

# annual report

FOR PARENTS AND GUARDIANS 2018



## Introduction from the Chair of Governors

Welcome to the Annual Report for Parents for the academic year 2017-2018 – this report is the main way in which Llangynidr School's Governing Body informs parents and guardians of pupils in the school important information such as the results from the previous academic year, targets set and results attained from the School Improvement Plan as well as other useful bits of information such as attendance data, the school budget and who makes up your school's Governing Body.

This year the school has been ably looked after by our Acting Headteacher Siân Shepherdson and the Governing Body would like to express its gratitude for all the hard work she has put into the role while Mrs Jenkins is on secondment – and governors would also like to say thanks to all the staff at the school for continuing to make Llangynidr such a great start to a life of learning for our children.

During the academic year 2017-2018, the school had a healthy 140 pupils, but falling numbers and pressure on the council's spending will make the next couple of years more challenging from a budgetary perspective. As always, our excellent staff will continue to go above and beyond to help keep the school on track, with the invaluable support of the Friends of Llangynidr School.

From this term, the Governing Body has elected a new chair of governors – Mr David Young – and we all wish him the very best as he gets to grips with the role. Please take a look at this report and feel free to ask governors any questions – we're all on hand in the community and we are more than happy to chat!

Jonah Webb

## Message from the Acting Headteacher

I have really enjoyed my role as Acting Head Teacher over the last year, it has been an interesting and enjoyable challenge. I am very proud of the achievements of all the pupils and wish our leavers the best of luck, as they embark on the next phase in their lives in High School.

There are so many thanks that are needed because there are so many people who contribute and help to make our school the best it can possibly be for all our pupils. We have a great staff team who work extremely hard on a daily basis, Friends of the School, who are invaluable for providing the financial support to enhance the curriculum for all the pupils, volunteers who regularly give up their time to support us and to the governors who are an integral part of the school. I must give a big thanks to Karen Jenkins who has regularly provided support during her secondment and to Jonah Webb who has been an excellent chair for the last few years, was always available and has shared his knowledge and expertise with me. I look forward to working with David Young over the coming year.

As we embark on a new year, there are lots of exciting topics planned in every class. Well-being and standards remain a priority for us. We have an 'open door' policy in school, please don't hesitate to contact me if I can help in any way. I look forward to continuing to work with you all.

Siân Shepherdson

### WHAT SCHOOL GOVERNORS ACTUALLY DO

Governors have a supportive role and don't get involved in the day-to-day running of the school – that's very much the responsibility of the headteacher. They do, however, have responsibility for the following:

- ❖ The school budget.
- ❖ The school's educational standards and setting targets.
- ❖ The care and welfare of all pupils.
- ❖ School buildings and health & safety issues.
- ❖ Ensuring the school is staffed properly and holding the headteacher to account.
- ❖ The school's development plan and preparing for Estyn inspections.
- ❖ Creating wider links with the community.

## THE SCHOOL'S GOVERNING BODY

### Acting Headteacher

Siân Shepherdson  
01874 730681

### Chair of Governors

David Young  
01874 730681

### Vice-Chair

Val Carter  
01874 730681

### Parent Governors

Jonah Webb  
01874 730649

Joanne Dwyer  
01874 730681

Jane Smith  
01874 730681

### Staff Governors

Julie Thomas  
(teaching)

Kirstin Willett  
(non-teaching)

01874 730681

### Community Governors

*Appointed by Llangynidr Community Council:*

David Williams  
01874 730957

*Co-opted by governors:*

Grant Barlow  
07957 872996

Owen Miles  
01874 730202

### LEA Governors

*Appointed by Powys County Council:*

Councillor  
Rosemarie Harris  
01874 623614

Georgina Denney  
01874 730681

Gene Taylor  
01874 730883

### Clerk to Governors

Akemi  
Cuthbertson-Smith  
01874 730681

## The Governing Body structure

Llangynidr School Governing Body has a structure of sub-committees and officers with individual responsibilities in order to ensure quick decision-making and an effective overview of the school, its standards and any other issues which need attention. Some of our committees or officers are statutory and required by law but others have been put in place to fulfil a particular role or area of responsibility, such as school standards.

