



## All Saints Church of England Primary School

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### Newsletter 1

7 September 2015

Dear Parents and Carers

A warm welcome back to all of our families and I hope that you have enjoyed the summer holidays. A special welcome is given to all the new families who are joining our All Saints family and we look forward to getting to know you in the coming weeks, terms and years ahead. Please do remember this is your school and you are always welcome here.

We welcome Mr Tom Flynn to All Saints, he will be teaching in Class 4, we hope that he will be very happy here and find teaching at the school fulfilling.

Over the holidays, we have been further improving the school: we have had a new boiler system installed; new flooring in our cloakrooms and wet areas within the classrooms, as well as renovating the Key Stage 2 toilets.

I apologise for the length of this newsletter and that a lot of it consists of reminders about school life at All Saints, but it is important for these to be outlined at the start of the school year, as it will help to ensure the smooth running of the school.

### School Day

In the morning the bell rings at 8.50am and the classroom doors are opened; please support the school by **not leaving your child before this time** as adults are not available to supervise children.

The gates onto the playground will be secured until 3.10pm and we ask that parents and any other adults who are collecting at the end of the day do not enter the playground until after this time.

At the end of the day the staff will not release your child until they can see the person who is collecting them. If another adult who is not one of the designated contacts is collecting your child, please make sure you have informed your child's class teacher. Children in Key Stage 2 will not be released from class unless a permission form has been completed or a designated adult is present at the classroom to collect them; if you would like a permission form, please ask at the school office.

We expect the children to go straight to their parent or responsible adult. After school is not an additional play time; for safety reasons please supervise your child closely and do not allow them to go onto the bank or boundary walls within the playground. Thank you.

Dogs are **not** allowed on site at any time.

Many of you will be aware that we were reviewing our behaviour policy with regard to Rising Stars. Following on from the comments made on Parent Questionnaires and discussions with staff and children, we have made some slight changes. We have high expectations of behaviour at All Saints and we want to reward the children who demonstrate, at all times, that they contribute to the ethos of our school. In order for all children to understand what is expected of them we have simplified the criteria for Rising Stars.

We ask that the children are:

- Ready;
- Respectful
- Safe.

We have spent this week ensuring everybody understands what being ready, respectful and safe involves and will continue to work on this next week. The children will begin to earn their Rising Stars the week commencing Monday 14<sup>th</sup> September. It is very important that Rising Stars are viewed as a reward and something that is earned for being ready, respectful and safe at all times, rather than a sanction whereby something is lost. In addition to rewarding children for their outstanding efforts, this system is also designed to help them understand that their actions have consequences, that they can learn from their mistakes and by talking things through, everyone can learn strategies which will enable them to be successful next time.

### **Parking**

Please be considerate to our neighbours and remember not to park blocking driveways around the school. Also please do not park in or block the entrance to the staff car park at any time. Many of our staff work part time and need to be able to get in and out of the car park at different times throughout the school day. Thank you.

The drop off zone which is located just past the disabled bays will continue to operate in the mornings. Please can I remind you not to park in this area; it is for parents who are happy to pull in and drop off their child allowing them to walk around to class on their own.

Please could I also ask that you only park in the disabled bays at the front of the school if you hold the relevant disabled badge.

### **Attendance Policy**

Please remember to inform us, by telephoning the school office, as soon as possible if your child is going to be absent. A member of the office staff will ring if no reason has been given for an absence.

If you wish to take your child out of school for any reason, you must inform the school in writing, giving details of the dates and the reason you wish your child to be absent from school. If you are requesting absence during term time, please remember that you need to fill in a term time absence form in advance and give an 'exceptional circumstance' for the request. I am sure you appreciate the need to make sure all children attend school as much as possible and I thank you for your support with this. The school is not trying to be awkward – we have a duty to make sure attendance is as high as possible. Legislation regarding term time absence changed in September 2013 and more information about these changes and term time absence can be found on our school website. Any parent who has 10 or more unauthorised absences in a 12 week period will be issued with a penalty notice which can result in a £60 fine being incurred per child, per parent.

Please note a full copy of the attendance policy is also available on the school website.

