'*

*'Standards of pupils' wellbeing are very high throughout the school. Nearly all pupils show high levels of engagement in their work and they are motivated to learn. They enjoy school and show persistence and resilience when solving problems independently. Most pupils develop life skills through entrepreneurial activities to a very high level.'*

The report highlighted three recommendations but it also acknowledged that 'the school has already identified all three of these recommendations as areas for improvement in its current School Development Plan'.

*R1 Continue to raise the achievement of more able boys in writing*

*R2 Increase pupils' use of Welsh outside planned lessons*

*R3 Provide more opportunities for pupils to follow their own ideas and make more choices about how and what they learn*

You can read the full report [here](#)

Sections of the School Development Plan that addressed these issues are posted on the school website and are attached to the report in the appendices.

These areas for development continue to be incorporated into the annual School Development plans that the school and governors write together to ensure we continually strive to improve standards and keep up to date with new approaches to teaching and learning.

Our next inspection can take place at any time. We will receive 15 days notice

### **School Development Plan for 2017- 2018**

The school development plan (SDP) is the school's strategic plan for improvement. It sets out the actions a school will take to improve learner outcomes.

From 1 September 2015 all maintained schools are required to have in place a school development plan that complies with Welsh Government regulations

The SDP has to be a rolling 3-year plan that sets out how the school will achieve its targets in relation to its priorities and how it will use the resources it has available. It will also show how the school intends to develop its staff in order to meet the school's priorities and targets. The SDP also has to ensure that it encompasses the WG's three priorities for improving standards in Wales: raising standards of literacy, raising standards of numeracy and closing the gap in attainment between

The governing body have ensured that the school has met the statutory requirements re its SDP and a full detailed copy is available from the headteacher on request

Below is an overview of the School Development Plan that was drawn up by September 2016. The targets for improvement come from assessment data, internal self-evaluation of standards and external reviews carried out by our challenge adviser. The full Development Plan and Activity plan can be seen on our website [www.hendredennyparkprimary.co.uk](http://www.hendredennyparkprimary.co.uk)

**Summary of School Development Plan Goals 2016-2017 can be seen at the end of this report**

# **GB Annual Report to Parents Hendredenny Park Primary School**

## **Policy Review**

The governors have ensured that all statutory and recommended policies and procedures are in place and updated. We now have approximately 40 policies covering all aspects of school life and parents are most welcome to view them.

All statutory policies were last reviewed on 5th April 2017 at a special meeting of the full governing body. The two latest policies to be updated were the Child Protection Policy and the Capability Policy. These documents were updated to ensure they complied with new legislation.

A list of all statutory and recommended policies can be found in the appendix.

## **School Security**

We welcome parents into school at all times and hope that our positive relationship with parents will help reduce any misunderstandings which may lead to awkward meetings with staff.

Visitors are expected to 'sign in' and report to the secretary or head teacher. Any aggressive persons will be asked to leave the premises.

All external doors to the school are kept closed and they can only be opened internally. Access for parents and for any visitors to the school is through the main entrance, a sliding door, which can be opened via a 'release button', situated in the administration office. Any visitor can gain access to the school by pressing the buzzer to the right of the main door and speaking through the intercom system.

This main entrance to the school is covered by a CCTV camera system, which records anybody coming into the school.

The health and safety of pupils, staff and all visitors is taken very seriously. The school has regular LEA checks on toilet hygiene, on electrical equipment and on glass safety as well as a very detailed Fire Risk assessment. In February 2016 the school received a health and safety review. We also had a new asbestos survey which has identified the exact location of any asbestos in the school. In order to ensure the safety of pupils and staff, we have to contact the LEA's Asbestos Management Team before any work can be carried out in the school

The health and safety policy has been revised by the governing body (May 2017) and is available on request.

Since the installation of a new Intruder alarm system, we have had no intruders into the school but if you see any one attempting to gain unauthorised access to our school, then please contact the Police immediately. The Intruder Alarm was updated in Summer 2014. It is serviced regularly and is monitored by the Alarm Company at weekends and evenings

In October 2015, the school upgraded four CCTC cameras around the school. These help to deter trespassers and vandals, as well as any intruders. These cameras are monitored when the school is closed.

## **In-Service Training**

## **GB Annual Report to Parents Hendredenny Park Primary School**

In-service Training for our teaching and non-teaching staff forms an integral part of school life. They take the form of:

- Courses provided by other agencies, attended outside school
- Twilight sessions where external advisers visit school to provide training
- Training provided by the headteacher and other teachers
- Day time visits to our school from external advisers to provide individual targeted support
- Staff meetings – held weekly in school where information is disseminated amongst staff
- Closure days – there were 5 in the year 2016-2017. These days are taken at the discretion of individual schools.

The School Development Plan along with Performance Management Targets and individual needs, form the main thrust of staff training. The Education Improvement Grant (EIG) is a valuable resource to further develop the skills and knowledge of staff. In 2016/2017 this grant was £93586. We also have a grant –Pupil Development grant (PDG) – to be used to support pupils entitled to free school meals (FSM). In 2016-2017 we received £11500 plus an early years grant of £893. This is used to provide additional support in literacy and numeracy for FSM pupils.

One closure day in 2016-17 was held on supporting the development of the Welsh Language throughout the school

Other closure days were used to train all staff on new approaches to support pupils' learning i.e. Elklan and bar modelling. We have seen a very positive impact on the pupils' achievements as a result of these new approaches. We have also had whole school training on 'online safety', the Digital Competency Framework and 'Successful Futures' and supporting pupils to take control of their own learning, e badges and e portfolios' and 'Pivotal' updates.

All Foundation Phase Staff received up to date training on our successful reading programme 'Read, Write, Inc.' in October 2016 and further updates throughout the spring and autumn term.

