

# annual report

FOR PARENTS AND GUARDIANS 2019



## Introduction from the Chair of Governors

Welcome to the annual report for parents for the academic year 2018-2019.

As governors, we share a common objective which is to help the school thrive and grow – working in partnership with you as parents and guardians together with the headteacher and staff to ensure that every child can succeed and reach their full potential.

In achieving this objective, we appreciate that pupils are supported by the acting headteacher Sian Shepherdson and her staff who are motivated, enthusiastic and valued, working together to create a safe, supportive and stimulating environment.

During the academic year 2018-2019, we have seen the number of pupils on roll decline creating budgetary pressures, exacerbated by the financial constraints on the education budget of the County. These pressures will present the Governing Body and the school with not insignificant challenges over the next few years.

Such challenges, I am sure, will be addressed in a constructive way by all those who have an interest in seeing the school continue to flourish, not least of all, the governors and the Friends of Llangynidr CP School.

David Young

## Message from the Acting Headteacher

Another year has passed by so quickly! I must give thanks to the amazing team at Llangynidr who I am lucky to work with every day.

I am proud of the achievements of all the pupils throughout the school and I wish those who have transferred on the best of luck for the future. I have been fortunate to have the support and commitment of the governors who give up their time freely. I want to thank the Friends for their untiring efforts in supporting the school in so many ways, it has been a great year for fundraising and we are very lucky to have all those who work so hard to provide us with the extras that the budget is unable to stretch to buy.

As we move forward, we are in a period of change. The final version of the new curriculum is due to be published in January 2020, but it is not expected to be fully implemented until September 2022. The new focus will be more on the process that children go through in their learning and the steps and challenges that they encounter, rather than the end product.

Elements of this curriculum will be starting to filter through as we learn more through training and working with other local schools. Working together (staff, governors, pupils), we can support our pupils as they learn to live in the modern world and we continue to foster their love of learning.

Siân Shepherdson

## WHAT SCHOOL GOVERNORS ACTUALLY DO

It is important to appreciate that governors are a team and not a collection of individuals with separate agendas. However much we may differ in our opinions and experiences, we are united in our commitment to the school and the responsibility we share for the school's long-term success. That shared responsibility involves careful monitoring of the following:

- ❖ The school budget.
- ❖ The school's educational standards, the setting of targets and holding the headteacher to account.
- ❖ The school's development plan
- and, as appropriate, preparation for any Estyn inspection.
- ❖ The care and welfare of all pupils.
- ❖ School staffing (including non-teaching staff).
- ❖ School buildings and grounds including health & safety issues.
- ❖ Creating wider links with the community.

## THE SCHOOL'S GOVERNING BODY

### Acting Headteacher

Siân Shepherdson  
01874 730681

### Chair of Governors

David Young  
01874 730576

### Vice-Chair

Val Carter  
01874 730980

### Parent Governors

Jonah Webb  
01874 730649

Joanne Dwyer  
01874 730681

Jane Smith  
01874 730681

### Staff Governors

Julie Thomas  
(teaching)

Kirstin Willett  
(non-teaching)

01874 730681

### Community Governors

Appointed by Llangynidr  
Community Council:

David Williams  
01874 730957

Co-opted by governors:

Grant Barlow  
07957 872996

Owen Miles  
01874 730202

### LEA Governors

Appointed by Powys  
County Council:

Councillor  
Rosemarie Harris  
01874 623614

Georgina Denney  
01874 730681

Gene Taylor  
01874 730883

### Clerk to Governors

Akemi  
Cuthbertson-Smith  
01874 730681

## The Governing Body structure

Llangynidr School Governing Body has a structure of sub-committees and officers with individual responsibilities in order to ensure quick decision-making and an effective overview of the school, its standards and any other issues which need attention. Some of our committees or officers are statutory and required by law but others have been put in place to fulfil a particular role or area of responsibility, such as school standards.

