

Annual Report to Parents

Holy Name Catholic Primary School

Governor Type	Governor Name	Start Date	End Date
Foundation	Mrs Hazel Evans	02/11/2016	01/11/2020
Foundation	Mrs Helen Hammond	06/09/2018	05/09/2022
Foundation	Fr Richard Jones	20/02/2018	19/02/2022
Foundation	Mrs Lorraine Richards	06/06/2016	05/06/2020
Foundation	Mrs Angela Evans	14/09/2017	13/09/2021
Foundation	Mrs Esther Butler	06/09/2018	05/09/2022
Foundation	Mrs Alyson Jones	04/10/2017	03/10/2021
Foundation	Mrs Debbie Evans-Roche	16/10/2017	15/10/2021
Headteacher	Mrs Abigail Davies	01/09/2016	
Parent	Mrs Dawn Lloyd	22/05/2018	21/05/2022
Teacher	Miss Claire Richards	01/09/2019	31/08/2023

GENERAL INFORMATION/ YFFREDINOL

Chair/Cadeirydd:

Mrs A Jones
C/O Holy Name
Catholic Primary
School

Clerk to the Governing Body:**Clerc i'r Llywodraethwyr:**

Kate Evan-Hughes
Director for Children and Schools/Cyfarwyddwr dros Blant ac
Ysgolion
County Hall / Neuadd y Sir
Haverfordwest / Hwlfordd
Pembrokeshire / Sir Penfro
SA61 1TP

Election of Parent Governors

Arrangements are made for the election of parent governors one school term before a parent governor's term of office expires, or on receipt of a resignation. Information about the election is sent to parents via pupil post.

Etholiad Rhiant-lywodraethwyr

Gwneir trefniadau ar gyfer ethol rhiant-lywodraethwyr un tymor cyn i gyfnod swydd rhiant-lywodraethwr ddod i ben, neu pan fydd rhiant-lywodraethwr yn ymddiswyddo. Anfonir gwybodaeth ynglŷn â'r etholiad drwy law'r disgyblion.

Message from the Chair of Governors

Dear Parent / Guardian

On behalf of the Governing Body of Holy Name School, may I present the Annual Report for Parents.

I would like to congratulate Mrs Davies and all the staff for their continued dedication in providing the best possible opportunities and education for our children. The school delivers a broad and balanced curriculum full of extended opportunities to learn both inside and outside the classroom.

Long may this continue. I extend my best wishes to Mrs Rees and Mrs Beavis as they embark on their Sabbatical Welsh Courses and welcome Miss Allsworth and Mrs Thomas to our school staff.

If a parent wishes to call a meeting between parents and the Governing Body the procedures are explained at the end of this report.

Thank you for your support.

Alyson Jones

Chair of Governors

Highlights of the academic year 2018/19 – Report from Mrs A. Davies Head Teacher

Healthy Living

The school continues to operate a healthy eating policy that encourages children to make healthy choices about the food that they eat and the exercise they take. Pupils are only allowed to bring healthy snacks to eat during their morning break and encouraged to choose healthy options for their lunchboxes at lunchtime. Pupils have access to fresh water throughout the day. The school continues to offer a range of after school and lunchtime activities to further encourage an active life style.

Toilet Facilities and Cleaning of Toilets

The Welsh Government has made it statutory for schools to include a statement in their Annual Report on the toilet facilities in school and arrangements for cleaning these toilets. The school has separate toilets for boys and girls. These were refurbished in 2014. The school also benefits from a separate disabled toilet and changing facilities. Toilets are cleaned twice daily by the school cleaning staff.

School Policies

The school has extensive policies that cover all areas of its work. Written in consultation by staff, pupils and governors a number of these policies are updated each year.

