



Risk Assessment for Music Service Return to Teaching in Schools

Activity being assessed: Music service return to teaching in schools		Risk assessment reference number: Music 1 Risk assessment created on: Sept 2020 Review date due: October 2020		
Persons undertaking or affected by the activity				
<input checked="" type="checkbox"/> Employees <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
Hazard	Control measure	Likelihood	Severity	Risk Level
		1. Very Unlikely 2. Unlikely 3. Likely 4. Very Likely 5. Certainty	1. Negligible 2. Minor 3. Medical Treatment 4. Major 5. Fatal	<i>Likelihood x Severity = Risk Level</i>
Exposure to Covid-19	<u>General</u> <ul style="list-style-type: none"> • Employees should only work or enter the BETC building if deemed essential and only if the work they are doing cannot be done from home. Staff must have received authorisation from music service manager Wayne Pedrick to work or enter the building. • Employees who are showing any Coronavirus symptoms or 'shielding' are not permitted to come into work or attend school under any circumstances. • Special consideration must be given to whether employees who are considered to be in a higher risk category which make them more susceptible to Covid-19 as per Public Health Guidance should be permitted to come into work. • Employees should wear face protection when in communal areas such as school corridors, dining areas and staff rooms. 	2	3	6

Teaching

- Staff should contact their schools in week 1 and 2 in order to arrange set times for visits.
- It is advised that employees request a copy of the risk assessment from each of their schools as covid-19 protocol will be approached differently in each school visited during the teaching week.
- Teaching areas must be suitable to maintain social distancing and enable safe delivery of music lessons using the PPE provided. (screens, visors, masks, gloves and hand sanitiser).
- Employees should adopt the teaching technique of standing behind or to the side of a pupil to minimise contact through aerosol particles. This especially applies to teachers of wind, brass and voice.
- Strictly no sharing of wind/brass instruments.
- Recorder lessons will be suspended until further notice.
- Due to the present restrictions and limited resources, delivery of class curriculum subjects within the music lesson may not be possible.
- In the event of use of shared tuned percussion instruments or ukulele's, sufficient time must be allowed to clean the instrument. Please note, children will not be allowed to clean shared instruments.

Hygiene - handwashing, sanitation

- Employees are encouraged to wash hands regularly especially between teaching groups and follow each school's protocol when entering/leaving the school and the use of toilets.
- The cleaning of shared equipment between groups, such as the music stand, piano, seating etc.
All staff to receive training.

Tuning & Instrument maintenance

- To avoid cross contamination between instruments, disposable gloves must be worn when tuning or when instrument maintenance is required.

Personal Protective Equipment



Aprons must be worn



Eye Protection must be worn



Head Protection must be worn



Safety Harness must be worn



Ear Protection must be worn



Safety overalls must be worn



Safety boots must be worn



Respiratory equipment must be worn



Hi Viz clothing must be worn



Protective gloves must be worn



Face Protection must be worn

Other

Additional risk information

In the event of an incident/accident, please contact your nearest first aider.

All incidents/accidents must be recorded on NPT's Online Accident Reporting System.

Suitable information, instruction and training on how to use, store and maintain Personal Protective Equipment (PPE) correctly to be provided.

All staff to have regard for their and others health and safety at all times.

Please identify how this risk assessment has been communicated

Team brief / Team meeting

One to one

Email

Other (please specify: _____)

Emergency Procedures

Contact name: _____

Contact number: _____

Contact number (out of hours): _____

Hospital: _____

Neath Port Talbot Hospital

Emergency Services: _____

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Name: _____

Position: _____

Date: _____

Risk assessments must be reviewed as a result of change in working practices / legislation or following an incident / accident									
Reviews	Key		Likelihood of Injury						
Review date :	Likelihood 1. Very Unlikely - This will probably never happen/occur 2. Unlikely - Do not expect it to happen/recur but it is possible it may do so 3. Likely - Might happen or recur occasionally 4. Very Likely - Will probably happen/recur, but it is not a persisting issue/circumstance 5. Certainty - Will undoubtedly happen/recur, possibly frequently	Severity 1. Negligible - Minor injuries or discomfort. No medical treatment or measurable physical effects. 2. Minor - Injuries or illness requiring on site first aid. Temporary impairment. 3. Medical Treatment - Injuries or illness requiring hospital treatment. 4. Major - Injury or illness resulting in permanent impairment. 5. Fatal - Fatality.		5	5Y	10R	15	20	25
Reviewed by:				4	4	8	12	16	20
Review date :				3	3	6G	9	12	15
Reviewed by:				2	2	4	6Y	8	10Y
Review date :				1	1	2	3	4	5G
Reviewed by:				0	1	2	3	4	5
Review date :				Severity of Injury					
Reviewed by:					Low Risk		Medium Risk		High Risk