

HOLY NAME CATHOLIC PRIMARY SCHOOL

ANNUAL REPORT TO PARENTS OCTOBER 2017



Summary Report.

Full Report available on request.

Holy Name Catholic Primary School

Governor Type	Governor Name	Start Date	End Date
Foundation	Rev Ross Patterson	12/10/2012	11/10/2016
Foundation	Mrs Lorraine Richards	06/06/2016	05/06/2020
Foundation	Vacancy		
Foundation	Vacancy		
Foundation	Vacancy		
Foundation	Mrs Hazel Evans	02/11/2016	01/11/2020
Foundation	Mr Alex Allison	25/10/2020	24/10/2020
Acting Headteacher	Mrs Abigail Davies	01/09/2016	
Parent	Mrs Alyson Jones	01/01/2016	31/12/2019
Staff	Mrs Lisa Lewis	12/05/2015	11/05/2019
Teacher	Mrs Nicola Beavis	01/09/2016	31/08/2020
Teacher	Mrs Abigail Davies	22/10/2013	21/10/2017
Additional Community	Cllr Janet Wyer	01/11/2016	31/10/2020

GENERAL INFORMATION/ YFFREDINOL

Chair/Cadeirydd:

Mrs A Jones
c/o Holy Name School
Vergam Terrace
Fishguard
Pembs
SA65 9DF

Clerk to the Governing

Body:

Clerc i'r

Llywodraethwyr:

Kate Evan-Hughes
Director for Children and
Schools/Cyfarwyddwr
dros Blant ac Ysgolion
County Hall / Neuadd y
Sir
Haverfordwest /
Hwlfordd
Pembrokeshire / Sir
Penfro
SA61 1TP

Election of Parent Governors

Arrangements are made for the election of parent governors one school term before a parent governor's term of office expires, or on receipt of a resignation. Information about the election is sent to parents via pupil post.

Etholiad Rhiant-lywodraethwyr

Gwneir trefniadau ar gyfer ethol rhiant-lywodraethwyr un tymor cyn i gyfnod swydd rhiant-lywodraethwr ddod i ben, neu pan fydd rhiant-lywodraethwr yn ymddiswyddo. Anfonir gwybodaeth ynglŷn â'r etholiad drwy law'r disgyblion.

Foreword by Alyson Jones, Chair of Governors

Message from the Governing Body

It is with pleasure that on behalf of the Governing Body that I present the Annual Report to Parents for the academic year 2016 / 17.

Having been appointed as Chair of Governors just over 12 months ago it has been my pleasure to see the progress made by the school under the leadership of Mrs Davies during that time.

As a parent to two pupils attending the school I am delighted to see first hand the impact the hard work and professionalism of all the school staff is having in providing our children with a high quality, balanced education.

I very much appreciate the support of my fellow governors and look forward to another successful year.

Alyson Jones

Chair of Governors

Highlights of the academic year 2016/27 – Report from Mrs A. Davies Acting Head Teacher

Healthy Living

The school continues to operate a healthy eating policy that encourages children to make healthy choices about the food that they eat and the exercise they take. Pupils are only allowed to bring healthy snacks to eat during their morning break and encouraged to choose healthy options for their lunchboxes at lunchtime. Pupils have access to fresh water throughout the day. The school continues to offer a range of after school and lunchtime activities to further encourage an active life style.

Toilet Facilities and Cleaning of Toilets

The Welsh Government has made it statutory for schools to include a statement in their Annual Report on the toilet facilities in school and arrangements for cleaning these toilets. The school has separate toilets for boys and girls. These were refurbished in 2014. The school also benefits from a separate disabled toilet and changing facilities. Toilets are cleaned twice daily by the school cleaning staff.

School Policies

The school has extensive policies that cover all areas of its work. Written in consultation by staff and governors a number of these policies are updated each year.