### **Safeguarding the Children**

Everyone at All Saints takes their roles of educating and looking after your child very seriously. We do all we can to safeguard your child. With regard to one aspect of this, namely Child Protection, please read the following extract carefully.

*The school takes the safeguarding of children extremely seriously. The designated members of staff for Safeguarding are the Head Teacher Mrs P. Park and the Deputy Head Mrs S. Atkins and the nominated Governor is Mr J. Dawkins.*

*Our aim is to safeguard and promote our pupils' welfare, safety, health and guidance by fostering an honest, open caring and supportive climate. The pupil's welfare is of paramount importance.*

*The school has a duty to address any issues of concern that might arise in relation to any child and consult with Children's Social care as necessary. We will always endeavour to keep the parents as fully informed as possible.*

*There is a culture of vigilance and care within the school. Staff are fully aware of the correct procedures and practices that keep our children safe and happy whilst at All Saints.*

A full version of our Child Protection Policy is available on our school website.

## Helping in school

We are always looking for volunteers to come in to school and help. If you are interested, please ask at the office or see your child's class teacher. Having a large number of volunteers in to help is a strength of our school, I believe, adding a great deal to the experiences the children receive.

Please remember that before you are able to come in regularly and help you need to have a DBS clearance. This takes about 4-6 weeks, so please see Mrs Adams in the school office and ask for an application form as soon as possible.

## Medicines in school

If your child requires prescribed medicine during the school day, you must fill in a form available from your child's class teacher. The medicine must be given to the class teacher or teaching assistant, not left with your child. If the above procedure is not followed, the medicine will not be given. Inhalers are a separate issue and should be discussed with your child's class teacher. We are **not** allowed to administer medicines to children during the school day unless they have been prescribed.

## School Uniform

The All Saints school uniform contributes towards the aims of our school. It helps towards bringing the children together in a calm, industrious and collaborative working atmosphere. We expect all children in the school to wear it on each school day.

Please could the children come to school each day wearing:

### Uniform

- ✓ school sweatshirts or cardigans (navy with school logo in gold)
- ✓ grey trousers, shorts, skirt or pinafore
- ✓ white collared shirt, blouse or polo-shirt
- ✓ sensible brown, black or navy school shoes (no trainers, deck shoes, high heels, shoes without heel straps, inappropriate boots e.g. UGG boots and no shoes without socks)
- ✓ plain socks (white, grey or navy)
- ✓ yellow gingham Summer dresses (when appropriate)

Please could the children come to school each day with:

### PE Kit

- ✓ Yellow T-shirt
- ✓ Navy shorts
- ✓ Daps and/or trainers
- ✓ Long hair to be tied up
- ✓ Earrings (if left in) to be covered with micro-pore tape (provided by child)
- ✓ Fleece/sweatshirt and tracksuit bottoms for outside in winter months

If your child is unable to participate in PE for medical reasons a letter must be provided.

### Jewellery/Nail Varnish

In the interest of health and safety stud earrings (one pair in lobe only) and small watches are the **only** items of jewellery that should be worn in school. Nail varnish is not to be worn.

### Hair

Please keep hair within the generally smart appearance set by the uniform (e.g. no crew or Mohican style cuts, tram lines, coloured hair pieces, braids or over-decorative toggles.)

## **Naming your Child's Belongings**

Please ensure that your child's belongings are named as clearly as possible. As I am sure you know, children are very good at putting things down and forgetting where! Searching for them is made so much easier if things are named. This is particularly true of sweatshirts, cardigans and PE kit please.

## **Parents' Praise Assemblies**

The dates for this term's Parents' Praise Assemblies will be Friday 9<sup>th</sup> October, Friday 6<sup>th</sup> November and Friday 4<sup>th</sup> December starting at 2.45pm. We will continue to use the doors either side of the fire exit at the back of the hall to enter and exit these assemblies.

## **Music Teachers**

We have several music teachers who work within our school to provide one to one or group lessons to children. Currently we have teachers who provide lessons for the flute, fife, clarinet piano and guitar, if you are interested in your child starting to play one of these instruments, please contact Mrs Sharp in the school office who will be able to provide you with more details and information regarding the cost for the lesson.