We decide which governors are attached to each committee or individual responsibility in a special meeting in September – the Annual Meeting. Below is a brief outline of the Governing Body structure for Llangynidr School:

### Sub-committee structure

#### QUALITY ASSURANCE

This committee deals with the curriculum and school standards, the school's policies, training and pupil attendance. Governors from this committee also make up the Headteacher Performance Panel.

#### WELLBEING COMMITTEE

These governors oversee child protection and safeguarding, health & safety and the school premises as well as additional learning needs (ALN) issues.

#### FINANCE & STAFFING

The school's budget and its staffing are inextricably linked so we merged these committees together to deal with the whole school budget as well as any issues around staffing, including recruitment.

#### PROFESSIONAL STANDARDS

This committee deals with all types of staff disciplinary and pupil disciplinary procedures and pupil exclusions. Members of this committee will also make up the Complaints Committee.

#### APPEALS COMMITTEE

By law, the Governing Body is required to have a committee to hear appeals from staff disciplinary proceedings as well as pupil exclusions.

### Responsibilities for individual governors

#### CHILD PROTECTION OFFICER

Has an overview on any issues of child protection – a governor who is trained in child protection.

#### PUPIL ATTENDANCE OFFICER

Keeps track of our attendance data – important information for future Estyn reports.

#### COMMUNITY LINK OFFICER

Ensures the school maintains strong links with the community, especially the Friends PTA.

#### CURRICULUM GOVERNORS

Review the school's work within the curriculum and the school results data and take part in learning walks.

#### COMPLAINTS OFFICER

As part of our complaints procedure, we have an officer available in case any complaint hasn't been resolved by the Headteacher.

#### EQUAL OPPORTUNITIES OFFICER

Makes sure the school is complying with our equal opportunities policy as well as the law.

#### ADDITIONAL LEARNING NEEDS (ALN) OFFICER

Ensures the school is carrying out requirements for any pupils with additional learning needs and also makes sure the school is adequately funded for ALN.

### GOVERNORS' TERMS OF OFFICE

**Siân Shepherdson**  
Acting HT

**Jonah Webb**  
2016-2020

**Jane Smith**  
2016-2020

**Val Carter**  
2017-2021

**Joanne Dwyer**  
2017-2021

**Julie Thomas**  
2017-2021

**Kirsten Willett**  
2016-2020

**David Williams**  
2017-2021

**David Young**  
2017-2021

**Grant Barlow**  
2014-2018

**Owen Miles**  
2017-2021

**Councillor Rosemarie Harris**  
2011-present

**Georgina Denney**  
2018-2022

**Gene Taylor**  
2018-2022

*Clerk to Governors:*  
Akemi  
Cuthbertson-Smith  
acsmith@llangynidr.  
powys.sch.uk

*Chair of Governors:*  
David Young

*Copper Beech House,  
Orchard Lane, Llangynidr  
NP8 1NB*

## The school's standards

### September 2017 to July 2018

Llangynidr Primary School has continued to provide children with a very good standard of education in 2017-2018. Last year, there were a total of 136 pupils in school in the summer term, 3% were eligible for free school meals and attendance at the end of the year ended up stands at 95.88% which gave us a slight increase for the last academic year.

The school is assessed on the level achieved by pupils at two stages of primary school life, Foundation Phase – end of Year 2 – and at Key Stage 2 – end of Year 6. This data is then used to form a picture of the school's performance. There is no comparison data available regionally or nationally at present and this will no longer be from published from this year. As the education system is going through a transitional period to prepare for 'Successful Futures' – the new curriculum – there will be a new accountability system which has yet to be finalised.