All teachers attended training in strategies for teaching mental mathematics and new approaches to developing children's understanding of writing mathematical calculations. Mrs Walton attended a series of training courses in the teaching of maths and became a 'Lead Practitioner in the Teaching of numeracy' in July 2015. She supported the teaching of maths throughout FP and KS2 and demonstrated the use of diagnostic tests.

### **Community And Outside Links**

Hendredenny is unique in having its own junior Youth Club. The Youth club has thrived and provides children with an excellent action packed fun evening. It is based in the School Hall and is held on a Monday evening, during term time, from 6.30 - 8.00pm. This resource is popular and valued by many children and their parents. If you would like more information about Youth Club and especially about becoming an adult volunteer, then please contact Mrs Amanda Jones through school on 029-20852520.

The school actively develops links with the wider community with local clergy, local businesses, the fire station, Caerphilly Garden Centre, local police officers, Caerphilly Library, Groeswen Chapel and St Martin's church. For the past two years, our school has also been actively involved in supporting the development of the Caerphilly Miner's community Centre.

Year 6 pupils also attend additional transition activities, including 'Ice Bridge' which is an Engineering event in St Cenydd school, 'Crucial Crew' and 'Wings to Fly', which is an anti-drugs drama.

## **GB Annual Report to Parents Hendredenny Park Primary School**

Our links with St Cenydd continue to grow. PE links are strong with Year 5 and 6 enjoying Dance, Football and Rugby extra curriculum sessions which St Cenydd pupils have helped to lead. In 2016-2017, we shared a reading teacher with the local schools and St Cenydd which has helped to smooth transition into secondary school.

We also have Dream Team and parents running some of our after-school sports teams.

Links with the Outdoor Education Centre at Kingswood, PGL and the Urdd are strong. Our Year 6 children benefit from a range of activities such as orienteering and climbing on these activity days. Fully qualified Instructors support the children in Year 5 and 6 at these camps.

We now have a programme with our Police Liaison Officer, PC Paul Madley, which involves all year groups from Y1-Y6 in a series of talks aimed to raise awareness of citizenship. We also invite in visitors to lead assemblies.

Educational visits to Churches, Chapels, Synagogues, Mosque, St Fagans, Cardiff Castle, Caerphilly Castle Houses of Parliament, The Senydd, Art Galleries, Llancaiach Fawr, Techniquet and other venues, help foster a greater appreciation of the wider community. The year 5 residential visits to West Wales helps significantly in fostering the Cwricwlwm Cymreig, as does our involvement with other schools in our Annual Cluster Eisteddfod. School places a high priority on fostering understanding of our Welsh heritage, and our St David's Day celebrations involve cultural events for parents in the morning, and a competitive Eisteddfod in the afternoon, where parental support is invaluable in preparing the participants.

School continues to develop links with local groups. The Rotary Club hold musical and fundraising events, which we support, and the Caerphilly Historical Society help with our Local Studies initiative. The Friends of Caerphilly Music have provided visiting instrumentalists and organised musical events for the children.

### **Extra Curricular Activities 2016-2017**

Our school prides itself on the wide range of extra curricular activities we offer.

We offer:

- Football
- Rugby
- Dance
- Netball
- Cross Country
- Fitness
- Performing Arts
- Gardening club
- Eco Club
- ICT club
- Cookery

Trips and Visits - Most classes, undertake at least two trips per year, with visits intended both to enrich and provide focus for topics studied in class. All the pupils take part in a special Christmas trip to the theatre in Cardiff or trips to see Father Christmas for our younger pupils. Safety of our children and staff is paramount, and risk assessment is carried out in respect of all locations visited.

Residential Educational Courses – Y5 visit the Welsh Camp at Llangrannog and Y6 have visited the Urdd Centre in Bala. Staff attend these courses as tutors, accompanied by outdoor pursuit specialists. The school monitors all such experiences closely. It is pleasing to report the great success of the Year 6

## **GB Annual Report to Parents Hendredenny Park Primary School**

residential outdoor activity camp, where the children spend four days experiencing a wide range of challenges such as abseiling, rock climbing, caving, surfing and gorge walking.

Music and Drama - Both are important parts of School life and we are delighted with our Performing Arts Group and school choir. PA club have been performing for local charities Infant and Junior children now have an opportunity to learn the violin, guitar, cello and keyboard. Cardiff and the Vale Music Service (CAVMS) continue to provide additional musical experiences, and this together with regular singing practice, play a large part in ensuring that Christmas productions are of a very high standard.

Community - Direct links with the outside community are designed to give our children first-hand experiences. Children visit Caerphilly garden centre, churches, the local library, fire station and the post office. Visiting speakers range from the County's Ecologist, energy specialists in the LEA to the Open Door Ministry. This past year has seen visits from parents who are artists, a fireman, and a nurse who work happily with our children as part of their work on 'People who help us'. PC Madley, our community police officer, visits at least three times a term, as does our school nurse.

All these help to support the school's work on Personal and Social Education (PSE). It is particularly pleasing to note, and to be able to thank the parents who give of their time and skills to help the school raise standards in art, ICT, reading, mathematics and so many other ways through their active support of home based Learning Logs. We are also grateful to the parents who supported Y2's ten weeks of road safety 'Kerbcraft lessons in the Autumn term 2015. Y6 pupils undertook 'on road' cycle safety training in July 2017.

### **Sporting Achievements**

We provide a balanced physical education, as outlined in the National Curriculum. We undertake such activities as games, dance, athletics, gymnastics and swimming lessons, and inter-school matches in tag rugby and football.

The school has a football team, netball team, swimming team, cross country team which are supported by Dream Team coaches, Dragon Sport Coaches, parent coaches, Neil and pupils and staff from St Cenydd Community School

We also ran Athletics and Cross County after school club for ten weeks, in the Spring and Summer 2016.

Our rugby and football teams achieved success in their friendly matches played against local schools.

In the Autumn term 2016 we were delighted with the success for our cross country teams.