Global National and Community links

The school enjoys a good reputation in the community and strong links with a number of local bodies. We also continue to maintain links with schools and communities beyond our local area. Some of the activities that we have been engaged in include:

- Pupils from Class Five represented the school at an Ambassador Event in Carmarthen where they met the Schools Commissioner - they had the opportunity to take part in workshops with pupils from other schools and take part in discussion and debate
- JC Theatre - Class 4 took part in a 1960s themed workshop with the talented JC Theatre - they talked about and re-enacted key events from the sixties.
- As part of democracy week Councillor Myles Pepper came in to work with Class 5. He listened to concerns our pupils have about the local area and is working to see if any of them can be resolved
- Pupils from Class 5 represented us at the annual Remembrance Service in St. Mary's
- Classes 1 and 2 held a number of successful Stay and Play sessions where families were invited in to work with pupils
- Class 5 attended the multi-agency Crucial Crew event in Haverfordwest, learning key safety messages

- Visits from Fireman Lee, PCSOs Carwyn, PCSO Eirian and PC Llewellyn took place throughout the year
- Class 1 worked with Sustainable Schools officer Tim Brew
- Pupils from Classes 4 and 5 went carol singing at St Theresa's Convent and Fishguard Library. Feedback from both venues was very positive with audiences enjoying the singing.
- Reading Buddies - Eva John, Literacy Advisor for Pembrokeshire gave Class 5 reading buddy training and a group of Year 5&6 children have been paired up with children in Classes 2 & 3 to develop confidence in reading and model different reading strategies as well as share a love of reading. Pupils also attended a reading ambassador event and will be leading a range of activities in school this year
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- Pupil Digital Leaders presented at an ERW event to school leaders
- A group of Year Five and Six pupils accompanied Mrs Thomas and Mrs Walters to an Eco Day at Pembrokeshire College – they took part in a range fun Eco activities and then participated in a multi school Eco council where lots of great ideas were shared
- Year 5 and 6 pupils were invited to the launch of Dan Anthony's latest novel in The Torch Theatre in Milford Haven. The book is set on Strumble Head - they enjoyed an interesting talk from Dan who explained how he comes up with ideas for his books and talked about the process of writing a story.
- Pupils from Classes Four and Five enjoyed a visit to Cardiff today to see Orchestra Adventure at St David's Hall.
- Class Five visited the library to work with Mrs Johnson.
- Arad Goch Theatre Company worked with older pupils exploring the impact of bullying.
- Pupils from Saint Francis School visited Holy Name to work with our pupil Digital Leaders and learn about how we have used the Hwb platform to develop our teaching of ICT
- Eco Waste Day - all pupils took part in activities designed to enhance our awareness of sustainability
- Pupils from Holy Name School took part in the Dragon Parade in St Davids – thanks to the talented Mr Fells who made our amazing dragon head
- Eistedfodd - pupils from Classes 4 and 5 represented our school in the dance and
- We were delighted to have four pupils representing the school in the Urdd Gala. All pupils took part in an individual race and relay races.
- Darwin Centre - Class Five were invited to attend Science Aglow in Pembrokeshire college – they presented some of their own Science work and had the opportunity to take part in 4 exciting workshops.
- St Theresa's Convent - some of our Foundation Phase pupils were delighted to be invited to St Theresa's Convent to entertain the residents on St Patrick's day. As always, they were warmly welcomed and residents, staff and pupils enjoyed the visit.
- Theatre Gwaun - Classes 1 and 2 enjoyed a visit to Theatre Gwaun to watch 'Sing' – pupils staff and accompanying Governors all enjoyed the film.
- Welsh Celebration Day March began with our Welsh Celebration Day – pupils had the opportunity to take part in a range of activities including working with a harpist,

creating daffodil inspired art work, decorating love-spoons, story- telling and honing their rugby skills.