We review which governors are attached to each committee or individual responsibility on an annual basis, usually at the first Governing Body meeting of the academic year. Below is a brief outline of the Governing Body structure for Llangynidr School:

### Sub-committee structure

#### QUALITY ASSURANCE

This committee deals with the curriculum and school standards, the school's policies, training and pupil attendance. Governors from this committee also make up the Headteacher Performance Panel.

#### WELLBEING COMMITTEE

These governors oversee child protection and safeguarding, health & safety and the school premises as well as additional learning needs (ALN) issues.

#### FINANCE & STAFFING

The school's budget and its staffing are inextricably linked so we merged these committees together to deal with the whole school budget as well as any issues around staffing, including recruitment.

#### PROFESSIONAL STANDARDS

This committee deals with all types of staff disciplinary and pupil disciplinary procedures and pupil exclusions. Members of this committee will also make up the Complaints Committee.

#### APPEALS COMMITTEE

By law, the Governing Body is required to have a committee to hear appeals from staff disciplinary proceedings as well as pupil exclusions.

### Responsibilities for individual governors

#### CHILD PROTECTION OFFICER

Has an overview on any issues of child protection – a governor who is trained in child protection.

#### PUPIL ATTENDANCE OFFICER

Keeps track of our attendance data – important information for future Estyn reports.

#### COMMUNITY LINK OFFICER

Ensures the school maintains strong links with the community, especially the Friends PTA.

#### CURRICULUM GOVERNORS

Review the school's work within the curriculum and the school results data and take part in learning walks.

#### COMPLAINTS OFFICER

As part of our complaints procedure, we have an officer available in case any complaint hasn't been resolved by the Headteacher.

#### EQUAL OPPORTUNITIES OFFICER

Makes sure the school is complying with our equal opportunities policy as well as the law.

#### ADDITIONAL LEARNING NEEDS (ALN) OFFICER

Ensures the school is carrying out requirements for any pupils with additional learning needs and also makes sure the school is adequately funded for ALN.

### GOVERNORS' TERMS OF OFFICE

**Siân Shepherdson**  
Acting HT

**Jonah Webb**  
2016-2020

**Jane Smith**  
2016-2020

**Val Carter**  
2017-2021

**Joanne Dwyer**  
2017-2021

**Julie Thomas**  
2017-2021

**Kirstin Willett**  
2016-2020

**David Williams**  
2017-2021

**David Young**  
2017-2021

**Grant Barlow**  
2014-2018

**Owen Miles**  
2017-2021

**Councillor Rosemarie Harris**  
2011-present

**Georgina Denney**  
2018-2022

**Gene Taylor**  
2018-2022

*Clerk to Governors:*  
Akemi  
Cuthbertson-Smith  
acsmith@llangynidr.  
powys.sch.uk

*Chair of Governors:*  
David Young  
Copper Beech House,  
Orchard Lane, Llangynidr  
NP8 1NB

## The school's standards

### September 2018 to July 2019

Llangynidr Primary School has continued to provide children with a very good standard of education in 2018-2019. Last year, there were a total of 132 pupils in school in the summer term, 5% were eligible for free school meals and attendance at the end of the year ended up as 95.57% which was disappointing as we had managed to achieve the target set and get above 96% in the last academic year in 2018.

The school is assessed on the level achieved by pupils at two stages of primary school life, Foundation Phase – end of Year 2 – and at Key Stage 2 – end of Year 6. This data is now only published at a national level. LAs and schools continue to use national level data in order to complete their self-evaluation, strategic planning and target setting practices.