We competed in an annual athletic meeting, held in St Cenydd's grounds in July 2017. Our pupils did particularly well in the throwing events but they need more coaching on baton changes in the relays. The school's own Sports Day was held in May for Junior Pupils and in June for FP pupils. The Junior sports day was held in the National Indoor Athletic Centre (NIAC) in Cardiff and all the pupils had an opportunity to experience working with professional athletes on a range of disciplines. Parents were invited to attend these events

KS2 pupils have received a series of specialist dance/drama lessons. Nursery and Reception Parents were invited to see their children perform on St David's day in March 2017

### **The School Association**



# GB Annual Report to Parents Hendredenny Park Primary School

Established almost from the opening of the School in 1977, the School Association is a partnership between parents and the School, with the aim of providing funds “to advance the education of pupils in Hendredenny Park Primary School.”

The School Association has made a significant financial difference over the years, and all those involved have played an important part in the school’s development. This partnership is of the utmost importance if our school is to continue to offer the best facilities it can to our children. All parents are welcome to join and they meet usually on the first Tuesday of each month at 6.30pm in the school hall. They organise discos, photograph sessions, Easter bonnet parade and ‘Film Nites’ for the children and well as a Summer Fayre, a duck race, quiz nights and Christmas Shopping Trips for parents. During 2016-2017, the SA donated several thousand pounds to the school which allowed us to buy Ipad minis for all classrooms in the school to develop new assessment procedures. These procedures have been shared with other schools as an example of good practice

If you would like more information about the School Association, then contact Mrs Nicole Gregory through School on 029-20852520.

## Finance Information

**SCHOOL: Hendredenny Park Primary**

### OUTTURN REPORT 2016-17

<b>OLAS</b>	<b>OUTTURN BUDGET 2015-16</b>
<b><u>EMPLOYEES</u></b>	£
Teachers	403,144
Support Staff	168,803
Other Staff related costs	10,173
<b><i>Sub Total</i></b>	<b>582,121</b>
<b><u>PREMISES RELATED</u></b>	
Building Maintenance	43,362.00
Gas	3,520
Electricity	1,019
Rates	9,963
Water	2,384
CRC Charges	988
Cleaning Contract	12,135
Refuse Collection	2,576
Insurance	6,099
Hygiene	4,725
Alarms	1,837
Fire Fixtures	155
CCTV	1,207
<b><i>Sub Total</i></b>	<b>89,970</b>
<b><u>SUPPLIES &amp; SERVICES</u></b>	
Computer Costs	7,637
Capitation/Stationary	29,162
Music Support Services	-

## GB Annual Report to Parents Hendredenny Park Primary School

Licences	288
School Trips	5,449
Telephone Charges	1,932
Photocopying	3,246
Transport Hire / Swimming	2,178
School Milk	27
Misc Expenses	618
Retrospective clawback -CAG	-
<b><i>Sub Total</i></b>	<b>50,537</b>
<b><u>SERVICE LEVEL AGREEMENTS</u></b>	
All Services	<b>24,019</b>
<b><u>SCHOOL DEVELOPMENT PLANS</u></b>	<b>12,414</b>
(including PDG /EIG Overspend)	
<b>TOTAL EXPENDITURE</b>	<b>759,060</b>
<b><u>INCOME</u></b>	
Reimbursement School Meals	5,016
Supply Compensation	715
Miscellaneous & Other Income	65,504
Devolved	11,882
Key Stage 2 monies	19,204
Grant Funding	7,650
Early Years Funding	9,360
<b>TOTAL INCOME</b>	<b>119,332</b>
<b><u>NET EXPENDITURE</u></b>	<b>639,728</b>
<b><u>TOTAL SURPLUS/CONTINGENCY</u></b>	<b>70,408</b>
<b><u>TOTAL</u></b>	<b>710,136</b>
<b><u>TOTAL FUNDING FOR SCHOOL</u></b>	
<b><u>FUNDING</u></b>	
Formula Allocation (net of retro. adj)	676,396
Retrospective Adjustment from prev yr.	2,771
<b><i>Total Formula Allocation</i></b>	676,396
Total Carried Forward from prev. yr.	<b>33,740</b>
<b>TOTAL FUNDING</b>	<b>710,136</b>
<b><u>BUDGET SHORTFALL</u></b>	

### School Developments

The main achievement in 2016-17 was the introduction of the Digital Competency Framework

## **GB Annual Report to Parents Hendredenny Park Primary School**

(DCF) and seeing the excellent standards in ICT achieved in all year groups. We also implemented a new revised RWI programme with has much higher expectations of reading outcomes for our FP pupils. Miss Elcock embarked on training to support pupils with autism and all staff have completed an autism awareness course.

All staff have been given 'expert roles', becoming familiar with aspects of the Welsh Government's digital learning site and the DCF and shared their knowledge with rest of the staff.

We have also continued to revise our maths curriculum. It is based on the work of the Newport Numeracy advisory team and it will help us achieve very high standards in maths this year. Staff have received training on bar modelling through 'webinars' and training with Mrs. Walton.

The staff have also been working hard to maintain our high standards in ICT and art. We have held art exhibitions for the past five Summers and we achieved for the third time the nationally recognised standards (NAACE) in ICT September 2016.

We have been part of WG's 'Healthy School' initiative since 2006 which means we have to promote healthy living and pupils' well-being throughout the whole curriculum and the school day. To date, we have set up a Breakfast Club, promoted eating five fruit and vegetables a day during break times, given all pupils a water bottle and allow access to water at all times. We are extremely delighted to have been re awarded the WG's National Quality Award after a thorough two day assessment in September 2016. There is only one other school in Caerphilly LEA to have previously achieved this award.

