



My Writing Targets – Year 4



Use punctuation for sentences, e.g. full stops, capital letters, question marks.			
Use commas to mark clauses and phrases.			
Use apostrophes for omission, e.g. it's (it is).			
Use exclamation marks consistently.			
Produce clear, neat handwriting.			
Produce joined handwriting.			
Vary the order of words and phrases in sentences.			
Vary the order of clauses in sentences.			
Use adjectives and adverbs to add interest.			
Choose words appropriately, e.g. descriptive, persuasive language.			
Adapt writing to the purpose and reader.			
Use subject specific vocabulary.			
Use knowledge of word roots and families to spell words correctly.			
Spell words with more complex patterns correctly.			
Use known patterns to spell words.			
Use correct tense of verbs, e.g. present – run, past – ran.			
Use connectives to show links within sentences.			
Explain main ideas with supporting detail, e.g. observations, explanations.			
Organise writing in a clear sequence/order.			
Use paragraphs to separate sections.			
Write using an introduction, develop ideas and conclusion.			
Use different forms of ICT to present work, e.g. emails, websites, blogs.			
Improve writing by redrafting, checking for clarity and organisation.			
Use visual information when relevant, e.g. illustrations, diagrams and graphs.			
Use specific structures in writing eg. tables, questionnaires.			
Gather ideas to plan writing.			