

# Holy Name Catholic Primary School



## Safeguarding Policy

**Amended October  
2016 to reflect Staffing Changes**

Acting Head Teacher: Mrs A Davies  
Chair of Governors: Mrs A Jones

First Named Person for Child Protection: Mrs A Davies Acting headteacher

Second Named Person for Child Protection: Mrs Nicola Beavis, Senior  
Management

Link Governor for Child Protection: Mrs A Jones & Mrs K Rowe

Reviewed October 2016

# **HOLY NAME CATHOLIC PRIMARY SCHOOL**

## **SAFEGUARDING POLICY**

**Safeguarding and promoting the welfare of children is defined in 'Working Together to Safeguard Children', DCSF 2010 as:**

- Protecting children from maltreatment
- Preventing impairment of children's health or development
- Ensuring that children are growing up in circumstances consistent with the provision of safe and effective care; and
- Undertaking that role so as to enable those children to have optimum life chances and to enter adulthood successfully

Safeguarding children and young people and promoting their well-being is therefore more than just child protection. In order to safeguard children and young people and ensure their personal development, we will have safeguarding at the heart of our purpose.

The purpose of this safeguarding policy is to provide a secure framework for the workforce in safeguarding and promoting those pupils who attend our school.

The policy aims to ensure that:

- All our pupils are safe and protected from harm in an environment in which children and young people feel safe, secure, valued and respected, and feel confident, and know how to, approach adults if they are in difficulties, believing they will be effectively listened to
- Other elements of provision and policies are in place to support the child's development in ways that will foster security, confidence and independence
- Staff, pupils, governors, visitors, volunteers and parents are aware of the expected behaviours and the school's legal responsibilities in relation to the safeguarding and promoting the welfare of all of our pupils

### **Ethos**

Safeguarding is considered everyone's responsibility and as such all staff contribute to the provision of a safe learning environment, where two way communication is encouraged and children and young people know that they will be listened to; where learners feel safe in a secure environment; where they do not endure bullying, racism or sexual harassment; where medical needs are met and where staff recognise the importance of Inclusive practice where all learners are helped to fulfill their potential in an ethos/culture where every child and young person feels included.

We endeavour to provide a positive and preventative curriculum which teaches children and young people how to make good choices about healthy, safe lifestyles and how and who to ask for help if their health or safety is threatened.

We work in partnership with other agencies and are committed to establishing and maintaining effective working relationships with parents, carers and other colleagues in the best interests of the child.

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There is a well established system for the early identification of children/young people with additional needs and effective intervention and support strategies are embedded. Effective procedures for multi-agency working are in place.

We adhere to the Authority policy and practices as regards safer recruitment, selection and management in order to identify, deter, and reject people who might abuse children or young people or are otherwise unsuited to work with them.

All members of staff receive appropriate levels of regular in-house training and have access to whole school safeguarding training, alongside members of the Governing Body, at least every three years. We will also, as part of our Induction process, include information in relation to our Safeguarding policy and any policy related to safeguarding and promoting our children/young people's welfare to all newly appointed staff. In this way staff will be clear and confident about what is expected of them in their day-to-day work in order to safeguard children and young people.

Policies and procedures relating to all aspects of Safeguarding are easily accessible documents that are understood and used by all staff in accordance with local authority guidance, and are reviewed annually

### **Responsibilities and expectations**

The Governing Body has a legal responsibility to make sure that the school has effective safeguarding policies and procedures in place and monitors that the school complies with them.

The designated person for Safeguarding and Child Protection is:

The Acting Headteacher – Mrs Abigail Davies

In her absence – SMT Mrs. Nicola Beavis

The designated Governor for Safeguarding and Child Protection is:

Mrs. Alyson Jones – Chair of Governors and Mrs Kelly Rowe, Foundation Governor

Pembrokeshire County Council requires that governing bodies are informed of any safeguarding issues facing the school. Each term, headteachers should include, as part of their report, a brief summary of safeguarding cases concluded since the last report to governors. Great care must be taken to ensure confidentiality and to avoid individuals being identified. Governors must not become involved in the operational aspects of such issues. The purpose is to inform governors of processes e.g. case conferences, multi agency meetings, disciplinary actions, and the impact on the workload of staff at the school.

Annually, in the summer term, headteachers will provide a more detailed report on safeguarding procedures within the school. This will include reporting on staff training in this area, review of relevant policies, allegations against staff.

### ***Related Policies:***

***Child Protection***

***Anti-Bullying***

***Behaviour and Discipline***

***Pupil Attendance***

***Procedures for the Collection of a pupil from school during the day***

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**Staff attendance**  
**Visitors to the School**  
**Health and Safety**  
**Educational Visits**  
**Health Promotion**  
**PSHE**  
**E-Safety**  
**Positive Handling and the use of Reasonable Force**  
**Children who go Missing during the school day**  
**Administration of Medicines**  
**First Aid**  
**Intimate Care**  
**Appointments and Safe Recruitment Practice**  
**Whistleblowing**  
**Handling Allegations of Abuse made against Adults who Work with Children and Young People**  
**Guidance on the use of Risk Management Assessments relating to allegations of Professional Abuse**

*The above list is not exhaustive and as new policy guidance and legislation develops within the remit of Safeguarding we will review and update our policies and procedures as appropriate and in line with the Local Safeguarding Children Board and Local Authority.*

*Reviewed October 2016*