The assessors were very impressed with the work of the school council and eco committee and the fact that all the children were so knowledgeable. This is a quote from their report:

*"Pupil participation is a key feature of the school. Meeting with pupils, the pupil led assembly and being taken on a tour of the school by pupils were the highlights of the assessment. The pupils' enthusiasm and knowledge about what they and the school are doing for their health and wellbeing was a very informative part of the assessment process".*

In April 2006, we enrolled as an 'Eco School', which means we have established a team of pupils who will support staff in promoting environmental issues such as recycling paper and plastic in school, saving energy and water, putting litter in bins and protecting the wild flowers and animals living in our grounds. We received our Bronze award in July 2006 and we were successful in obtaining our Silver Award in July 2007. We were awarded our Green Flag in May 2008. This was unfurled at our Summer concert in July 2008. In May 2010, we received our second Green Flag. We received our third green flag on 1st May 2012.

This year (2016-17) we have being working towards maintaining our Platinum Eco Flag status. There are very few schools who have reached this standard. We were delighted that we were successful in maintaining our Platinum Flag in February 2017

We have spent a lot of time and money improving the Outdoor environment. Curriculum changes mean that pupils spend much more time outside learning. Each FP class has its own demarked areas outside the classroom

We have an Outdoor Classroom, built in the style of a classroom that African children would attend. This has a dual purpose in that it helps children appreciate differences and cultures in other countries and provides a shelter for outdoor lessons. Foundation Phase staff have further developed the outdoors to include small planting areas and areas to develop literacy and numeracy in the outdoors.

During 2016-17 we continued to work on developing our new Virtual Learning Environment Hwb+. This is a Welsh Government initiative as Hwb is used to support pupils learning and to support teachers in sharing good practice. Our school is one of the top Hwb users in Wales and we believe that the use we make of it

## **GB Annual Report to Parents Hendredenny Park Primary School**

has a very positive impact on pupils' learning and on their development of ICT skills. We are now a Hwb 'Centre of Excellence' providing training and support for schools across the region.

### **Toilet Facilities**

There are seven sets of toilet facilities in the school for use by pupils: two sets either end of the N/R class, a set for Y1/2 boys, a set for junior boys, a set for Y1/2 girls, a set for junior girls and a set within the Y4 classroom. All toilet facilities have been refurbished within the past three years and are in very good condition. The junior boys' toilets were totally refurbished in August 2013. The school received a grant of £10000 towards this. The toilets are cleaned twice daily by the caretaker, just before lunchtime and again at about 5pm. Toilet cleanliness is monitored by the LEA who make random unannounced checks.

In September 2015, new locked toilet roll dispensers were installed to ensure that paper is not taken or wasted and that it is always available.

In November 2015, the school council wrote the school's Toilet Policy and they monitor this carefully to ensure that the locks always work, there is plenty of paper and soap and they are always clean.

### **How To Solve A Problem – Making a complaint**

We make every effort to work harmoniously with parents and we are always pleased to discuss concerns in order to find a resolution. If you have any concerns, please let us know as soon as possible. There may be need for on going meetings with the head teacher and the class teacher to evaluate the situation and usually a resolution is found.

However, if despite all the school based efforts, you are still not satisfied then it is your right to complain formally. You will need to contact the Chair of Governors, Mrs Lynne Newman, in writing. You can also write to the Clerk of the School Governing body, Mr Steve Cresswell. You can contact Mr Cresswell on 01443 863242.

A panel of governors will investigate your complaint thoroughly with the full co-operation of school-based staff. You will be notified of the outcome.

If you need support in making your complaint, you can contact the LEA's complaints officer, Mrs Kim Davies, who can advise you or ensure that the policies and procedures have been adhered to. Mrs Davies can be contacted on 01443 864833.

This is a summary of the complaints procedure:-

### **Stage one**

Complaint made to teacher and/or head teacher (they investigate within 5-10 working days)

### **Stage two**

Complaint made in writing to Chair of governors

### **Stage three**

Complaint made to governors' complaints panel

A full copy of the Complaints Policy can be viewed/downloaded from the school's MOODLE site. You can also ask for a copy from the school secretary

## GB Annual Report to Parents Hendredenny Park Primary School

The following information relates to the number of complaints received by the school during the academic year 2016-2017

Total Number of (written)Complaints Received	Resolved at Stage 1	Resolved at Stage 2	Resolved at Stage 3
1	1	N/A	N/A

# GB Annual Report to Parents Hendredenny Park Primary School

This report uses data for 2016 for LA and Wales comparative information

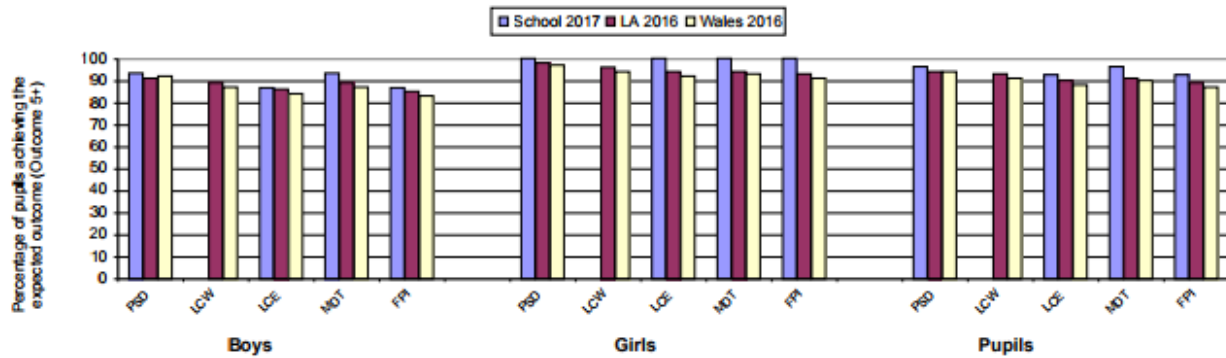
**HENDREDENNY PARK PRIMARY**  
Caerphilly