#### FOUNDATION PHASE

Subject	School
Language, Literacy and Communication (LLC)	16%
Outcome 4 or below	42%
Outcome 5+ (expected level)	42%
Outcome 6 (above expected level)	
Mathematical Development (MD)	16%
Outcome 4 or below	58%
Outcome 5+ (expected level)	26%
Outcome 6 (above expected level)	
Personal and Social Development (LLC)	-
Outcome 4 or below	100%
Outcome 5+ (expected level)	95%
Outcome 6 (above expected level)	

#### KEY STAGE 2

Subject	School
English	9%
Level 3 or below	91%
Level 4+ (expected level)	59%
Level 5 (above expected level)	
Maths	14%
Level 3 or below	86%
Level 4+ (expected level)	59%
Level 5 (above expected level)	
Science	9%
Level 3 or below	91%
Level 4+ (expected level)	59%
Level 5 (above expected level) Level 3 or below	

## TEACHING STAFF (2016-2017)

Acting Head Teacher	Mrs S Shepherdson
Reception/Year 1	Mrs J Thomas & Mrs C Davies
	Mrs T Jones
Year 1/2	Mrs M Davies
	Mrs A Jones
Year 3	Mrs S Gregory
	Mrs A Bell
	Mrs K Willett
Year 4/5	Mrs C Watson
	Mr M Lynott
	Mrs G Harris
Y5/6	Mrs S Rees-Thomas
	Mrs H Johnson

*Additional Learning Needs Coordinator (ALNCo) was Mrs Sian Shepherdson. The ALNCo evaluates provision for pupils with Additional Learning Needs to ensure that resources are utilised effectively to support children's progress. The ALNCo works in close collaboration with professional colleagues in the Local Authority and specialist support services to ensure pupils with ALN achieve their full potential.*

## PUPIL ATTENDANCE

Attendance 2017-18 – 95.88%.

Authorised absences 2.66%.

Unauthorised absences 1.46%.

Attendance information is gathered from the daily register. Authorised absences include illness, hospital appointment or other special circumstances, such as a bereavement. Unauthorised absences occur if an absence cannot be explained or the reason is not one that we are able to authorise, including holidays.

## EXTRA CURRICULAR ACTIVITIES

Pupils have enjoyed a range of additional activities after school, run by staff and some parent helpers. Year 5/6 pupils attended a residential trip to London in July 2018.

## SCHOOL POLICIES

The school is required to hold a number of statutory policies which have all been updated as part of a review cycle. Policies are approved by and formally adopted by the school's Governing Body and copies are available from the school office and are also available for download on the school's website.

## LATEST ESTYN INSPECTION

The school was last inspected by Estyn in September 2015 and the full report is available on the school website or the Estyn website at [www.estyn.gov.wales/provider/6662117](http://www.estyn.gov.wales/provider/6662117).

# The School Improvement Plan

September 2017 to July 2018

**PRIORITY 1** – To improve Numeracy Reasoning at higher level in Year 2. *11% of the class achieved the higher level of reasoning with a standardised score of 115 or above. This is a young cohort which is significant, as 53% (10/19) of children have a summer birthday, so they have had two terms less in school than 37% (7/19) of the class.*

**PRIORITY 2** – To improve Numeracy Reasoning at higher level in Year 6 based on class results in Year 5. *24% of the pupils achieved the higher level of reasoning (>115 standardised score) in the National Test results. 14% of the pupils achieved the maximum standardised score of 140+.*

**PRIORITY 3** – To improve whole school attendance levels to reach target of 96%. *Although we failed to reach the target, attendance for this year was higher than last year as we went from 95.6% to 95.88%. The biggest disappointment was that there was an increase in unauthorised absence from 1.29% in 2016/17 to 1.46% in 2017/18. Parents were kept well informed about the attendance levels, but the unauthorised absences were from holidays taken in term time.*

**PRIORITY 4** – To develop and embed digital competency Estyn R2 Progress has been made. *Staff and pupils have tried their best to use ICT across the curriculum in a variety of different subjects and learn the age appropriate skills. This has been limited at times due to poor connectivity in school. Every effort has been made to improve this as we have an external company providing ICT support, but the fault lies with the internet connection coming into school. Despite several requests to come and look at it, Powys have only remotely looked into the problem. We are due to have an upgrade and the fixtures have been put in place ready for this, but the wiring has not yet been installed.*

**PRIORITY 5** – To structure staff and responsibilities to reflect the new curriculum. *Staff have allocated subject responsibilities. Over the course of the year, they have worked collaboratively with local cluster schools. Projects such as the 'Tenner challenge' and the 'Outdoor games' were facilitated by staff so the pupils were leading their own learning.*

Powys County Council assesses the school fully every autumn with an interim assessment in the spring and publishes the results in January. The school categorisation changed to Yellow with one of the contributing factors being not meeting the target for attendance for 2016-2017.