- Classes 4 and 5 took part in the the Urdd Jamboree for Welsh learners in Haverfordwest –
- Grace Griffiths represented the school at the County Eisteddfodd
- Tennis Year 2 and 3 pupils took part in a Tennis Workshop with Active Young Peoples Officer Chloe Sinnott
- Cruise Ship Pupils from Class 4 and 5 helped to welcome some of our cruise ship passengers this year at Fishguard Port. They sang and performed recitations.
- Class 1 have been enjoying SKIP (Successful Kinaesthetic Instruction for Preschoolers) sessions with Amanda John from Sports Pembrokeshire.
- Miss McLoughlin did a magnificent job of coordinating our Dough Disco Day – children came in sporting an impressive range of mad hair styles. They then worked with Miss McLoughlin to learn part of a dance. The day finished with us joining together for a whole school
- During the school year we raised over £800 for a range of charities including Diabetes UK, CAFOD and Paul Sartori. A number of generous food and toy donations were made to PATCH
- Year 6 pupils had the opportunity to work with a road safety trainer to complete a safer cycling course.
- Pupils from Class 5 and 5 took part in a transition project with the music department at Ysgol Bro Gwaun.
- They joined with other local schools to take part in a short evening concert which was enjoyed by families and staff.
- Hit the Surf
- Class 5 went to Whitesands to work with the RNLI. They had a fantastic morning learning about beach and sea safety.
- Siarter Iaith - we have officially completed all ten targets of the bronze Siarter Iaith award.
- Year 6 pupils enjoyed a residential trip to Llanion Cove. They had the opportunity to take part in a range of exciting activities including climbing, stand up paddle boarding and orienteering
- Science Afternoon - Class 3 and 4 held a very successful Science Afternoon this month – they were delighted to be joined by many family members.

Sporting Activities

Pupils in Classes 2 – 5 took part in two timetabled PE sessions each week. These included health, fitness and wellbeing activities, creative activities, adventurous activities, dance, swimming (for Classes 4 and 5).

In the Foundation Phase Children’s physical development, enthusiasm and energy for movement is promoted through helping them to use their bodies effectively, by

encouraging spatial awareness, balance, control and coordination, and developing motor and manipulative skills.

They are provided with opportunities to develop their gross and fine motor skills, physical control, mobility and an awareness of space, using large and small equipment, across all Areas of Learning, indoors and outdoors. Children are all encouraged to enjoy physical activity. They are introduced to the concepts of health, hygiene and safety, and the importance of diet, rest, sleep and exercise.

During the last school year pupils in Classes 2,3,4 and 5 took part in cricket coaching activities

Key Stage 2 pupils took part in the inter-school rugby festival with other local schools

After school PE club ran for two terms last year.

Pupils in Class 5 had the opportunity to take part in adventurous activities during our residential trip to Orielton.

School Improvement

Each year the school puts together a School Improvement Plan that provides the focus school development over the year. Below is a summary of the areas that staff and governors worked on during the academic year 2016-17, these were based on the recommendations given in the inspection.

- 1 Standards of Teaching and Learning in Mathematics have continued to show improvement
- 2 Standards of Teaching and Learning in Welsh Second Language have continued to show improvement
- 3 Pupil achievements in reading, including comprehension have improved
- 4 Standards of Religious Education continue to be good
- 5 Foundation Phase provision and practice, particularly outdoor learning continues to improve and develop
- 6 Curriculum provision, assessment and moderation at all levels is effective
- 7 Robust and effective Systems for Performance Management and the Critical Friendship role of Governors have further developed
- 8 Safeguarding standards remain high

R1 Standards of Teaching and Learning in Mathematics have continued to show improvement

- Use of the Hamilton Maths Scheme was embedded throughout the school

- Pupil progress was tracked and areas targeted for development through specific planning and activities.
- Mathematical coverage at Foundation Phase was tracked and monitored
- Maths planning and teaching was monitored throughout the year
- Staff attended courses to develop the teaching of Maths Reasoning
- Whole school use of the Building Blocks scheme to ensure that numeracy skills are used and tracked across the curriculum
- Teachers of Y2 and Y6 took part in moderation activities with other schools
- 89% of pupils in Foundation Phase and 94% of pupils in Key Stage 2 achieved the expected outcomes in Maths and Mathematical Development