LA/School no: 676/2338

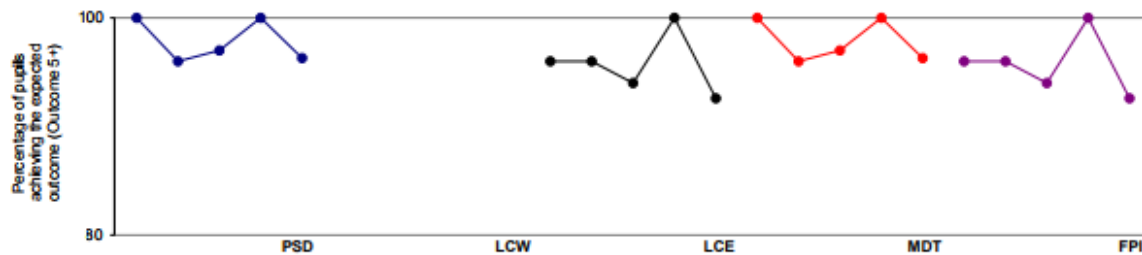
## School comparative information: Foundation Phase Outcomes 2017

Percentage of boys, girls, and pupils achieving at least the expected outcome (Outcome 5+):

	Boys			Girls			Pupils		
	School 2017	LA 2016	Wales 2016	School 2017	LA 2016	Wales 2016	School 2017	LA 2016	Wales 2016
PSD	93	91	92	100	98	97	96	94	94
LCW	0	89	87	0	96	94	0	93	91
LCE	87	86	84	100	94	92	93	90	88
MDT	93	89	87	100	94	93	96	91	90
FPI	87	85	83	100	93	91	93	89	87



## School Performance over time (2013 - 2017)



### Notes:

- = No historical data available
- Areas of learning: PSD = Personal and social development, well-being and cultural diversity; LCW = Language, literacy and communication skills (in Welsh); LCE = Language, literacy and communication skills (in English); MDT = Mathematical development; FPI = Foundation Phase Indicator. To achieve the FPI, a pupil must achieve at least the expected outcome (Outcome 5+) in both PSD and MDT and either LCW or LCE.
- If there were no pupils eligible for assessment in a subject for a particular year the graph will discontinue and show a gap for that year.

# GB Annual Report to Parents Hendredenny Park Primary School

This report uses data for 2016 for LA and Wales comparative information

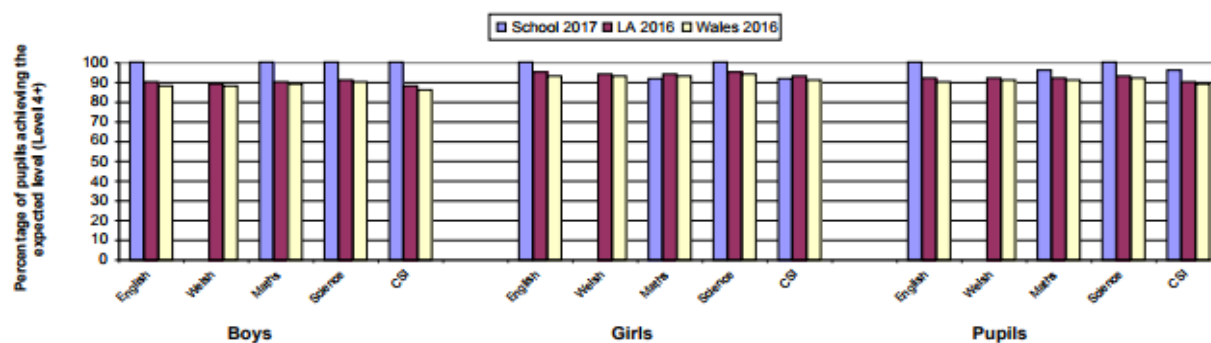
**HENDREDENNY PARK PRIMARY**  
Caerphilly

LA/School no: 676/2338

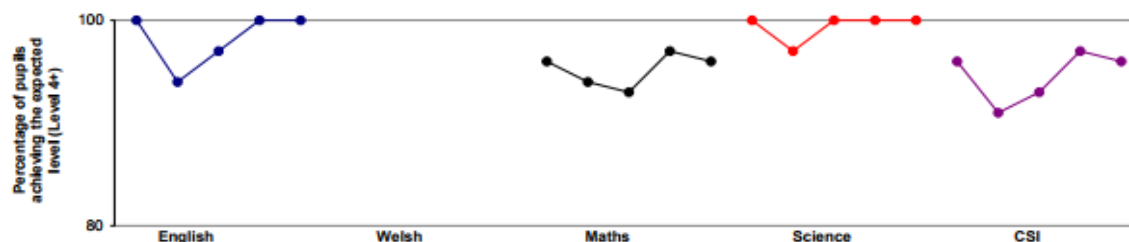
## School comparative information: National Curriculum Assessments 2017 Key Stage 2

Percentage of boys, girls, and pupils achieving at least the expected level (Level 4+):

	Boys			Girls			Pupils		
	School 2017	LA 2016	Wales 2016	School 2017	LA 2016	Wales 2016	School 2017	LA 2016	Wales 2016
English	100	90	88	100	95	93	100	92	90
Welsh	0	89	88	0	94	93	0	92	91
Maths	100	90	89	92	94	93	96	92	91
Science	100	91	90	100	95	94	100	93	92
CSI	100	88	86	92	93	91	96	90	89



### School Performance over time (2013 - 2017)



**Notes:**

1. Figures for Welsh refer to attainment in Welsh first language only.
2. CSI = Core Subject Indicator. To achieve the CSI a pupil must achieve at least the expected level 4 in both Mathematics and Science and either English or Welsh first language.
3. If there were no pupils eligible for assessment in a subject for a particular year the graph will discontinue and show a gap for that year.