## **Newsletters**

Newsletters are numbered, as well as dated; these will be sent home fortnightly on a Monday. The next newsletter will be sent on Monday 21<sup>st</sup> September. The newsletter is sent home with the family's eldest child in the school. A copy of the current newsletter will also appear on the home page of our website, all other newsletters can be found on the page titled 'Past Newsletters'.

## **Website**

We have a new website the address is the same as before [www.allsaintsprimaryschoolmontacute.com](http://www.allsaintsprimaryschoolmontacute.com) Please bear with us as we add information over the coming weeks. We hope this will be a valuable tool to provide information to parents.

## **Harvest Church Service**

We will be having a Harvest Church Service on Tuesday 29<sup>th</sup> September at 2.15pm, **Acorn Class will not** be involved as this is the first week they are in full time.

We are going to support Lord's Larder once again this year. **We would ask for donations of tinned or dried foodstuffs please to be brought in on Monday 28<sup>th</sup> or Tuesday 29<sup>th</sup> September. These should be taken to your child's classroom. Please do not send in perishable goods,** as unfortunately these can't be taken by the Lord's Larder.

We all look forward to working with you over the academic year.

Yours faithfully

*P. Park*

Mrs P.Park

## Dates

### September

Monday 14 <sup>th</sup>	Governors Business Committee Meeting, 9.15am
Thursday 17 <sup>th</sup>	Full Governing Body Annual General Meeting, 5pm
Friday 18 <sup>th</sup>	Swimming starts for Classes 2 and 5 (more details to follow)
Friday 25 <sup>th</sup>	European Languages Day
Monday 28 <sup>th</sup>	Acorn Class to attend full time
Monday 28 and Tues 29 <sup>th</sup>	Non-perishable donations for The Lord's Larder to be brought into school
Tuesday 29 <sup>th</sup>	Harvest Church Service, at St. Catherine's Church 2.15pm
Wednesday 30 <sup>th</sup>	New Curriculum Meeting, School Hall, 6.00pm

### October

Monday 5 <sup>th</sup>	Governors Pay and Appraisal Committee Meeting, 5.00pm
Wednesday 7 <sup>th</sup>	Acorn Coffee Morning, 9.00am (more details to follow)
Wednesday 7 <sup>th</sup>	Friends' Annual General Meeting, 7.00pm in the staff room
Friday 9 <sup>th</sup>	Parents' Praise Assembly, 2.45pm
Thursday 15 <sup>th</sup>	Governors Welfare Committee Meeting, 5.00pm
Thursday 22 <sup>nd</sup>	Governors Education Committee Meeting, 5.00pm
Friday 23 <sup>rd</sup>	INSET Day – School closed to children

### Monday 26<sup>th</sup> – Friday 30<sup>th</sup>

### Half Term

### November

Friday 6 <sup>th</sup>	Parents' Praise Assembly, 2.45pm
Monday 9 <sup>th</sup>	Parents' Consultation Evening 3.30 – 6.30pm
Thursday 12 <sup>th</sup>	Parents' Consultation Evening 3.30 – 6.30pm
Monday 16 <sup>th</sup>	School Photographer (Individuals and Sibling)
Thursday 19 <sup>th</sup>	Governors' Data Meeting, 5.00pm

### December

Thursday 3 <sup>rd</sup>	Full Governing Body Meeting, 5.00pm
Friday 4 <sup>th</sup>	Swimming finishes for Class 2 and Class 5
Friday 4 <sup>th</sup>	Parents' Praise Assembly, 2.45pm
Tuesday 8 <sup>th</sup>	Acorn Nativity in St Catherine's Church 2.00pm
Friday 11 <sup>th</sup>	Governors Christmas Chocolate Bingo, 6.00pm
Tuesday 15 <sup>th</sup>	Class 5&6 Christmas Performance 2.00pm
Tuesday 15 <sup>th</sup>	Class 1&2 Christmas Performance 6.00pm
Wednesday 16 <sup>th</sup>	Class 1&2 Christmas Performance 2.15pm
Wednesday 16 <sup>th</sup>	Class 3&4 Christmas Performance 6.00pm
Thursday 17 <sup>th</sup>	Class 3&4 Christmas Performance 2.15pm
Thursday 17 <sup>th</sup>	Class 5&6 Christmas Performance 6.00pm
Friday 18 <sup>th</sup>	Last day of term