#### FOUNDATION PHASE

Subject	School
Language, Literacy and Communication (LLC)	
Outcome 4 or below	-
Outcome 5+ (expected level)	100%
Outcome 6 (above expected level)	73%
Mathematical Development (MD)	
Outcome 4 or below	7%
Outcome 5+ (expected level)	93%
Outcome 6 (above expected level)	73%
Personal and Social Development (LLC)	
Outcome 4 or below	-
Outcome 5+ (expected level)	100%
Outcome 6 (above expected level)	93%

#### KEY STAGE 2

Subject	School
English	
Level 3 or below	8%
Level 4+ (expected level)	92%
Level 5 (above expected level)	63%
Level 6 (above expected level)	4%
Maths	
Level 3 or below	8%
Level 4+ (expected level)	92%
Level 5 (above expected level)	71%
Level 6 (above expected level)	13%
Science	
Level 3 or below	8%
Level 4+ (expected level)	92%
Level 5 (above expected level)	59%

## TEACHING STAFF (2018-2019)

Acting Head Teacher	Mrs S Shepherdson
Reception/Year 1	Mrs J Thomas & Mrs R Bufton (currently on maternity leave) Mrs A Jones, Mrs G Harris & Mrs B Mason
Year 2	Mrs M Davies Mrs T Jones
Year 3/4	Mrs S Price Mrs B Mason
Year 4/5	Mrs C Watson Mrs A Bell
Year /6	Mrs S Rees-Thomas Mrs H Johnson & Mrs K Willett

Additional Learning Needs Coordinator (ALNCo) was Mrs Sian Shepherdson. The ALNCo evaluates provision for pupils with Additional Learning Needs to ensure that resources are utilised effectively to support children's progress. The ALNCo works in close collaboration with professional colleagues in the Local Authority and specialist support services to ensure pupils with ALN achieve their full potential.

## PUPIL ATTENDANCE

Attendance 2018-19 – 95.57%.

Authorised absences 2.97%.

Unauthorised absences 1.46%.

Attendance information is gathered from the daily register. Authorised absences include illness, hospital appointment or other special circumstances, such as a bereavement. Unauthorised absences occur if an absence cannot be explained or the reason is not one that we are able to authorise, including holidays.

## EXTRA CURRICULAR ACTIVITIES

Pupils have enjoyed a range of additional activities after school, run by staff and some parent helpers. Year 5/6 pupils attended a residential trip to London in July 2018.

## SCHOOL POLICIES

The school is required to hold a number of statutory policies which have all been updated as part of a review cycle. Policies are approved by and formally adopted by the school's Governing Body and copies are available from the school office and are also available for download on the school's website.

## LATEST ESTYN INSPECTION

The school was last inspected by Estyn in September 2015 and the full report is available on the school website or the Estyn website at [www.estyn.gov.wales/provider/6662117](http://www.estyn.gov.wales/provider/6662117).

# The School Improvement Plan

September 2018 to July 2019

## PRIORITY 1 – To improve English reading levels across the school

*In KS2, 59% of cohort had a level 5 in literacy and 4% achieved a level 6 which was also reflected in reading. Using the tracking system, all year groups were above the national average and showed improvement.*

## PRIORITY 2 – To develop opportunities for MAT in Mathematics in FP

*The same number of children achieved outcome 6 in literacy and maths and the percentage of children had dramatically increased from last year - Mathematical development outcome 6 – 73%. It has been several years since we have had children in Year 6 working on level 6, but this year a group was specifically targeted and 12.5% achieved level 6 in mathematics.*

## PRIORITY 3 – To develop pupil's involvement in their learning in order to influence the strategic direction of the school

*The marking policy has changed to involve more pupil involvement in improving their own work. Two children have completed the training to be Bronze ambassadors and have led activities guiding other children following the course. Children in Year 4/5 led the golden time activities as part of the end of their topic work and the money that was raised for non-uniform was donated to The British Heart Foundation. Two children in Year 6 and two children in Year 5 have been part of the monitoring programme and have completed two learning walks with governors. School council and eco play active part in school. Eco have helped with the design and development of the garden.*

## PRIORITY 4 – To develop and embed digital competency

*Since a faster internet speed was connected in January 2019, all classes have increased the amount of usage of ICT in all aspects of their work. In the cluster project where Key stage 2 were all mixed together looking at recycling, the end product of each group was presented using ICT in a format of their choice – iMovie, powerpoint, animation, poster. All the work was shared with each other. Children from each class can talk about and show examples of work stored in different folders. All staff received ICT training on a variety of apps and areas of the curriculum.*

Powys County Council assesses the school fully every autumn with an interim assessment in the spring and publishes the results in January. The school categorisation remained at Yellow.

