

Parent/Carer

*Please ask for:* Kelly Small  
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*Our Ref:* School Meals  
*Your Ref:*  
*Date:* 15 January 2020

Dear Parent/Carer

### **School Meals**

The school catering service offers a daily nutritious meal at great value (with vegetarian and halal options). All meals **must** be paid for in advance as we operate a strict 'no debt' policy regarding school dinners. This is to ensure that school funding is used exclusively for the purpose of providing education to pupils.

The council uses sQuid online payments for parents to pay for school meals. You will receive information from the school on how to set up a sQuid account. Once you have created a sQuid account for your child, you will be able to manage your account online and top up from your bank account, credit or debit card, or set up an 'auto top up'.

If you believe that your child may qualify for free school meals you can find out more on [www.swansea.gov.uk/FSM](http://www.swansea.gov.uk/FSM) where you can also make an online application or print off a paper form to send to us in the Civic Centre. If you have any queries about free school meals you can contact 01792 635894 or email [FreeSchoolMeals@swansea.gov.uk](mailto:FreeSchoolMeals@swansea.gov.uk) or visit the contact centre in the Civic Centre. This allowance is a statutory right and it is important that you use it if you qualify.

Yours faithfully,



Kelly Small

Head of Funding and Information Team