# GB Annual Report to Parents Hendredenny Park Primary School



## Hendredenny Park Primary School Development Plan 2017-2018



Priority	Action	Success criteria
1	<p>IA1 continue to raise standards in reading &amp; writing in FP and reading and boys writing in KS2 at L5 (ESTYN Recommendation) To continue to increase the % boys achieving L5 in writing</p>	<p>74% pupils in Y2 (2017-18) achieve O6 in Reading 93% Y2 achieve 85+ in NRT May 2018, 50% 115+ 65% pupils in Y2 (2017-18) achieve O6 in Writing. 50% B O6 writing, 80% G 70% of Y2 pupils joining their writing accurately July 2018 Y2 NOR 31 15G 16B. 3 FSM pupils in Y2</p> <p>36% Y1 pupils on Grey RWI Jan 2018, 75% by July 2018 100% Y1 achieve O4+ in writing July 2017, 65% achieve O5 93%</p> <p>Rec on red books Jan 2018. 75% on at least pink RWI July 2018 R 50% write a short account at least three sentences by Jan 2018, 80% write a short recount by July 2018 100% can form all lower case letters correctly by July 2018 (50% by end of Jan 2018) 80%</p> <p>N know almost all set sounds + by July 2018 80% N can write their first name by June 2018 All nursery pupils are familiar with at least 10 poems and rhymes and 10 story books that they handle correctly by June 2018</p> <p>91% Y3 SEN/FSM pupils complete RWI by Feb 2018 60% Y3 writing at L3+ in July 2018 96% achieve 85+ in NRT in May 2018</p> <p>Y4 52% B writing at L4+ by Jan 2018, 63% B writing at L4 by July 2018 100% Y4 pupils achieved 85+ in NRT May 2018 Y5 60% B writing L4+by Jan 2018, 76% L4+ by July 2018 97%</p> <p>Y5 pupils achieved +85 in NRT in May 2018 Y6 61% pupils achieve L5 writing by July 2018, 43% B L5 writing</p> <p>Y6 64% pupils achieve L5 reading by July 2018, 57% B L5 reading</p> <p>FP parents are invited to reading work shop in Autumn 2017. School's application for 'Lead Creative Schools' is successful. Project developed to develop boys' writing skills-see targets for improved boys' writing skills above.</p> <p>PM targets for FP staff 4P: Ambitious, capable learners who are ready to learn throughout their lives. 4P:Healthy, confident individuals who are ready to lead fulfilling lives as valued members of society.</p>
2	<p>IA1 Continue to raise standards in Mathematics in FP and KS2 Raise standards in reasoning Continue working with WG in pioneering AOLE for Mathematics and Numeracy</p>	<p>AW attends all pioneer WG AOLE meetings. School continues to work on Mathematics and numeracy AOLE throughout 2017-2018 All staff received training on pedagogy linked to mastery approach to teaching mathematics Mathematics is taught to the whole class (in order to develop 'mastery'). Differentiation is achieved via fluid groupings, questioning and support during lessons and/or later during the school day CPA strategy is used to teach in each class</p> <p>Teachers are familiar with and teach the four strategies for problem solving and reasoning Reasoning tasks are part of at least 50% of lessons</p> <p>All FP pupils develop Fluency in number bonds to 10 Rec, and to 20 in Y1&amp; to 20 and x2, x10 in Y2 by April 2018 All KS2 pupils fluent in knowing timetables (intelligent practice) by April 2018. Y3 x2 x4 x5 x10, Y4 x2, x3, x4 x5, x6, x10 and Y5&amp;Y5 10X10 94% of all Y2 pupils achieve O5+ in MD by June 2018.</p> <p>71% of pupils in Y2 achieve O6 in MD (10B,11G Reduce difference at O6 between LLC&amp; MD</p>



# GB Annual Report to Parents Hendredenny Park Primary School

Priority	Action	Success criteria
		<p>for Y2 pupils to 10%</p> <p>All Y6 pupils achieve at least L4 Mathematics 64% of pupils in Y6 achieve L5 in Mathematics by June 2018, 64%B and 64%G</p> <p>NReasT 91% of Y3 pupils achieve 85+ May 2018. 20% achieve 115+ in May 2018 NReasT 100% of Y4 pupils achieve 85+ May 2018. 25% achieve 115+ in May 2018 NReasT 96% of Y5 pupils achieve 85+ May 2018. 30% achieve 115+ in May 2018 NReasT 100% of Y6 pupils achieve 85+ May 2018. 30% achieve 115+ in May 2018</p> <p>Parents are invited to two Maths workshops to support them in helping their children at home</p> <p><i>PM targets for FP and KS2 staff 'Learners relish the opportunity to extend themselves and exploit previous skills whilst developing new ones'</i></p> <p><i>Ambitious, capable learners who are ready to learn throughout their lives</i></p>
3	<p>IA1 Continue to raise standards in Welsh, particularly in use of Welsh outside the classroom (ESTYN recommendation)</p> <p>Continue to raise standards in science</p>	<p>School signs up for Cymraeg Campus Bilingualism Framework and Quality Mark All staff receive training on this framework We join 'Siarter Iaith Cymraeg Campus' Hwb network. and we sign the charter Oct 2017</p> <p>KS2 pupils complete 'Cymraeg Campus' baseline by end of September, then at the end of each term The termly questionnaires show at least a 50% increase in positive responses each term. 90% + pupils respond positively to the questionnaire by July 2018</p> <p>The school achieves the all ten Bronze award targets and half of the silver targets by July 2018</p> <p>92% of Y6 pupils achieve L4+ 43% achieve L5 in Welsh by June 2018</p> <p>PM targets for SJ. 'The teacher actively seeks opportunities to apply and extend their understanding and skills in the use of the Welsh language'</p> <p>School signs up for PSQM, AE attends training and school completed a self-evaluation science teaching and standards by Sept 2017</p> <p>All staff familiar with the purpose of PSQM and clear about the criteria for the PSQM award S2S working to improve Science provision and outcomes with Fochriw Primary School 2017-2018</p> <p>External Science CDP training is attended by 4 members of staff (STEM) School staff work together to achieve PSQM award in July 2018.</p> <p>All staff confident in teaching science. Science is taught weekly in FP from Sept 2017 65% Y6 pupils achieve L5 in June 2018 90% Y3-Y6 pupils achieve a level more + in PITS assessment in Jan 2018 than in July 2017. By July 2018, 60% achieve 2 levels more+</p> <p>PM target for SJ and AE</p>
4	<p>IA2 Continue to improve pupils' well being and attitudes to learning</p> <p>Continue to embed work on children's Rights Monitor attendance of each class</p> <p>Continue to involve pupils in decision making &amp; choices in their learning (ESTYN recommendation)</p>	<p>LS completes Thrive 'Licensed Practitioner' training by April 2018 All staff are trained in Thrive principles by December 2017 and all are able to make effective use of 'Thrive-Online' All classes are profiled against age related 'thrive' expectations. Pupils below age related are identified and individual profiles are drawn up Vulnerable pupils on ALN register and those highlighted from the class profiling receive appropriate 1:1 support</p> <p>Thrive assessments show that all 'thrive' pupils make good progress</p> <p>School achieves Level 2 award as a 'Rights Respecting School' by July 2018</p> <p>Individual class attendance is monitored each week. Attendance Targets are published in each class and hall. Class with highest attendance has extra break on Fridays. First day</p>

