



*Building Skills For Life – Meithrin Sgiliau Bywyd*

**Ysgol Gymunedol Llangynidr  
Llangynidr Community Primary School**

**Admissions Policy**

Revised: August 2014

Agreed by Staff: September 2014

Adopted by Governors: October 2014

Review Date: September 2015

# **POLICY FOR ADMISSIONS**

## **1. Aims of Admission Policy**

- To give children and parents/carers/guardians as much information as possible about children's admission into Llangynidr Community Primary School.
- To make each child's entry into school life happy and successful.
- To begin a lasting partnership with parents/carers/guardians.

## **2. Procedures**

At Llangynidr Community Primary School, children may be admitted to the school at the start of the term during which they will have their fourth birthday.

Parents/carers/guardians must complete for each child an 'Application for Admission Form' which can be found on the school website and is also available from the school office. The Governing Body will adhere to Powys Local Authority annual timetable for admissions. This timetable can be found in "Primary and Secondary Schools Information and Admissions Arrangements" and is available on website at [www.powys.gov.uk](http://www.powys.gov.uk) (Annual Details can also be obtained from the School Office) If there are more applications than the schools Admissions Number (currently 21 per year group).

## **3. Age of Admission**

At Llangynidr School a child may be admitted on either a full or part-time basis provided that the school has sufficient resources of staff, accommodation and equipment. For more details on part-time or staggered basis, please see the School Prospectus

<b>If your child is 4 between</b>	<b>They can start school in</b>
1 <sup>st</sup> January – 31 <sup>st</sup> March	The Spring Term
1 <sup>st</sup> April – 31 <sup>st</sup> August	The Summer Term
1 <sup>st</sup> September – 31 <sup>st</sup> December	The Autumn Term

#### **4. Early Years Induction Arrangements**

Children mature at different rates and vary greatly in their ability to cope with full time attendance in school. Therefore children begin their first term in the Nursery Class on a part time basis.

They attend afternoon sessions from 9am to 12pm for the first week and 9am to 1.15pm for the second week. If a child is coping well with the daily routine, our aim is to integrate them as soon as possible.

#### **5. Over Subscription Criteria to Llangynidr School**

Places will be allocated up to the school's planned admission number of 21 pupils per year group. However, should the number of applications exceed the admission number the following oversubscription criteria, listed in order of priority, will be used.

- Looked after children.
- Children with a statement of special education needs where the school is named as the most appropriate setting.
- Children whose permanent family home is within the catchment of Llangynidr
- Children who have a sibling who is a pupil registered at the school on the date on which the applicant child is due to commence school.

Under each criterion, priority will be given to applicants living closest to the school as measured by nearest travelling distance.

The Governing Body and the Local Authority support the principle of meeting parental preferences wherever and whenever possible. However, it must be recognised that it may not be possible to comply with parental preferences if a school, in admitting a child, will be in breach of the requirement to comply with the statutory duty in respect of class sizes.

The school does not operate a waiting list system.

#### **6. Admission to School in Years other than Reception.**

A child may be admitted to school in years 1 to 6 providing that the requested year does not exceed the permitted maximum number. For those families that have been unsuccessful, there is a right of appeal to an Independent Admissions Appeal Panel. Appeals should be made in writing to the Clerk to Governors via the School Office.

**Date:** .....

**Signed:** ..... **(Head teacher)**

..... **(Chair of Governors)**

**Review date: September 2015**