## School Improvement Plan ongoing

The Governing Body considers the School Improvement Plan as an ongoing part of its assessment of the school so, in conjunction with the Headteacher, we have highlighted the following areas for improvement in the current academic year (2019-2020):

- To improve the provision of science so that it is taught with more consistency in KS2.
- To improve the provision of pupils with identified barriers to learning.
- To further implement the new curriculum with the increased use of Welsh.
- To develop and embed digital competency.

## Parent and pupil questionnaires

In the summer, the school sent out questionnaires to both parents and pupils and the results will be used to help formulate the School Improvement Plan for the coming year and make changes to areas of school life identified in the questionnaires. The full results of the survey are attached at the end of this document

## School buildings & grounds

Our membership of Property Plus – the Powys scheme for building maintenance – ensures that all problems are fixed in a reasonable amount of time. Minor works were completed on the school site over the summer holidays including re-painting the school kitchen, replacing the toilets in Reception/Year 1 and painting the fences and posts outside. A fence was erected by the main entrance which now ensures that all the children are safe on site and there is no unauthorised access during the day.

# The school's budget and finances

April 2018 to March 2019

Anyone looking at the most up-to-date budget statement that we have received from Powys County Council would be forgiven for reading that the school's financial position has been very positive. The underspend of £48,921 is most certainly testimony to the hard work and financial governance of all contributors at the school – staff, parents, governors and our pupils, of course.

However, most unfortunately, as we look forward to 2020/21 it quickly changes in the wrong direction. We are facing something of a 'perfect storm' with respect to an estimated 12+% fall in pupil numbers and a huge reduction in income (mainly from grants from which we have benefited in previous years). The sum total of that reduction (more than £73k) is a target that will be impossible to meet without a reconsideration of the whole budget. Indeed, the new funding formula will underline this issue as it directly impacts the number of classes which will be permitted in the future. As a result of all this, it appears inevitable that we need to prepare for further cuts that may have a direct impact on the school structure.

There is room for some optimism. The political changes to come may yet provide us with more funding. Certainly, previous years have frequently seen the delivery of unexpected and most welcome grants. Of course, new pupil additions to the school will also positively alter the delegated budget as well as lift our pupil numbers towards the (now crucial) next level of banding.

Given the financial strains, the challenge ahead is undoubtedly significant. Attracting potential pupils and increasing our number is not least dependent on us continuing to maintain our very high standards throughout the school.

Grant Barlow  
Finance Committee

## THE DELEGATED SCHOOL BUDGET

Income		Expenditure	
Delegated Budget	£365,118	Salaries and Wages	£421,818
Breakfast Club grant	£3,893	Premises	£65,219
Foundation Phase Funding	£53,448	Capitation	£46,650
ALN Funding	£10,294	Office Expenses	£4,187
Additional ALN Funding	£46,499	LA Support Services	£5,290
<b>Total Delegated Funds</b>	<b>£479,252</b>	<b>Total Expenditure</b>	<b>£543,164</b>
		<b>Other Income</b>	<b>£81,078</b>
		<b>Under/(Over) spend</b>	<b>£17,166</b>
		<b>Under/(Over) spend</b>	<b>£31,755</b>
		<i>(brought forward from last year)</i>	
		<b>TOTAL</b>	<b>£48,921</b>

– The capitation budget is the budget with which the school buys all the teaching and learning materials, computers and other resources for the whole school.

– Salaries and wages include all teaching staff, learning support assistants, secretarial staff, breakfast club staff and midday supervisors.

– The premises expenditure includes repairs and maintenance, cleaning, electricity, gas, rates, water/sewerage and any furniture purchases.

– LA support services include advice and support on legal, financial and personnel matters for which we pay a fee to the local authority.