## School Improvement Plan ongoing

The Governing Body considers the School Improvement Plan as an ongoing part of its assessment of the school so, in conjunction with the Headteacher, we have highlighted the following areas for improvement in the current academic year (2018-2019):

- To improve English reading levels across the school.
- To develop opportunities for MAT in Mathematics in FP.
- To develop pupil's involvement in their learning in order to influence the strategic direction of the school.

## Parent and pupil questionnaires

In the summer, the school sent out questionnaires to both parents and pupils and the results will be used to help formulate the School Improvement Plan for the coming year and make changes to areas of school life identified in the questionnaires.

The full results of the survey and the suggestions for areas to improve are attached at the end of this document.

## School buildings & grounds

Our membership of Property Plus – the Powys scheme for building maintenance – ensures that all problems are fixed in a reasonable amount of time. The playing area on the infant playground has been significantly increased this year with funds raised by the Friends of the school.

# The school's budget and finances

April 2017 to March 2018

On first appearances, the school budget and our financial affairs appear to be in rude health. We show relatively stable numbers for our pupil count and delegated budget, with a continuing squeeze on our expenses wherever possible.

The detail shows a fall in Additional Learning Needs (ALN) funding in line with those children allocated 1:1 funding moving on to secondary education.

The underlying picture however, indicates a difference set of circumstances. The past two years has seen the agreed placement of Mrs Jenkins to another school with a consequent financial benefit to Llangynidr. This of course, is fed through to our 'bottom line' and helps support our teaching resource across the school.

Unfortunately, and in line with many other schools across England and Wales, we find forecasted pupil numbers – particularly in 2020/21 – to be on somewhat of a downward trend, particularly as we have some large year groups at the top end of the school which we will be losing year on year.

As a consequence, should this remain to be the case, the forecasted delegated budget would slip by almost 5.5% and together with an almost 2/3rds reduction in our ALN support, we estimate our budget in two years time to present a significant challenge.

This isn't necessarily a 'tale of doom and gloom', because our pupil number forecasts can vary significantly over that period of time. However, it is a reminder that our pupil numbers are fundamental to a positive financial position and the contribution that the situation plays in providing the very highest standards at Llangynidr County Primary School.

Obviously, we very much hope that our local communities will select Llangynidr CP School as the school of choice for their children when considering their primary school educational needs.' children.

Grant Barlow  
Finance Committee

## THE DELEGATED SCHOOL BUDGET

Income		Expenditure	
Delegated Budget	£359,380	Salaries and Wages	£428,603
Breakfast Club grant	£3,893	Premises	£59,314
Foundation Phase Funding	£61,115	Capitation	£24,670
ALN Funding	£10,956	Office Expenses	£5,478
Additional ALN Funding	£57,686	LA Support Services	£5,318
		Other Expenditure	£4,204
<b>Total Delegated Funds</b>	<b>£493,030</b>	<b>Total Expenditure</b>	<b>£527,587</b>
		<b>Other Income</b>	<b>£56,254</b>
		<b>Under/(Over) spend</b>	<b>£21,697</b>
		<b>Under/(Over) spend</b>	<b>£10,059</b>
		<i>(brought forward from last year)</i>	
		<b>TOTAL</b>	<b>£31,756</b>

– The capitation budget is the budget with which the school buys all the teaching and learning materials, computers and other resources for the whole school.

– Salaries and wages include all teaching staff, learning support assistants, secretarial staff, breakfast club staff and midday supervisors.

– The premises expenditure includes repairs and maintenance, cleaning, electricity, gas, rates, water/sewerage and any furniture purchases.

