



Spittal Parent Forum Committee

Dear Parents/Carers

We are pleased to report that the first meeting of the SPFC took place on Monday 20 May 2019. Your parent representatives by year group are as follows:

Nursery	Jo Griffiths
Reception	Victoria Evans
Year 1	Karen John
Year 2	Caroline Evans
Year 3	Anna-Marie Butterfield and Elizabeth Hamlett
Year 4	Rebecca Bojanowski and Heather Hannah
Year 5	Jo Rees-Wigmore
Year 6	Vacant
Parent Governors	Kelly John, Nicola Miles-Bevan, Sunita Agarwal, Samantha Bradbury.

In the first meeting Caroline Evans was elected Parent Chair and Victoria Evans was elected as secretary. A Parent Governor Chair will be elected at the next meeting.

Draft minutes and the draft code of conduct will be available on the parent forum section of the school website shortly. Draft terms of reference have been provided to the Governing Body for approval. Copies of all documentation will be held in a folder in the school office and is available for inspection on the premises by any parent or carer.

The next meeting will be held on **Monday 17 June at 8.00pm in the School.**

As an agenda item for discussion, the SPFC would like to invite your comments about the communication to you as parents from the school and what you value about the use of the Class Dojo app. and what you think could be improved and why?

Your feedback can be provided in one of three ways:

1. By speaking with one of the representatives named above;
2. By emailing the SPFC email address on spittalparentforums6@hwbcymru.net ; or
3. By providing written comments on the tear off slip below and returning them to the school.

I would like to see the following changes to the school communications policy:

I believe the following communication methods work well at this time:

I have the following comments about the Class Dojo app:

Name Year group of child(ren) in school