R2 Standards of Teaching and Learning in Welsh Second Language have continued to show improvement

- Successful completion of Siartar Iaith Bronze award
- Implementation of Pod Antur Welsh resources
- Criw Cymraeg pupil group established to work with the Welsh coordinator
- Staff and pupils in use of Welsh during assemblies and incidental use around the building.
- The Welsh coordinator took part in moderation activities with staff from other local schools

R3 Pupil achievements in reading, including comprehension have improved

- Talk for Writing principles embedded throughout KS2
- 89% of pupils at Foundation Phase and 94% of pupils in Key Stage 2 achieved the expected outcomes in Literacy and Language, Literacy and Communication Skills

R4 Standards of Religious Education continue to be good

- The school uses the Come and See scheme of work as directed by the diocese of Menevia
- The RE coordinator oversees planning and carries out regular book scrutinies
- Attendance of Re coordinator at diocesan training and CPD

R5 Foundation Phase provision and practice, including outdoor provision has continued to improve

- Foundation Phase staff have visited other schools to see good practice
- Attendance at Forest Schools training.
- Dedicated days such as Foraging Friday where activities are planned and take place outside

R6 Curriculum provision, assessment and moderation at all levels is effective

- The school uses a collaborative planning system that has been recognized as innovative by Learning in Digital Wales. This allows us to monitor planning in real time and share staff expertise.
- Staff review and revise curriculum provision annually

- Staff are working to ensure we are ready to implement the new curriculum for Wales that will be available for schools by September 2018

R7 Robust and effective Systems for Performance Management and the Critical Friendship role of Governors have further developed

- Systems for Performance Management are in place for the school
- Teaching staff continue to liaise with members of the governing body

R8 Safeguarding standards remain high

- Staff have all undertaken appropriate safeguarding training

Report on the Implementation of the Additional Learning Needs Policy and Disability Equality Scheme

Named Governor for Additional Learning Needs – Mrs H Evans

Additional Learning Needs Co-ordinator – Mrs Nicola Beavis

Holy Name Catholic Primary School is committed to ensuring equality of education and opportunity for all our pupils.

The Special Educational Needs Code of Practice and Framework for Inclusive Education are central to the school's A.L.N. Policy. Early identification of pupils with additional learning needs is made possible by good communication with parents and staff from pre school settings. Close observations and assessments highlight the way forward so increasingly, step by step, support at School Action and specialist expertise at School Action Plus can be put in place to help overcome the difficulties a child may have. If further support is required a request is made for a statutory assessment of special needs, which may result in a Statement of Need being issued for the child. Additional support for learning is available from staff who are deployed where needed throughout the school. We endeavour to utilise their skills and expertise to match the needs of the children. We liaise closely with a range of support services that can offer advice and support to pupils, parents and staff. All staff as part of their continuous professional development have undertaken training on Autistic Spectrum Disorders, Hearing Impairment and Language Development. A requirement of the Disability Equality Duty to produce a School Disability Equality Scheme linking with an Accessibility Plan has been undertaken and strengthens our commitment to ensure a proactive and inclusive approach.

Copies of the Additional Learning Needs Policy and Disability Equality Scheme are available on request.

Equal Opportunities

At Holy Name Catholic Primary School we believe that each person is made in the image of God and our aim is to foster a caring, Christian community where everyone is treated with respect and fairness. In addition, the Governing Body recognises that it has a legal responsibility to abide by all current legislation relating to equal opportunities responsibilities concerning the pupils of the school, members of staff and others who make legitimate use of the premises. They also accept that observance of the law in regard to these matters requires to be supported by positive attitudes on their own part and on that of the teaching and other staff. The Disability Discrimination Act and The Additional Learning Needs and Disability Act, highlight the principle of inclusion and help to ensure that disabled people have the right to pursue their education without unfair discrimination alongside their non-disabled peers and have access to the whole curriculum, as well as all educational institutions.