# More useful information about the school

## School prospectus

The school has a comprehensive prospectus available for all parents who are thinking of sending their children to Llangynidr.

## School admissions

Powys County Council is responsible for admissions to the school and uses a three-year register to determine our school numbers in subsequent years – this information is then used to delegate the school's budget for the year. Parents should apply to the school for admission by January in the year before the academic year in which their child will be four – a full copy of the school's admission arrangements can be obtained from Akemi. The school currently has 116 pupils.

## School Council & Eco committee

The School Council and Eco committee have been voted in for this year and will meet fortnightly. They will be working with pupils, staff and the Headteacher to ensure pupils' voices are heard.

## Term dates for 2019-2020

### AUTUMN TERM 2019

September 3 – December 20

*Half Term = October 28 – November 1*

### SPRING TERM 2020

January 7 – April 3

*Half Term = February 17 – February 21*

### SUMMER TERM 2020

April 21 – July 17

*Half Term = May 25 – May 29*

Good Friday = April 10

Easter Monday = April 13

May Day Bank Holiday = May 8

Spring Bank Holiday = May 25

Royal Welsh Show = July 20-23

## WHAT TO DO IF YOU HAVE AN ISSUE...

**Is your issue to do with your child in class?** Then talk directly to your child's teacher.

**Is your issue about the school in general or a specific matter which you'd like to discuss further?** Then call the Headteacher or drop in for a chat. Sian is very approachable and will listen to your concerns in the strictest confidence and will, with your permission, pass on any relevant issues to the Governing Body. Most issues can be solved this way.

**Have you spoken to the Headteacher but you're still not satisfied?** Write to the Chair of Governors, but only after you've read the school's complaints procedure and ensured you've fulfilled every requirement.

## RESULTS OF PARENT QUESTIONNAIRES 2019

Number of parent questionnaires returned = 20

Question	Strongly agree	Agree	Disagree	Strongly disagree	Don't know	No response
Overall I am satisfied with the school	14	6				
My child likes school	15	3	2			
My child was helped to settle in well when he/she started at the school	17	3				
My child is making good progress at school	16	4				
Inappropriate behaviour in school is dealt with	12	6				2
The teaching in school is good	14	6				
The homework my child is set builds well on what he/she learns in school	10	10				
Staff treat all children fairly and with respect	13	6				1
My child is encouraged to be healthy and to take regular exercise	11	8				1
The school's playground facilities are fit for purpose	7	12			1	
My child is safe at school	16	4				
My child receives appropriate additional support in relation to any individual needs	12	3			1	4
I am kept well informed about my child's progress	10	9			1	
I feel comfortable approaching the school with questions/suggestions/problems	15	5				
I understand the school's procedure for dealing with complaints	8	6	1		4	1
The school promotes itself well in the local area	10	7			2	1
My child is well prepared for moving on to their next school	9	2			7	2
There is a good range of activities at school, including trips or visits	13	7				
The school is well run	15	4				1

## RESULTS OF PUPIL QUESTIONNAIRES 2019

Number of pupil questionnaires returned = 44 (20 FP and 24 KS2)

### FP children said

Question	Yes	sometimes	no
Do you like being at school?	17	3	0

### KS2 children said

Statement	Agree	Disagree	Unsure
I feel safe in my school	22	0	2
The school deals well with any bullying	19	0	5
I know who to talk to if I am worried or upset	20	0	4
The school teaches me how to keep healthy	21	0	3
There are lots of chances at school for me to get regular exercise	18	1	5
I am doing well at school	20	0	4
The teachers and other adults in the school help me to learn and make progress	23	0	1
I know what to do and who to ask if I find my work hard	23	1	0
My homework helps me to understand and improve my work in school	11	1	12
I have enough books, equipment and computers to do my work	17	3	4
Inappropriate behaviour in the classroom is dealt with.	13	1	10
Nearly all inappropriate behaviour at playtime is dealt with.	20	2	2
I like school	19	3	2
I enjoy learning Welsh	6	14	4