



**Our Mission Statement:**

*"Love one another... as I have loved you...  
Then everyone will know that you are my disciples"*  
John 13. 34

**Status**

Statutory

**Rationale**

This policy will ensure that the structure of the day provides the best possible framework for teaching and learning. In drawing up this policy the governors consulted 'The Regulations, *Change of School Session Times (England) Regulations SI 1999/2733*' but noted that they do not apply in relation to foundation, voluntary aided or foundation special schools.

**Aims**

The school aims to ensure that sufficient time is dedicated to the delivery of a broad and balanced curriculum and collective worship, as well as the necessary time for registration and breaks.

**Relationship with other policies**

The effectiveness of this policy is relevant to all of the school's policies and should be read in conjunction with them.

**Roles and responsibilities of governors:**

The governing body will ensure that, if changes are being considered to the end of the school day, the head teacher will consult fully with the staff, parents, pupils, the LA and linked primary schools in the locality. If changes are being proposed, the governors will ensure that:

- a statement is prepared (in English and any other language considered appropriate) specifying the proposed change and, if required to do so by the LA, annex to it any comments made by the LA
- provide, free of charge, a copy of the statement and any annex to all parents and make copies available for inspection at the school
- call a meeting, not less than two weeks after circulating a copy of the statement and any annex, to enable parents and anyone else invited by the governing body to discuss the proposed change
- consider any comments made and decide whether to implement the proposed change, with or without any modification
- inform the LEA and parents of any change at least three months before it takes effect where the change is to the beginning of a morning session and/or the end of an afternoon one, and at least six weeks beforehand in the case of any other change.

**Arrangements for monitoring and evaluating**

Recommendations for change will be made to the governing body within the overall report on the curriculum. When changes are made feedback will be sought from pupils, staff and parents at the end of the first year. This policy is therefore subject to annual review.

**Date for next review:  
Autumn 2017**

Appendix 1:

## Timing of our day 2016-17

7.45am	Breakfast club opens
8.45am	Teaching staff supervision of all children
8.55am	Registration
9.05am	Collective Worship Monday and Wednesday Class based worship Tuesday, Thursday
9.20am	Teaching session 1
10.20am	Morning play Nursery, Reception and Year 1 on top playground Y2—Y6 on lower playground or All children on the grass
10.35am	Morning play ends, all teaching staff collect their children
10.40am	Teaching session 2
12.00 noon	Lunch
1.05pm	Registration
1.10pm	Afternoon teaching sessions

Dismissal times i.e. the time at which the children leave the building:

Dosbarth Derw	Nursery	3.15pm from the Bwthyn
Dosbarth Celyn	Reception and Year One	3.20pm from Class One
Bedwen, Onnen and Castan	Y2 —Y6	3.25pm from the top yard

Weekly Teaching Time:

Nursery	21 hours 20 mins
Reception Year One	21 hours 45 mins
Y2 to Y6	23 hours 30 mins