Global National and Community links

The school enjoys a good reputation in the community and strong links with a number of local bodies. We also continue to maintain links with schools and communities beyond our local area. Some of the activities that we have been engaged in include:

- A number of gardening afternoons were held where parents and grandparents joined us to help tidy up our school grounds
- Class 2 worked with local artists as part of our Lead Creative School development programme – they designed and carved some beautiful benches that are installed in the area behind the school hall.
- Visits from Fireman Lee, PCSOs Carwyn, PCSO Eirian and PC Llewellyn took place throughout the year. They worked with all pupils developing understanding of keeping safe

- Eistedfodd - pupils from Classes 4 and 5 represented our school in the Eistedfodd
- St Theresa's Convent – pupils from a number of classes visited St Theresa's Convent to entertain the residents
- A football team from Classes 4 and 5 represented the school at the Urdd football tournament
- At our Harvest Celebration we collected donations for PATCH and £150.02 for Mission Together
- We celebrated international Outdoor classroom day - Outdoor Classroom Day is a global campaign to celebrate and inspire outdoor learning and play. On the day, thousands of schools around the world take lessons outdoors and prioritise playtime.
- Outdoor learning improves children's health, engages them with learning and leads to a greater connection with nature. Play not only teaches critical life skills such as resilience, teamwork and creativity, but is central to children's enjoyment of childhood.
- During anti-bullying week pupils took part in a range of activities to help them understand the impact of bullying
- We raised £150 for Children In Need by wearing spotty clothes
- School Discos raised over £700 for school fund
- Our Christmas Fair was supported by families, parishioners and the local community – we raised £944
- Pupils from Class 5 won First, Second and Third places in the Rotary Young Writer Competition
- Pupils from Class 3 joined with a number of children from our parish to celebrate their First Communion
- Pupils enjoyed a visit to Theatre Gwaun as part of the National Into Film Festival
- During Wellbeing Week pupils enjoyed a range of activities and we welcomed a number of visitors to school including Marco, a pet therapy dog and Pause Points Yoga.
- Parishioners and family members joined us for our Carol Concerts in Church
- Eco Club were successful in collecting evidence for the Sustainable Schools Silver Awards and a Green Flag Award
- School trips included visits to Scolton Manor, Colby Woods, The National Library of Wales,
- A successful Summer Fete raised £1931.25 for school funds
- For the second year running we were winners of a Shwmae award, recognising the excellent work carried out in the school to promote Welsh. The school was also successful in attaining the Silver Siarter Iaith Award
- On International Day of Many Colours we raised £115 for Mission Together
- Foundation Phase pupils had the opportunity to use balance bikes
- Older pupils worked with our School Sport's Development Officer to improve sporting confidence and skills.

All pupils took part in two timetabled PE sessions each week taught by specialist PE teachers. These included health, fitness and wellbeing activities, creative activities, adventurous activities, dance, swimming (for Classes 4 and 5).

In the Foundation Phase Children's physical development, enthusiasm and energy for movement is promoted through helping them to use their bodies effectively, by encouraging spatial awareness, balance, control and coordination, and developing motor and manipulative skills.

They are provided with opportunities to develop their gross and fine motor skills, physical control, mobility and an awareness of space, using large and small equipment, across all Areas of Learning, indoors and outdoors. Children are all encouraged to enjoy physical activity. They are introduced to the concepts of health, hygiene and safety, and the importance of diet, rest, sleep and exercise.

School Improvement

Each year the school puts together a School Improvement Plan that provides the focus school development over the year. Below is a summary of the areas that staff and governors worked on during the academic year 2018-19

Priority Area 1 -

RE - Develop pupil led collective worship leading to improved spiritual and moral development for all pupils

Priority Area 2 –

To raise standards in reading in English and Welsh

Priority Area 3

To increase the challenge in Foundation Phase Maths teaching leading to improved standards and pupil outcomes

Priority Area 4

To plan using the 4 core purposes and using the 7 areas of learning and to explore the 12 principles and use them to directly influence teaching across the school leading to improved standards across the curriculum

Priority Area 5

To maintain a high profile of pupil and staff safeguarding, prepare for ALN reform and continue to improve pupil attendance

Report on the Implementation of the Additional Learning Needs Policy and Disability Equality Scheme

Named Governor for Additional Learning Needs – Mrs H Evans Additional Learning Needs Co-ordinator – TBC

Holy Name Catholic Primary School is committed to ensuring equality of education and opportunity for all our pupils.