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them. If parents wish to use their rights under the Act to hold a meeting, four conditions will need to be satisfied. For information regarding these conditions please read the attached information.

Academic Year 2016-17

	M	F	All
<i>Total Number of Half Day Sessions missed due to Authorised Absence</i>	808	873	1681
<i>Percentage of Half Day Sessions missed due to Authorised Absence</i>	4.0%	5.2%	4.6%
<i>Total Number of Half Day Sessions missed due to Unauthorised Absence</i>	0	8	8
<i>Percentage of Half Day Sessions missed due to Unauthorised Absence</i>	0%	0%	0%

FOUNDATION PHASE

Teacher Assessment / Aesiad Athrawon

	percentage at Outcome 5 or above				
	Language, Literacy and Communication Skills in English	Language, Literacy and Communication Skills in Welsh	Mathematical Development	Personal and Social Development, Well-Being and Cultural Diversity	Foundation Phase Indicator
					All Pupils Pob Disgybl
School Results 2016/17	89.5	0	89.5	84.2	84.2
Pembrokeshire Results 2016/17	88.5	86.3	89.3	93.4	86.6
Wales Results 2016/17	88.1	90.9	90.3	94.7	87.3

KEY STAGE 2 / CYFNOD ALLWEDDOL 2 Teacher Assessment / Aesiad Athrawon

	percentage at level 4 or above / canran ar lefel 4 neu'n uwch				
	English Saesneg	Welsh Cymraeg	Mathematics Mathemateg	Science Gwyddoniaeth	Core Subject Indicator Dangosydd Pynciau Craidd
School Results 2016/17	94.4	0	94.4	94.4	94.4
Pembrokeshire Results 2016/17	90.7	90.4	91.3	91.5	89.2
Wales Results 2016/17	91.1	91.6	91.6	92.2	89.5

ATTENDANCE TARGETS

	Actual		Target		
	2015/16	2016/17	2017/18	2018/19	2019/20
Percentage of total pupils absence	4.9	4.6	3.8	3.8	3.8

Attendance targets are for pupils in years 1-6 only.

SCHOOL HOLIDAY DATES 2017-2018

INSET: Friday 27th October, 2017

October Half Term: Monday 30th October, 2017 – Friday 3rd November, 2017

Christmas Holiday: Monday 25th December, 2017 – Friday 5th January, 2018

February Half Term: Monday 19th February, 2018 – Friday 23rd February, 2018

Easter Holiday: Friday 30th March, 2018 – Friday 13th April, 2018

Directed Teachers' Day: Monday 16th April, 2018

May Day Holiday: Monday 7th May, 2018

May Half Term: Monday 28th May, 2018 – Friday 1st June, 2018

INSET: Monday 23rd & Tuesday 24th July, 2018

Summer Holiday: Wednesday 25th July, 2018 – Friday 31st August, 2018

Directed Teachers' Day: Monday 3rd September, 2018

Annex B - Your right to request a meeting with the school's governing body

Dear Parents,

Re: Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them.

If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 10% of the school's registered pupils/ 30 registered pupils (whichever is lower) will need to sign the petition. I can provide guidance, if requested, on how a paper or electronic petition can be raised. Please do not start a petition without receiving this guidance.

2. The meeting must be called to discuss matters which affect the school

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body.

3. A maximum of 3 meetings can be held during the school year

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A "school day" means a day when the school is open to pupils.

Any petition requesting a meeting with this school's governing body should be sent to the Chair of the Governing Body at the school's address.

Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government's website at:

<http://gov.wales/docs/dcells/publications/130503-statutory-guidance-parents-meetings-en-v2.pdf>

A M Davies

Date