# GB Annual Report to Parents Hendredenny Park Primary School

Priority	Action	Success criteria
		<p>calling for all absences. Letters home for each pupil with attendance under 96%</p> <p>Attendance for 2017-2018 is at least 96.5%</p> <p>PASS Surveys from Y3-Y6 taken in January 2018 show that more than &gt;90% pupils have no red or amber responses Pupils complete ESTYN questionnaires in Autumn term 2017 and Summer term 2018.</p> <p>Pupils' surveyed via Hwb re how they like learning, what choices they have already in their learning and what choices would they like to have in their own learning by end of September 2017 The results of this survey will be used to revise the Curriculum Policy by January 2018</p> <p><i>Ethical, informed citizens who are ready to be citizens of Wales and the world. Healthy, confident individuals who are ready to lead fulfilling lives as valued members of society.</i></p>
5	<p>IA3 Continue to improve quality of teaching and learning experience Embed literary, numeracy, digital competence in curriculum. Review curriculum AOLEs, four purposes Achieve 360 Online safety award Draft 'Experiences' bucket list</p>	<p>100% of teaching is always good and uses up to date pedagogy in line with 'Successful Futures' June 2018 Nearly all teaching has elements of excellent.</p> <p>Jan 2018 Staff (and pupils) draw up the 'Hendredenny Experience' list which links to the AOLEs, and the cross curricular competence January 2018</p> <p>All teachers and TAs complete DCF audit on Hwb identifying areas of the new ICT curriculum they are confident and less confident about September 2017</p> <p>Staff training arranged for the less confident areas identified in DCF audit ICT SOW incorporates the DCF by April 2018 DCF fully taught by July 2018</p> <p>Portfolio of ICT across the curriculum is updated in line with DCF by July 2018 Tracking system of ICT skills is updated and used to track pupils DCF skills by July 2018</p> <p>School achieves 360 Online Safety award by Jan 2018</p> <p>S2S working with primary schools in Cluster. Termly meeting to share practice.</p> <p>School completes 'Lead Creative School' project in using music and drama to improve boys' writing by June 2018</p> <p>New curriculum Policy drawn up that encompasses the Four purposes, Three CCC and experiences All staff are familiar with draft content of the six AOLEs of Successful futures and begin to teach these new concepts by end of Summer 2018</p> <p><i>Enterprising, creative contributors who are ready to play a full part in life and work 4P: Ambitious, capable learners who are ready to learn throughout their lives</i></p>
6	<p>IA4 Care, support, guidance Develop portfolios &amp; ebadges to enhance pupils' involvement in learning Develop Thrive Online for tracking Vulnerable pupils Ensure all FSM pupils are part of a Pupil Voice group &amp; take part in extra curriculum activities</p>	<p>School continues to attend Pioneer workshops for Assessment Information sessions are held for parents re the new curriculum changes , reading and mathematics workshops</p> <p>CS, LT, SJ lead e portfolio training sessions for staff governors and parents. Staff are confident in assigning ebadges and in supporting pupils in developing eportfolios in writing each term</p> <p>All pupils Y1 to Y6 have at least two ebadges linked to well being and a portfolio of three writing samples</p> <p>Pupils in Y2-Y6 begin to evaluation their reading and writing skills by July 2018</p> <p><i>'Processes are in place which expect learners to offer their views to inform all stages of learning'</i></p> <p>Parents are fully informed about the ebadges and portfolios. They begin to comment on their children's work</p> <p>All staff are confident in their knowledge of new ALN legislation and all relevant pupils</p>