The Special Educational Needs Code of Practice and Framework for Inclusive Education are central to the school's A.L.N. Policy. Early identification of pupils with additional learning needs is made possible by good communication with parents and staff from pre school settings. Close observations and assessments highlight the way forward so increasingly, step by step, support at School Action and specialist expertise at School Action Plus can be put in place to help overcome the difficulties a child may have. If further support is required a request is made for a statutory assessment of special needs, which may result in a Statement of Need being issued for the child. Additional support for learning is available from staff who are deployed where needed throughout the school. We endeavour to utilise their skills and expertise to match the needs of the children. We liaise closely with a range of support services that can offer advice and support to pupils, parents and staff. All staff as part of their continuous professional development have undertaken training on Autistic Spectrum Disorders, Hearing Impairment and Language Development. A requirement of the Disability Equality Duty to produce a School Disability Equality Scheme linking with an Accessibility Plan has been undertaken and strengthens our commitment to ensure a proactive and inclusive approach.

Staff are currently preparing for implementation of the Special Educational Needs reforms in Wales which will be introduced in 2020

Copies of the Additional Learning Needs Policy and Disability Equality Scheme are available on request.

Equal Opportunities

At Holy Name Catholic Primary School we believe that each person is made in the image of God and our aim is to foster a caring, Christian community where everyone is treated with respect and fairness. In addition, the Governing Body recognises that it has a legal responsibility to abide by all current legislation relating to equal opportunities responsibilities concerning the pupils of the school, members of staff and others who make legitimate use of the premises. They also accept that observance of the law in regard to these matters requires to be supported by positive attitudes on their own part and on that of the teaching and other staff. The Disability Discrimination Act and The Additional Learning Needs and Disability Act, highlight the principle of inclusion and help to ensure that disabled people have the right to pursue their education without unfair discrimination alongside their non-disabled peers and have access to the whole curriculum, as well as all educational institutions.

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them. If parents wish to use their rights under the Act to hold a meeting, four conditions will need to be satisfied. For information regarding these conditions please read the attached information.

Attendance	Authorised absences	Unauthorised absences
95.86	3.97%	0.16%

Foundation Phase

Foundation Phase Indicator

FPI		
Target	School	LA
100%	100%	82.32%

Language, literacy and communication skills (LCE)

LCE O5+		
Target	School	LA
100%	100%	84.1%

Mathematical Development (MDT)

MDT O5+		
Target	School	LA
100%	100%	85,6%

Personal and social development, well- being and cultural diversity (PSD)

PSD O6+		
Target	School	LA
100%	100%	92.37%

Key Stage 2

KS2 CSI		
Target	School	LA
	92.86%	88.36%

English

English L4+		
Target	School	LA
93%	92.86	88.36

Maths

Maths L4+		
Target	School	LA
93%	92.86%	90.37%

Science

Science L4+		
Target	School	LA
100%	92.86%	90.75

SCHOOL HOLIDAY DATES 2018-2019

Autumn Half Term – Monday October 28th – Friday November 1st

INSET – Monday November 18th

Christmas Holiday – Monday 24th December – Friday 4th January

Spring Half Term – Monday 25th February – Friday 1st March

Easter Holiday – Monday 15th April – Friday 26th April

Summer Half Term – Monday 27th May – Friday 31st May

INSET Day Monday 22nd July

Summer Holidays – Tuesday 23rd July – Friday August 30th

Directed Teachers Day - Monday 2nd September

Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them.

If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 10% of the school's registered pupils will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition.

There were 116 children registered as pupils with this school at the beginning of this academic year. Exact roll numbers at any time during the year may be obtained from the school office.

2. The meeting must be called to discuss matters which affect the school

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body.

The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of 3 meetings can be held during the school year

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held.

A "school day" means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

The address for service of a petition requesting a meeting with this school's governing body is:

Mrs A Jones, Chair of Governors, c/o Holy Name School, Vergam Terrace, Fishguard, SA65 9DG

Admin.holynome@pembrokeshire.gov.uk

Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government's website at:

<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetings-statutory-guidance/?lang=en>