– LA support services include advice and support on legal, financial and personnel matters for which we pay a fee to the local authority.

# More useful information about the school

## School prospectus

The school has a comprehensive prospectus available for all parents who are thinking of sending their children to Llangynidr.

## School admissions

Powys County Council is responsible for admissions to the school and uses a three-year register to determine our school numbers in subsequent years – this information is then used to delegate the school's budget for the year. Parents should apply to the school for admission by January in the year before the academic year in which their child will be four – a full copy of the school's admission arrangements can be obtained from Akemi. The school currently has 130 pupils.

## School Council & Eco committee

The School Council and Eco committee have been voted in for this year and will meet fortnightly with Mrs Cathy Davies. They will be working with pupils, staff and the Headteacher to ensure pupils' voices are heard.

## Term dates for 2018-2019

### AUTUMN TERM 2018

September 5 – December 21

*Half Term = October 29 – November 2*

### SPRING TERM 2019

January 8 – April 11

*Half Term = February 25 – March 1*

### SUMMER TERM 2019

April 29 – July 19

*Half Term = May 27 – May 31*

Good Friday = April 29

Easter Monday = April 22

May Day Bank Holiday = May 6

Spring Bank Holiday = May 27

Royal Welsh Show = July 22-25

## WHAT TO DO IF YOU HAVE AN ISSUE...

**Is your issue to do with your child in class?** Then talk directly to your child's teacher.

**Is your issue about the school in general or a specific matter which you'd like to discuss further?** Then call the Headteacher or drop in for a chat. Sian is very approachable and will listen to your concerns in the strictest confidence and will, with your permission, pass on any relevant issues to the Governing Body. Most issues can be solved this way.

**Have you spoken to the Headteacher but you're still not satisfied?** Write to the Chair of Governors, but only after you've read the school's complaints procedure and ensured you've fulfilled every requirement.

**RESULTS OF PARENT QUESTIONNAIRES 2018**

Number of parent questionnaires returned = 27

Question	Strongly agree	Agree	Disagree	Strongly disagree	Don't know	No response
Overall I am satisfied with the school	13	14				
My child likes school	12	14	1			
My child was helped to settle in well when he/she started at the school	16	10				1
My child is making good progress at school	12	15				
Inappropriate behaviour in school is dealt with	7	15				5
The teaching in school is good	13	13			1	
The homework my child is set builds well on what he/she learns in school	10	13	1		1	1
Staff treat all children fairly and with respect	14	10	1		1	1
My child is encouraged to be healthy and to take regular exercise	12	15				
The school's playground facilities are fit for purpose	8	17	1			1
My child is safe at school	13	12		1		1
My child receives appropriate additional support in relation to any individual needs	13	9	1		3	1
I am kept well informed about my child's progress	13	14				
I feel comfortable approaching the school with questions/suggestions/problems	15	11	1			
I understand the school's procedure for dealing with complaints	11	10	2	1	3	
The school promotes itself well in the local area	10	16				1
My child is well prepared for moving on to their next school	9	7			2	9
There is a good range of activities at school, including trips or visits	20	7				
The school is well run	16	9	1			1

**RESULTS OF PUPIL QUESTIONNAIRES 2018**

Number of pupil questionnaires returned = 47 (17 FP and 30 KS2)

**FP children said**

Question	Yes	sometimes	no
Do you like being at school?	13	3	1

**KS2 children said**

Statement	Agree	Disagree	Unsure
I feel safe in my school	29		1
The school deals well with any bullying	23		7
I know who to talk to if I am worried or upset	28	1	1
The school teaches me how to keep healthy	28		2
There are lots of chances at school for me to get regular exercise	27		3
I am doing well at school	29		1
The teachers and other adults in the school help me to learn and make progress	30		
I know what to do and who to ask if I find my work hard	30		
My homework helps me to understand and improve my work in school	20		10
I have enough books, equipment and computers to do my work	26	2	2
Inappropriate behaviour in the classroom is dealt with.	26		4
Nearly all inappropriate behaviour at playtime is dealt with.	22	2	6
I like school	27	2	1
I enjoy learning Welsh	8	10	12