# GB Annual Report to Parents Hendredenny Park Primary School

Priority	Action	Success criteria
		<p>have a one page profile. Staff receive training on writing IDPs July 2018 PM targets for all teachers re pupils engaging in their own learning and identifying next steps (using JSE pupil files).</p> <p><i>4P: Enterprising, creative contributors who are ready to play a full part in life and work.</i></p>
7	<p>IA5 Leadership and management School works with cluster/schools to spread good practice All staff, pupils &amp; parents involved in school's SER Each teacher has clear leadership role NQT leads teachers using PLP&amp; PTS</p>	<p>All staff are clear about the changes to the new ESTYN framework and the implications for our approach to SER, new curriculum and pedagogy. By November 2017</p> <p>The three recommendations for ESTYN inspection May 2017 are included in SDP 2017/18 By Sept 2017</p> <p>School works successfully with cluster to further develop reading for Y5 and Y6 pupils via the Lexia reading programme and to draw up common approaches to assess pupils using the GL assessments. School works with cluster on Thrive' training and sharing practice</p> <p>Staff and Governors complete new ESTYN questionnaires and results fed into SER.</p> <p>Monitoring cycle is revised to include 'Learning Walks' as well as lesson observations, Pupils' interviews and 'book looks' with pupils and teachers by December 2017. All staff are familiar with new monitoring approaches and understand the strengths and weaknesses of the school and how weaknesses are being addressed</p> <p>Two teachers complete module 2 of PGCE ' Successful Future and share the new ideas and pedagogy learned with all staff Teachers begin to work with the new professional learning standards. They work in pairs/ triads in 'collaboration/ pedagogy' strands.</p> <p>Each Teachers shares their expertise: AE and EP -science, LL her work with Creative Schools , LT her work with online safety and DCF, ED CW PLP and PTS, SJ Welsh and RWI, LS Thrive,</p> <p><i>PM 'Perceptive and positive contributions are made where necessary to support the work of the school wherever it is needed using expertise and experience to fulfil the aims of the school'</i></p> <p><i>4P: Healthy, confident individuals who are ready to lead fulfilling lives as valued members of society.</i></p>
8	<p>Second Year (2018-2019) IA 1 To continue to raise standards in literacy and numeracy in FP (Staffing as 2017-2018) Budget £702863 plus EIG and PDG grants ( SER 1.1.1, 1.1.4)</p>	<p>80% of pupils in Y2 (2018-19) achieve O6 in oracy reading, writing and numeracy</p>
9	<p>Second Year (2018-2019) IA1 To continue to raise standards in Mathematics, reading and writing in KS2 To continue to increase the % of pupils achieving L5 in reading, writing, oracy and mathematics</p>	<p>97% Y6 pupils achieve at least L4 in English and Mathematics in 2019 (exception is LH) 80% of pupils in Y6 (2018-19) achieve L5 in oracy reading, writing and numeracy</p>
10	<p>Second Year (2018-2019) IA2 To begin to implement the revised curriculum</p>	<p>Teachers, support staff and governors have a good understanding with 'Successful Futures' and this has been shared with parents Foundation phase staff and KS2 staff work in teams together to map out a curriculum that has literacy, numeracy and digital</p>

## GB Annual Report to Parents Hendredenny Park Primary School

Priority	Action	Success criteria
	'Successful Futures' six Areas for Learning and Experience, the four purposes of the curriculum and the cross-curriculum responsibilities: literacy, numeracy, digital competence	competence embedded throughout Teachers are confident and competent in delivering the new curriculum
11	Second Year (2018-2019) 1A4 To embed Thrive principles into behaviour approach To implement new Code of Practice for Additional learning needs Continue to raise standards for FSM/ALN and Vulnerable pupils	Provide training for all staff on new ALN legislation Review Behaviour Policy in line with Thrive training Review ALN policy FSM and SEN pupils achieve same or better standards in literacy and numeracy at expected levels
12	Second Year (2018-2019) IA53 Succession planning. Developing leadership skills for STL	Two members of the teaching staff prepared for applying for DHT post
13	Third Year 2019-2020 IA1 Raising Standards in oracy, reading and writing in FP and KS2 Ensure Literacy skills are taught effectively across the curriculum	100% of Y2 pupils achieve O5+ in LLC 100% Y6 pupils achieve L4+ in oracy, reading and writing Gap between Y6 Girls and Boys re writing at L5 is less than <5% 75% of all lessons taught include opportunity to practise literacy skills
14	Third Year 2019-2020 IA1 Raising Standards in MD and Mathematics FP and KS2 Ensure Numeracy skills are taught effectively across the curriculum	100% of Y2 pupils achieve O5+ in MD 97% Y6 pupils achieve L4+ in mathematics gap between Y6 Girls and Boys re maths at L5 is less than <5% 75% of all lessons taught include opportunity to practise numeracy skills
15	Third Year 2019-2020 IA1 Raising Standards in ICT FP and KS2. Skills from DCF fully embedded across curriculum	75% of all lessons taught include opportunity to practise ICT skills
16	Third Year 2019-2020 IA2 Planning a new curriculum based on the six AOLES	New curriculum based on AOLES is mapped out in draft

# **GB Annual Report to Parents Hendredenny Park Primary School**

## **LIST OF STATUTORY POLICIES THAT ARE THE RESPONSIBILITY OF GOVERNING BODIES OF SCHOOLS IN WALES AND OTHER DOCUMENTS THAT ARE REQUIRED OF GOVERNING BODIES**

*Copies of all these policies are available from school*

### **STATUTORY POLICIES**

**Admissions Policy**  
**Charging Policy**  
**Child Protection Policy**  
**Complaints Procedures**  
**Curriculum Policy**  
**Health and Safety Policy**  
**Performance Management**  
**Pupil Discipline (Including Anti-Bullying)**  
**Race Equality Policy/Equal Opportunities Policy**  
**Sex Education Policy**  
**Special Needs Educational Policy**  
**Staff Discipline, Conduct, Capability and Grievance Procedures**

### **STATUTORY DOCUMENTS**

**Accessibility Plan**  
**Action Plan Following School Inspection**  
**Governors' Allowances (Schemes for Payment)**  
**Governors' Annual Report to Parents**  
**Freedom of Information Publication Scheme**  
**Home - School Agreements**  
**Instrument of Government Policy**  
**Minutes of and Papers Considered at Meetings of the Governing Body and its Committees**  
**Prospectus**  
**Register of Pupils**  
**Register of Business Interest of Headteacher and Governors**  
**Target-Setting for Schools**

### **LIST OF NON-STATUTORY RECOMMENDED POLICIES AND DOCUMENTS**

#### **POLICIES**

**Health and Safety**  
**Sustainable Development**